

Special Event Permit Application – Picketing

The applicant or sponsor of a special event for picketing must fill out the application and return it to the Permits Division prior to the start of the event. See Appendix A for minimum advance notice of intent to picket.

Picket

Peaceful picketing in the furtherance of a lawful purpose is permitted in the City if done in accordance with City Municipal Code §72.020.

Picketing means an organized effort to express publicly a point of view at a given place with signs, oral statements, or the like in a systematic manner, which involves walking or standing in the same area for a prolonged time.

A Picketing Permit is required for groups of ten or more individuals on a sidewalk, or 25 individuals or more on the grounds of a City controlled park or plaza, or in other City-owned areas of rights-of-way normally used or reserved for pedestrian movement.

Duties and Conduct

The applicant or sponsor shall display the permit or carry it upon his person during the event. The organizer of the picket, or the person designated on this permit to carry the permit shall be responsible for posting conspicuous signage at the picketing location informing participants that open carry firearms are prohibited for the duration of the picket. Items contrary to City Code Section 72.020(a)(5) may be confiscated by the Police or City personnel if picket participant refuses to remove the prohibited item from the picket site, with exception of firearms as provided in S.C. Code Ann. §23-31-520.

Restrictions

Persons engaging in picketing activity cannot do so inside an area designated as an event area for which a permit has been granted to another individual or group, if the picketing behavior has the effect of interfering with, hampering, hindering, or getting in the way of those participating in the permitted event in accordance with its purposes or with the general public making use of the space for its ordinary and customary purposes. In such case a police officer or municipal employee, monitoring or supervising the event, may direct the picketers to relocate to other public space in reasonable proximity where such

conduct can continue, if lawful, so long as the picketing does not interfere with, hamper, hinder, or get in the way of those participating in the event for its intended purposes or of members of the general public making use of the public space for its ordinary and customary purposes.

Event Priority

City Sponsored Events

City of Goose Creek events have priority in use of any City property or right-of-way. Other applications for Special Event Permits are processed in order of receipt, and the use of a particular area is generally allocated in the order in which fully executed applications are received, and in accordance with considerations the City Administrator uses in deciding on the issuance of a permit. Applicants who have held an event in the previous year have first priority for the same time and location. This right shall not apply if the event did not follow set guidelines the previous year.

Permit Process

The permit application process begins when you submit a completed Special Event Permit Application to the City of Goose Creek. ***Keep in mind that receipt of your application should in no way be construed as final approval or confirmation of your request.*** Upon receipt of application the City Administrator will issue a permit as directed under Appendix A: Picketing Table, at no charge. If an application is submitted for the same date, time, and location as an application for which a permit has already been issued, a permit shall be issued for a location as close as reasonably possible to the location set forth in the application, permits issued are subject to amendment to conform to this provision.

Permit Process (continued)

The organizer or authorized holder of the permit shall be responsible for maintaining the permit and shall present the permit upon request by a Goose Creek Police Officer or City official.

Spontaneous pickets occasioned by news or affairs coming into public knowledge, less than 48 hrs. prior to such picket may be conducted in front of City Hall. A permit will be deemed to have been applied for and will be issued a permit at no charge.

Costs of Services/and Equipment Provided by City

The City may impose reasonable fees and requirements upon the applicant as are necessary to cover the cost of public services and equipment provided by the City for the event. The City may require the payment of the cost of public services including police, fire, or traffic officials in advance of the event. Adequate cleanup and sanitation must be provided by the event applicant or sponsor. Applicant or sponsor shall be liable for any costs incurred by the City for additional cleaning activity. The City may require a cash bond to cover the cost of any additional expenses including but not limited to clean-up expenses. The amount of the bond may be set by the Administration Department to reflect the potential costs of future expenses. If the bond is insufficient, the applicant or sponsor shall be liable for the actual costs to the City, including clean-up, whether conducted by public employees or private contractors.

Public Information

Information from your permit application is considered public information and may be used in developing the calendar of community events, located at <https://www.cityofgoosecreek.com/recreation>

Park Events

If you plan to hold your event at a City park, you must contact the appropriate division or facility manager within the Park & Recreation Department to schedule your event. Special rules, regulations and restrictions unique to each site or facility may apply. Most park areas cannot be reserved for the exclusive use of one group, and access to the area by the general public must be available. Areas

cannot be roped off or otherwise secured. For more information about City Parks please contact Parks and Recreation at 843.569.4242 or visit their website at:

<https://www.cityofgoosecreek.com/recreation>

Open Carry of Firearms

The City of Goose Creek prohibits the open carry of firearms at permitted events taking place on public property, property owned or controlled by the City, including property the City leases, or any public street or right-of-way within the City.

City of Goose Creek Non-Discrimination Statement

The City of Goose Creek does not discriminate based on race, color, national origin, sex, religion, disability status or age in provision of services.

Liability Insurance

Liability Insurance may be required, and in such event it shall be in an amount of at least the caps in the South Carolina Tort Claims Act and shall require the execution of an agreement to indemnify the City in the event of any claims arising from the event.

Special Event Permit Application - Form B - Picketing

Applicant Information

Date _____
Permit # _____
Nonrefundable Fee: N/A

Organizer Name: _____

Organizer Address: _____ City/State/Zip _____

Work Phone: _____ Cell: _____ Email: _____

Will permit be carried by someone other than the organizer, Listed Above? If so, please list their contact information below:

Permit Holder Name: _____ E-mail _____

Address _____ City/State/Zip _____

Work Phone _____ Cell _____

Name of Organization: _____ 501c3 501c6

Non-Profit? Please submit a copy of the IRS letter

Mailing Address: _____

Work Phone: _____ Cell: _____ Email: _____

Event Web Site: _____ # of Individual Participants _____

What basis did you use to determine # of Participants? Explain below

Event Start Date: _____ Event End Date: _____

Event Start Time _____ Event End Time _____

Picketing Location _____

May use cross streets or landmarks if address has not been assigned

Set up Begins _____ Clean-Up Ends _____

Does the event have a Twitter, Instagram, Facebook or other social networking page? Yes No

If yes, please list URL(s): _____

Tents and Signage

If tents will be used for this event, please list the sizes and types below:

Size: _____ Type _____ Size _____ Type _____

Size: _____ Type _____ Size _____ Type _____

Pavement Holes/Marring: Drilling into pavement (parking lots, streets, sidewalks, curbs, etc.) is strictly prohibited. All signage and anchoring must be accomplished with weights such as sandbags, concrete or water filled barrels.

Number of hand-held signs to be used: _____

Event Signage – picketers may carry written or printed signs (to include flags), provided the signs do not interfere with the free use of the sidewalk or rights-of-way by other pedestrians.

1. Signs composed of paper, cardboard, poster board, cloth, vinyl, or similar non-rigid material and cannot exceed 1/32 inches in thickness, and no larger than 20 inches by 30 inches or 600 square inches
2. Signs composed of cloth, vinyl or similar material cannot exceed 4 feet by 6 feet.

All other material prohibited.

Open Carry Signage - The organizer of the picket, or the person designated on this permit to carry the permit shall be responsible for posting conspicuous signage at the picketing location informing participants that open carry firearms are prohibited for the duration of the picket. Signs are available for a \$100 deposit which will be refunded when the signs are returned undamaged or in the condition they were when checked out.

Prohibited within the immediate proximity of pickets

- Open flames and combustible solids;
- Sticks, poles, selfie sticks or other similar elongated solid objects, excluding corrugated cardboard tubing;
- Backpacks, satchels, bags, cooler or similar personally carried containers may not exceed 6 inches by 8 inches by 3 inches, unless the container is completely clear and see through;
- The open carry of any firearm (S.C. Code Ann. §23-31-520);
- Any mechanical or handmade contrivance that launches any projectile of solid, liquid, or gaseous composition, including aerosols/pressurized canisters;
- Any stabbing, cutting, slicing, or striking blade, whether of metal or other solid composition;
- Any striking object, such as a bat, stick, brass knuckles, martial arts weapons, implement handles and the like;
- Any facial mask, headgear, or cloth worn over any portion of the face which prevents facial identification of a person 14 years of age or older;
- Any carried object that resembles or serves the purpose of a shield;
- Any armor or defensive covering that resembles or serves the purpose of defensive body armor;
- Carried signage exceeding the size restrictions set forth in subsection 72.020(a)(3); and
- Bicycles, automobiles and mopeds.

Shall not apply to law enforcement officers while in the discharge of their duties.

City Services

The City of Goose Creek does not provide amenities such as portable washrooms, sound systems, tables, chairs, tents, canopies or other equipment. Applicants are responsible for cleaning and restoring the site after the event. Please pick up all trash including paper, plastic, bottles, cans and event marketing signs. The cost of any employee overtime incurred because of an applicant’s failure to cleanand/or restore the site following the event will be borne by the applicant. If you reasonably believe that no litter will be generated during your event, please state this in your plan. Please attach clean-up plan.

Public Property Cleanup

Adequate cleanup and sanitation must be provided. All permits shall contain the implied condition that all areas shall be cleaned by the event applicant and the event applicant, and the applicant shall be liable for any costs incurred by the City for additional cleaning activity. What is the clean-up plan for the event? Attached Plan.

Safety and Security (Check types of security needed)

General Security Traffic Control

Other _____

Dates & Times for security to be on site: Date _____ Start Time: _____ End Time: _____

Applicant may be required to hire sworn off-duty City of Goose Creek Police Officers to provide security to ensure public safety. Such officers should be graduates of the South Carolina Law Enforcement Academy, have a working knowledge of Goose Creek Police Department procedures and be approved by the Chief of Police. The hourly cost for security is determined by our third party billing vendor prior to the date of the event, with a minimum of two (2) hours being required.

Voice/Music Amplification

Will your event include voice/musical amplification? If yes, answer the following questions and attach schedule of any voice/music amplification proposed to occur during event. Yes No

Voice Amplification Yes No Music Amplification Yes No

Type of Voice or Music Amplification _____

If your event requires amplified sound, please indicate times: Start Time: _____ End Time: _____

Operation of amplifying equipment is restricted to the hours of 8:00 am – 10:00 pm.

A special event permit should not be mistaken for a “noise permit.” Please note that the volume of the sound (including amplifying equipment) is required to be controlled as that it is not unreasonably loud, raucous, or disturbing to a reasonable person. A Goose Creek City Police Officer may determine that noise during a permitted event is offensive to others and may require applicant to stop the noise. Also, the GCPD may order amplified voice/music to cease because it may incite a crowd to become unruly and risks injury.

Glass Containers

Glass bottles, containers or cans sold or distributed on the public right-of-way are prohibited and no patron may carry a glass bottle, container or can on the public right-of-way during a parade, event, performance, or filming.

Portable Toilets/Wash-Stands

You may be required to provide portable restroom facilities for your event. The City of Goose Creek may determine the total number of required restroom facilities on a case-by-case basis.

If you plan to provide portable restrooms facilities at your event, please indicate the number below:

Number of portable toilets: _____ Number of ADA accessible portable toilets: _____

If no, please explain: _____

Portable Sinks are required at portable toilet locations if the event has four (4) or more food vendors. Sink to portable toilet ratio must be 1:10.

Number of portable sinks _____

Restroom Company _____ Telephone _____

Equipment Setup: Date _____ Time _____

Equipment Pickup: Date _____ Time _____

First Aid

Please indicate what arrangements you will make for providing First Aid staffing and equipment during your event

Emergency Medical Service Provider Name _____

Phone Number _____ Site Location _____

Times of Operation: From _____ To _____

Crisis Management Plan

Each event must develop a communication and crisis management plan. This plan must be submitted to the Special Event Department before the Special Event Permit is issued.

Name of Person responsible for notifying Emergency Services: _____

Phone number: _____ Contact Method _____

Method event staff and volunteers will use to communicate with each other _____

Insurance Requirements

Where required the City shall require proof of liability insurance in an amount of at least the caps in the South Carolina Tort Claims Act and shall require the execution of an agreement to indemnify the City in the event of any claims arising from the event. Insurance shall be maintained for the duration of the event. The applicant shall submit a certificate of insurance verifying the required coverage(s) and specifically identifying The City of Goose Creek as an additional insured.

Has liability insurance listing the City as additional insured been secured? Yes No

The City of Goose Creek does not sell insurance. This type of insurance policy can, however, be acquired from most private insurance carriers. Your permit will not be issued if the insurance certificate has not been received prior to the event.

Hold Harmless Clause

Applicant/organization hereby shall assume all risks incident to or in connection with the permitted activity and shall be solely responsible for damage or injury, of whatever kind or nature, to person or property, directly or indirectly arising out of or in connection with the permitted activity or the conduct of applicant's operation. Applicant hereby expressly agrees to defend and save the City harmless from any penalties for violation of law, ordinance, or regulation affecting its activity and from any and all claims, suits, losses, damages or injuries directly or indirectly arising out of or in connection with the permitted activity or conduct of its operation or resulting from the negligence or intentional acts or omissions of applicant or its officers, agents and employees.

Applicant's Signature: _____ Date: _____

Appendix A: Picketing Table

Group Size	Place for Picket	Minimum Advance Notice Required
11-50	Sidewalk	3 hours
25-50	Any public place allowed under subsection 72.020 (a) except sidewalks	3 hours
51-100	Any public place allowed under subsection 72.020 (a) except sidewalks	48 hours
101-200	Any public place allowed under subsection 72.020 (a)	72 hours
201-400	Any public place allowed under subsection 72.020 (a)	5 calendar days
Greater than 400	Any public place allowed under subsection 72.020 (a)	7 calendar days