

Invitation for Bid

Foster Creek Park Soccer Field Drainage

for

City of Goose Creek

Responses are due No Later Than
Thursday, May 2, 2024, at 2:00PM EST

To: Sherry Bodden
Purchasing Coordinator
PO Drawer 1768
519 N. Goose Creek Blvd
Goose Creek, SC 29445

Properly submitting a response to this solicitation to the Purchasing Office at Goose Creek City Hall on or before the due date and time will be the sole responsibility of the proposer. The City of Goose Creek will in no way be responsible for delays caused by overland or electronic delivery systems. It is the sole responsibility of the proposer to confirm that a response has been received on or before the due date and time.

Contact: Sherry Bodden
sbodden@cityofgoosecreek.com
843-797-6220, ext. 1109

Invitation for Bid

The City's tentative Schedule for this Invitation for Bid is as follows:

| | |
|-------------------------------|--------------------------------------------|
| IFB Issue Date | March 25, 2024 |
| Pre-Bid Meeting | Wednesday, April 10, 2024 at 2:00PM |
| Deadline for Questions | April 23, 2024 at 5:00PM EST |
| Bid Due Date | May, 2, 2024 at 2:00PM EST |

PURPOSE:

The project consists of park improvements that shall include but not be limited to demolition stripping and replacing topsoil, installing under drains, adjusting existing irrigation heads and re-sodding. The project scope consists of furnishing all materials, equipment, labor, and means necessary to complete the project as per plans and specifications.

INVITATION FOR BID:

The City of Goose Creek will accept IFB responses through Thursday, May 2, 2024, At 2:00pm. The City of Goose Creek is not responsible for and will not accept, IFB which are received late due to mail delivery.

PRE-BID SITE MEETING:

A **Pre-bid** meeting will be held on-site on Wednesday, April 10, 2024 at 2:00pm. The purpose of such meeting will be to review this project and to answer any questions regarding the project.

QUESTIONS:

All questions regarding this Project should be submitted to:

Rick McMackin
1206 Scott Street
Columbia, SC 29201
(803) 256-0562
E-mail: rmcmackin@landplansouth.com

Documents Available:

A non-refundable deposit of \$100.00 will be required to obtain a paper copy of Contract Documents, which can be requested from The LandPlan Group South, 1206 Scott Street, Columbia, SC 29201. Phone (803) 256-0562.

Documents may be obtained in pdf format without cost. For a link to download, please email a request to admin@landplansouth.com

Bid related questions will be accepted through Tuesday, April 23, 2024 at 5:00pm. The preference is that questions be submitted by email. The answers will be shared with all participants in the Bid process.

a. SUBMITTAL REQUIREMENTS:



**Deliver to: City of Goose Creek – City Hall –
Attn: Sherry Bodden
519 N. Goose Creek Blvd.
Goose Creek, SC 29445**

SEALED BID DO NOT OPEN

**SEALED IFB: FOSTER CREEK PARK SOCCER FIELD
DRAINAGE**

DUE DATE/TIME: May 2, 2024 at 2:00PM EST

The City of Goose Creek will not assume responsibility of any cost related to the preparation or submission of the offer. The IFB must be submitted to the Purchasing Coordinator of Goose Creek by the due date and time. IFB must be submitted in both electronic and hard copy. The electronic copy can be sent to sbodden@cityofgoosecreek.com. One (1) hard copy of the IFB response must be received in a sealed envelope. For convenience, be sure to cut out and use the label printed above and affix to the outer sealed mailing envelope.

In order for your offer to be considered, the following should be included and should be returned.

- a) One (1) original and one (1) electronic copy
- b) W9
- c) COI showing current Workers Comp Insurance – If awarded will need to have City of Goose Creek listed as the Certificate Holder

BUSINESS LICENSE REQUIREMENT:

It is required that the contractor and all sub-contractors awarded a contract agreement with the City of Goose Creek, either secure a business license or update their current business license for the contract amount for the work being done inside the city limits. The successful contractor is required to contact the Business License Office at 843-797-6220.

IFB REQUIREMENTS:

The Invitation for Bid must include the following information in this specific order:

- a) Legal name of the Business
- b) Business Address
- c) Copy of necessary licenses to perform the scope of work.
- d) Contact person within the Business to receive all IFB communications.
- e) Provide a Conflict-of-Interest Statement that the business, its sub-contractors have no conflicts of interest with the City of Goose Creek, any of the City's employees, and that no member of the proposed business has a family member employed, elected, or appointed to any public position with the City of Goose Creek who may have influence over this Bid or would benefit financially by the selection of this business.

INSURANCE REQUIREMENTS FOR PROFESSIONAL CONTRACTS:

A. Indemnity Provision:

- 1. Contractor assumes entire responsibility and liability for losses, expenses, demands and claims in connection with or arising out of injury, or alleged injury (including death) to any person, or damage, or alleged damage to property of the City of Goose Creek or others sustained or alleged to have been sustained in connection with or to have arisen out of or resulting from the performance of the work/service by the contractor, his subcontractors, agents and employees, including losses, expenses or damages sustained by the City of Goose Creek, and agrees to indemnify and hold harmless the City of Goose Creek, its officials, employees or volunteers from any and all such losses, expenses, damages, demands and claims and agrees to defend any suit or action brought against them, or any of them, based on any such alleged injury or damage, and to pay all damages, cost and expenses in connection therewith or resulting there from. As an integral part of this agreement, contractor agrees to purchase and maintain during the life of this contract, contractual liability insurance in the amount required in the general liability insurance requirements and to furnish proper evidence thereof.

B. Insurance Requirements for contractors

- 1. Commercial General Liability coverage providing premises/operations and Products/Completed Operations and workers' compensation insurance:
 - a. Contractor will procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the contractor, his agents, representatives, employees or subcontractors. The cost of such insurance will be included in Contractors bid.
- 2. Minimum limits of insurance contractor will maintain limits no less than:
 - a. Commercial General Liability limits for bodily injury, personal injury, or property damage \$ 1,000,000 per occurrence \$ 2,000,000 aggregate and a minimum limit of \$1,000,000 for products/completed operations.

- b. Automobile Liability: \$ 1,000,000 combined single limit per accident for bodily injury and property damage.
- c. Workers' Compensation and Employers' Liability: Workers' Compensation limits as required by the laws of the State of South Carolina and Employers' Liability limits of \$1,000,000/\$1,000,000/\$1,000,000 per accident.
- d. The Policy will show the City of Goose Creek as an Additional Insured.

C. ACCEPTABILITY OF INSURANCE

- 1. All insurance policies will be written by insurers licensed to do business in the state of South Carolina. It is realized that certain business activities may not be readily insurable by admitted carriers. If insurance is written by non-admitted carriers whose names appear on the current listing of approved and non-admitted carriers prepared by the State of South Carolina Department of Insurance, such carriers will be favorably considered assuming they meet all requirements. Non-admitted carriers should be so identified on the Certificate of Insurance form. The City of Goose Creek reserves the right to reject any and all certificates or policies issued by insurers with a Best's rating less than A-.

III. ADDITIONAL REQUIREMENTS FOR CONSTRUCTION CONTRACTS

- A. All construction contracts and/or major projects, over \$25, 000, will require a payment and performance bond.

Said notices and certificates of insurance will be provided to:

City of Goose Creek
PO Drawer 1768
Goose Creek, SC 29445
ap@cityofgoosecreek.com