

THE CITY OF GOOSE CREEK

BERKELEY CO. EST. 1961 SO. CAROLINA

SUPPORTING MATERIALS FOR ARCHITECTURAL REVIEW BOARD MONDAY, MARCH 15, 2021 6:30 PM

VIA ZOOM 519 N. GOOSE CREEK BLVD. GOOSE CREEK, SOUTH CAROLINA

MEMORANDUM

TO: MEMBERS OF THE ARCHITECTURAL REVIEW BOARD

FROM: LILI ORTIZ-LUDLUM, ADMINISTRATIVE ASSISTANT

DATE: March 12, 2021

SUBJECT: MEETING NOTIFICATION

WHERE: MARGUERITE H. BROWN MUNICIPAL CENTER

This is to remind everyone that the next meeting of the Architectural Review Board is scheduled for Monday, March 15, 2021 at 6:30 p.m. via Zoom.

Please review the enclosed packet. Should you have any questions or comments prior to Monday's meeting, please do not hesitate to contact Brenda Moneer, Planning and Zoning Technician (x1116) or Mark Brodeur, Planning and Zoning Director(x.1118) at 843-797-6220.



MINUTES

MINUTES

CITY OF GOOSE CREEK

ARCHITECTURAL REVIEW BOARD MEETING MONDAY, FEBRUARY 15, 2021, 6:30 P.M.

MARGUERITE H. BROWN MUNICIPAL CENTER 519 N. GOOSE CREEK BOULEVARD

I. CALL TO ORDER

Chairperson Dresel called the meeting to order at 6:30 p.m.

II. ROLL CALL

Present: Sharon Clopton; Ricky Dresel; Gary Becker; Mary Kay Soto;

Jen Wise; Lisa Burdick, David Cantrill

Absent: None

Staff Present: Director of Planning and Zoning Mark Brodeur; Planning and

Zoning Technician Brenda Moneer

III. REVIEW OF MINUTES - JANUARY 19, 2021

Motion: A motion was made to accept the minutes with a typographical

correction. Moved by Board Member Becker, Seconded by

Board Member Wise.

Discussion: None.

Vote: All voted in favor (7-0). Motion carried.

IV. MINOR APPLICATIONS – NEW BUSINESS

A. AGAPE CARE: 374 MYERS ROAD – SIGNAGE

A representative was not present. The Board revisited this agenda item later in the meeting.

B. BB&T NOW TRUIST: 144 ST. JAMES AVE - DRIVE UP ATM

A representative presented the application. She stated this is a project for an ATM addition at an existing BB&T Branch located at 144 St. James Ave. She presented the site plan. She stated BB&T and Suntrust have merged to become Truist therefore banking opportunities must be available for both clients at the same location. She stated this will be temporary until the complete tech overall and rebranding from Truist is implemented. She stated the Suntrust logo would be temporary until the rebranding. The board did not like the orange and suggested the ATM be silver with the logo on top.

Motion: A motion was made to accept the application with the conditions

that the ATM be silver instead of orange and blue on top. **Moved by** Board Member Wise, **Seconded by** Board Member Cantrill.

Discussion: None.

Vote: All voted in favor (7-0). Motion carried.

C. ADMA BIO CENTER: 214 ST. JAMES AVE - SIGNAGE

A representative presented the application. She stated this would be located in the Shannon Park shopping center. She stated the proposal is for a cabinet sign with channel letters. She stated vinyl letters will be placed on the entrance door and tenant panels will be installed. There were questions regarding the size of the sign. Ms. Moneer stated it does meet the ordinance.

Motion: A motion was made to approve the application as submitted.

Moved by Board Member Soto, Seconded by Board Member

Burdick.

Discussion: None.

Vote: All voted in favor (7-0). Motion carried.

The board revisited Agape Care. A representative was not present.

Motion: A motion was made to table the application for the second

month in a row until the applicant is present. Moved by Board

Member Wise **Seconded by** Board Member Clopton.

Discussion: Mrs. Moneer stated staff has reached out to the applicant a

number of times.

Vote: All voted in favor (7-0). Motion carried.

V. ELECTION OF VICE CHAIRMAN FOR 2021

Board Member Burdick accepted a position on the Planning Commission therefor a new vice chair had to be nominated.

Motion: A motion was made to nominate Jen Wise for Vice Chair. **Moved**

by Board Member Burdick, Seconded by Board Member Soto.

Discussion: None.

Vote: All voted in favor (7-0). Motion carried.

V. <u>COMMENTS FROM THE BOARD</u>

Board Member Cantrill congratulated Jen Wise on her nomination. Jen Wise stated the liquor store has a banner up. Mrs. Moneer stated they will visit that community. She stated a brochure was made that will be given to the tenants with the rules of the City. Board Member Soto recommended a printed copy of the workbook be offered to new members who go through training.

VI. <u>COMMENTS FROM STAFF</u>

A. MEETING TIME CHANGE FROM 6:30 PM TO 6:00 PM

Mr. Brodeur stated that City Council moved their time to 6 p.m. and ask if the board would consider moving the time to 6 p.m.

Motion: A motion was made to move the meeting time from 6:30 p.m. to

6 p.m. **Moved By:** Board Member Cantrill, **Seconded By:** Board

Member Wise.

Discussion: None.

Vote: All voted in favor (7-0). Motion carried.

Board Member Cantrill inquired when the board will have Zoom meeting vs. an in-person meeting. Mr. Brodeur stated if someone has been exposed to COVID we will change the meeting to Zoom. Board Member Soto inquired about the new sign ordinance. Mr. Brodeur stated it will be taken to the Planning Commission in the April meeting.

VII. ADJOURNMENT

Motion: A motion was made to adjourn (7:40p.m.) **Moved By:** Board

Member Becker, Seconded By: Board Member Cantrill.

Discussion: There was none.

Vote: All voted in favor (7-0). Motion carried.

			 Date
D. 1	-	1 01	

Ricky Dresel, Chairperson



NEW BUSINESS: MINOR APPLICATIONS

BIG IMAGINATIONS CDC - SIGNAGE



CITY OF GOOSE CREEK SIGN PERMIT APPLICATION



PERMIT #:	043380		OFFICE USE ONLY	
AMOUNT DU	JE:\$	75.00	DATE PAID: 3 /2 / 21	
LICENSE#:		DA	TE PAID://	

Permit Fee: \$75.00

	Today's Date: 3/1/2/	
1.	Business Owner Monique Robinson Business Phone 80	13-990-9666
	Dusiness Owner Trofficor Application Business Finding	2 100 700
	Name of Business Big Imag wations () Alternate Phone	13-450-9716
	Street Address of Business 105 St. James Ave. B	
	Landlord/Lessor Landlord's Phone_	
	Sign Company Goo INA Sign Co. Sign Co. Phone 85	13-779-7446
	Sign Co. Contact Hugh Welch Sign Co. Address 117 St. Jan.	mis Aux. A2
2.	Cost of Sign(s) \$ \frac{720}{200} Sign Installation Cost \$ \frac{200}{200}	^
3.	How many signs are you applying for? How many signs does this busin	X
4.	What kind of signs does this business already have?	None
5.	What type of business is applying for this sign permit: A. A stand alone business? Yes No B. A part of a shopping center? Yes No If yes, shopping center name	
6.	What is the TMS number for this property? 243- 12-07 -016	
7.	What is the <u>front</u> setback of the business in feet? (The distance from the front product A. For corner lots only, what is the front setback for second street frontage in feet?	operty line to the front of business)
8.	What is the width of the business in feet? (The distance from wall to wall) A. For corner lots only, what is the width of the business for second street frontage in f	eet?
9.	What is the property's road frontage in feet? (This only applies to shopping cent	ers erecting a freestanding sign)
10.	Please attach photos showing:	
	 The storefront in relation to adjacent businesses; 	OFFICE USE ONLY
	 B. The specific location of proposed sign(s) on the property or building; and 	GFTICE OSE ONE I
	C. The actual sign if it already exists.	MAX. NO. OF ALLOWED SIGNS:
11.	Please attach drawings of each proposed sign showing (drawn to scale):	MAX ALLOWED SIGN AREA
	 The completed sign as it will actually appear on the building. 	
	B. All dimensions;	
	C. Where the colors will appear;	
	D. The location on the property (on a plat) of proposed & existing freestanding signs	
	E. The location on the building of proposed & existing building signs	

- 12. Please attach swatches, samples, and/or paint chips of all proposed colors to the application.
- 13. Please complete the Sign Information Table located on the following page.
- 14. You are required to attend the Architectural Review Board meeting in which your sign application is reviewed.
 - Please submit this application by the 1st Monday of the month for consideration that month by the ARB.
 - The ARB meets on the 3rd Monday of each month. (Please see attached ARB schedule for application deadlines and meetings.)

NOTE: Illuminated, exposed and non-exposed neon signs located on the interior of a business, which are visible from the exterior of the business, must be reviewed by the ARB. Such signs shall be included as part of a business's maximum allowable square footage of building signage, as authorized in Section 151.084 of the City Code. A "non-exposed neon sign" shall be interpreted as a neon sign that does not have externally visible neon tubing. Neon signs enclosed in plastic, glass and Plexiglas casings are considered "exposed neon signs." All electrical work must be in accordance with the City's Code of Ordinances and the National Electrical Code.

SIGN INFORMATION TABLE

Required Information	Sign 1	Sign 2	Sign 3
Materials: (metal, plastic, wood, etc.)	Aluminum Plastic		
lumination: Exterior, interior or not ghted	Aluminum Plastic NOT Lighted Freestanding		
ype of Sign:	Freestanding		
leight (FEET)	4'		
Vidth (feet)	8'		
rea (square feet)	32 sc/4		
ll colors used on sign	Blue Roll White below	to selection	
there a graphic (picture) on the gn? (Y/N) If yes, size of graphic	Blue Roll White yakon Oceans Yes 48" (rounds	m)	
rojection from building or abinet width (thickness)	10mm		
lumber of styles of lettering	Three		
leight of letters (if channel letters)			
mounting individual letters, space etween letters	MA		
mounting individual letters, space etween words	MA		
window sign, size of window	NA		
changeable copy sign (reader oard), number of lines	NIA		
freestanding sign, distance etween sign and street curb (ft)	108'		
refreestanding sign, total height bove grade (ft)	101		
f freestanding sign, landscaping naterials to be planted at base of ign	Brick Base Base Wests		

Signature of Applicant		3/1/2/ Date
Remarks:	OFFICE USE ONLY	-
Approval: Zoning Administrator	9 Issued by:	Date:



EXISTING SIGNAGE



PROPOSED SIGNAGE



AlumaCorr Panel
Digital Print Vinyl w/ UV Laminate

CLIENT NAME: Big Imaginations CDC

CONTACT: Monique Robinson

SALES REP: HW

DESIGNER:

A M

CAROLINASIGNCO.COM | HUGH@CAROLINASIGNCO.COM | 843. 779.7446 | 107 ST JAMES AVE. UNIT A2 GOOSE CREEK, SC



NEW BUSINESS: MINOR APPLICATIONS

OCEAN REALMS - SIGNAGE



CITY OF GOOSE CREEK SIGN PERMIT APPLICATION



PERMIT#: 04337	9	OFFICE USE ONLY	
AMOUNT DUE: \$	75.00	DATE PAID: 0302/2021	
LICENSE#.	D	ATE PAID: / /	

Permit Fee: \$75.00

	Today's Date: 3/1/2/	
1.	Business Owner Irma Sum Hon Business Phone 84.	3-605-2029
	Name of Business Tom's Original Gracery Stoll Alternate Phone	
	Street Address of Business 107 St. James Ave. Ste A	/
	Landlord/Lessor Elam's Towest ments Landlord's Phone	
	Sign Company Golina Sign Co. Phone 84	13-779-7446
	Sign Co. Contact Hogh Welch Sign Co. Address 107 St. Jam	is he. Sto A2
2.	Cost of Sign(s) \$	Total Cost \$ 380.
3.	How many signs are you applying for? How many signs does this busine	ess already have?
4.	What kind of signs does this business already have?	None
5.	What type of business is applying for this sign permit: A. A stand alone business? Yes No B. A part of a shopping center? Yes No If yes, shopping center name:	Elan's Crossroads
6.	What is the TMS number for this property? 243 - 12 - 07 - 015	
7.	What is the <u>front</u> setback of the business in feet? 106 (The distance from the front prop A. For corner lots only, what is the front setback for second street frontage in feet?	perty line to the front of business)
8.	What is the width of the business in feet? (The distance from wall to wall) A. For corner lots only, what is the width of the business for second street frontage in fe	et?
9.	What is the property's road frontage in feet? (This only applies to shopping center)	ers creeting a freestanding sign)
10.	Please attach photos showing: A. The storefront in relation to adjacent businesses; B. The specific location of proposed sign(s) on the property or building; and C. The actual sign if it already exists.	OFFICE USE ONLY MAX. NO. OF ALLOWED SIGNS:
ti.	Please attach drawings of each proposed sign showing (drawn to scale): A. The completed sign as it will actually appear on the building B. All dimensions; C. Where the colors will appear; D. The location on the property (on a plat) of proposed & existing freestanding signs E. The location on the building of proposed & existing building signs	MAX ALLOWED SIGN AREA:
12.	Please attach swatches, samples, and/or paint chips of all proposed colors to the application	on.

13. Please complete the Sign Information Table located on the following page.

14. You are required to attend the Architectural Review Board meeting in which your sign application is reviewed.

Please submit this application by the 1st Monday of the month for consideration that month by the ARB.

The ARB meets on the 3rd Monday of each month. (Please see attached ARB schedule for application deadlines and meetings.)

Note: Illuminated, exposed and non-exposed neon signs located on the interior of a business, which are visible from the exterior of the business, must be reviewed by the ARB. Such signs shall be included as part of a business's maximum allowable square footage of building signage, as authorized in Section 151.084 of the City Code. A "non-exposed neon sign" shall be interpreted as a neon sign that does not have externally visible neon tubing. Neon signs enclosed in plastic, glass and Plexiglas casings are considered "exposed neon signs." All electrical work must be in accordance with the City's Code of Ordinances and the National Electrical Code.

SIGN INFORMATION TABLE

Required Information	Sign 1	Sign 2	Sign 3
Materials: (metal, plastic, wood, etc.)	Acrylic		
Illumination: Exterior, interior or not lighted	Acoglic Interior		
Type of Sign:	WALL MOUNT		
Height (FEET)	2'		
Width (feet)	6'		
Area (square feet)	12'		
All colors used on sign	Black Green /Tan Pink		
Is there a graphic (picture) on the sign? (Y/N) If yes, size of graphic	Yes 18"		
Projection from building or cabinet width (thickness)	6 "		
Number of styles of lettering	Three		
Height of letters (if channel letters)	NA		
If mounting individual letters, space between letters	NA		
If mounting individual letters, space between words	wa		
If window sign, size of window	NA		
If changeable copy sign (reader board), number of lines	NA		
If freestanding sign, distance between sign and street curb (ft)	NA		
If freestanding sign, total height above grade (ft)	NIA		
If freestanding sign, landscaping materials to be planted at base of sign	N/A		

Review the attached Zoning Ordinances pertaining to sign regulations (Section 151.084). Be advised to examine them thoroughly so as to avoid violations (Section 151.999):

By signing below, you certify the above information Signature of Applicant	that you provided to be true and correct.	3/1/21 Date
Remarks:	OFFICE USE ONLY	
Approval: Zoning Administrator	13 Issued by:	Date:







EXISTING SIGNAGE



PROPOSED SIGNAGE



LISTED BUSHING

PRIMARY ELECTRICAL (NEC 600-5) SEE ELEC. NOTES

LED POWER SUPPLY

LETTERS AND RACEWWY)

N.T.S.

ELECTRICAL NOTES

Sign Company DOES NOT provide primary electrical to sign.

Power to the sign must be doen by a licensed electrical contractor or licensed electrician.

Each sign must have: 1. A minimum of one dedicated 120V 20A circuit

2. Junction box installed within 6 feet of sign

3. Three wires: Line, Ground, Neutral

NOTES:

White Acrylic Digital Print Translucent Vinyl LED Internal Lighting

CLIENT NAME: Irma's Oriental Grocery

Store

CONTACT: Irma Sumption

SALES REP: HW

FASTENERS AS REQ'D. BY LOCAL JURISDICTION

DESIGNER:

A M

CAROLINASIGNCO.COM | HUGH@CAROLINASIGNCO.COM | 843.779.7446 | 107 ST JAMES AVE. UNIT A2 GOOSE CREEK, SC



NEW BUSINESS: MINOR APPLICATIONS

OCEAN REALMS - SIGNAGE



RECVD 2.18.2021

OFFICE USE ONLY

PERMIT #:

043340 75.00

AMOUNT DUE: \$ DATE PAID: 02/22/2021

CITY OF GOOSE CREEK SIGN PERMIT APPLICATION

	Today's Date: 18/2 Permit Fee: \$75.00
1.	Business Owner LISA Trick Business Phone 843 724-9881
	Name of Business Ocean Realms Alternate Phone 343 - 714 - 7241
	Street Address of Business 142 St. James Ne. Unit M
	Landlord/LessorLandlord's Phone
	Sign Company Casalina Sign Co. Sign Co. Phone 843-779-5IGN
	Sign Co. Contact Hugh Welch Sign Co. Address 107 St. James Ave. Ste AZ
2.	Cost of Sign(s) \$ 1,920 Sign Installation Cost \$ 700 Total Cost \$ 2,620
3.	How many signs are you applying for? How many signs does this business already have?
4.	What kind of signs does this business already have?
5.	What type of business is applying for this sign permit: A. A stand alone business? Yes No B. A part of a shopping center? Yes No If yes, shopping center name: Focal Lies Shopping Center
6.	What is the TMS number for this property? 243 - 08 - 06 - 025
7.	What is the <u>front</u> setback of the business in feet? 353\(\) (The distance from the front property line to the front of business) A. For corner lots only, what is the front setback for second street frontage in feet?
8.	What is the width of the business in feet? (The distance from wall to wall) A. For corner lots only, what is the width of the business for second street frontage in feet?
9.	What is the property's road <u>frontage</u> in feet? (This only applies to shopping centers erecting a freestanding sign)
10.	Please attach photos showing: A. The storefront in relation to adjacent businesses;
	B. The specific location of proposed sign(s) on the property or building, and C. The actual sign if it already exists. OFFICE USE ONLY MAX. NO. OF ALLOWED SIGNS:
11.	Please attach drawings of each proposed sign showing (drawn to scale): A. The completed sign as it will actually appear on the building B. All dimensions; C. Where the colors will appear;

- D. The location on the property (on a plat) of proposed & existing freestanding signs
- The location on the building of proposed & existing building signs
- 12. Please attach swatches, samples, and/or paint chips of all proposed colors to the application.
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SIGN INFORMATION TABLE

Required Information	Sign 1	Sign 2	Sign 3
Materials: (metal, plastic, wood, etc.)	Aluminum Acoffic		
Illumination: Exterior, interior or not lighted	Interior		
Type of Sign:	WALL MOUNT		
Height (FEET)	1'9"		
Width (feet)	10 11"		
Area (square feet)	19.10 59/A		
All colors used on sign	Black/ White		
Is there a graphic (picture) on the sign? (Y/N) If yes, size of graphic	NO		
Projection from building or cabinet width (thickness)	6"		
Number of styles of lettering	one		
Height of letters (if channel letters)	NH		
If mounting individual letters, space between letters	NA		
If mounting individual letters, space between words	NIA		
If window sign, size of window	NIA		
If changeable copy sign (reader board), number of lines	NA		
If freestanding sign, distance between sign and street curb (ft)	NIA		
If freestanding sign, total height above grade (ft)	N/A		
If freestanding sign, landscaping materials to be planted at base of sign	N/A N/A		

Review the attached Zoning Ordinances pertaining to sign regulations (Section 151.084). Be advised to examine them thoroughly so as to avoid violations (Section 151.999):

By signing below, you certify the above information that you provided to be true and correct.

| Construction of Applicant | Construction

Remarks:	<u>OFFICE OOD ONLY</u>		
	17		_
Approval: Zoning Administrator	Issued by:	Date:	

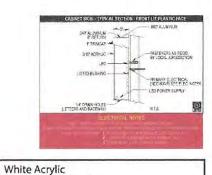
10'-11"

EXISTING SIGNAGE

6



PROPOSED SIGNAGE



	ecimpillas	FANCY NAME
		The land of the
	Tale of the second	
18 3/4		

Die Cut Black Vinyl **LED Internal Lighting**

CLIENT NAME: Ocean Realms

CONTACT: Lisa Trill

SALES REP:

DESIGNER:

CAROLINASIGNCO.COM | HUGH@CAROLINASIGNCO.COM | 843 779 7446 | 107 ST JAMES AVE. UNIT A2 GOOSE CREEK, SC

ALL DESIGNS PRESENTED ARE REPRESENTATIONS OF WHAT THE PROJECT WILL LOOK LIKE AT COMPLETION, THERE CAN BE A SIZE DIFFERENCE FROM THE PICTURE TO THE ACTUAL PRODUCT.



NEW BUSINESS: MINOR APPLICATIONS

J.P. MORGAN CHASE - ATM & SIGNAGE

ARB SCOPE OF WORK FORM/

APPLICATION / INFORMATION SUMMARY DEPARTMENT OF PLANNING AND ZONING 843-797-6220 EXT. 1118

P.O. Drawer 1768

519 N. Goose Creek Blvd.

Goose Creek, South Carolina 29445-1768

www.cityofgoosecreek.com

Fax: 843-863-5208

Property Address:			TMS No.:
Review request:	For:		Preliminary meeting date requested:
▼ Preliminary	■New Construction □Alterations / Addit	ions	☐ Appeal Decision of Architectural Review Board
□Final	☐Color Change ☐ Demolition ☐ Other		
Property Owner: Five South A	Iliance LLC		rtime phone: 843-933-0050
Applicant: TKO Installation Inc	Applicant: TKO Installation Inc. Daytime phone: 847-257-2245		
ARB Meeting Representative	Chris Quinn	Con	ntact Information :
Applicant's mailing address:	1287 Kyle Court		
City: Wauconda		State	e: IL Zip: 60084
Applicant's e-mail address: c	hris.quinn@tkosafe.com	•	·
Applicant's relationship:	Owner Design Professional	⊠ Contra	actor Real Estate Agent/Broker Other
Materials/Colors (Jsed: (specific color(s)/manufacture #'s liste (Example: Building Materials, Exterior	-	
Matthews MP-18248 Chase Dark Nickel C			
Matthews 282-208SP VOC Gloss Clear			
Matthews MP-49353 Blue Metallic Gloss			
	Scope of Work: (please give	a detailea	d description)
Excavate and install new concrete pad with	n underground conduits for power. Install Chase designed canopy a	and ATM with	bollards for protection. Install vertical height bar at the entrance to the ATM.
Please note, our ARB application	on for the same signage/canopy was approved by	the board	at the november meeting, address of that property was
214 St. James Ave, Goose Cre	eek		
the subject property or an aut		property t	elete and accurate and that I am the owner of to be posted and inspected, and the application e specified.
Applicant's signature:	Ai Di		
Print name legibly: Chris Qu	inn		

OFFICE USE	ONLY
PERMIT #: AMOUNT DUE: \$ DATE PAID:	

CITY OF GOOSE CREEK SIGN PERMIT APPLICATION

	Today's Date: _February 03, 2021		Permit Fee: \$75.00
1.	Business Owner J. P. Morgan Chase	Business Phone	
	Name of Business J. P. Morgan Chase	Alternate Phone	
	Street Address of Business_5 South Alliance Drive		
	Landlord/Lessor_Five south Alliance LLC	Landlord's Phone_843	-933-0050
	Sign Company_Pattison Sign Group	Sign Co. Phone _1-866-	635-1110
	Sign Co. Contact_Mark Davey Sign Co. Ad	ldress_520 W Summit Hill Driv	ve suite 702 Knoxville, TN 37902
2.	Cost of Sign(s) \$ 14,324.31Sign Inst:	allation Cost \$_5500.00	Total Cost \$_19824.31
3.	How many signs are you applying for? One	How many signs does this bu	siness already have? None
4.	What kind of signs does this business already have?		None None
6.7.	What type of business is applying for this sign permit: A. A stand alone business? Yes No. B. A part of a shopping center? Yes No. What is the TMS number for this property?	o If yes, shopping center name	operty line to the front of business)
8.		The distance from wall to wall)	
9.	What is the property's road <u>frontage</u> in feet? N/A (T	his only applies to shopping cent	ers erecting a freestanding sign)
10.	Please attach photos showing: A. The storefront in relation to adjacent businesses; B. The specific location of proposed sign(s) on the process. C. The actual sign if it already exists.	operty or building; and	OFFICE USE ONLY MAX. NO. OF ALLOWED SIGNS: _
11.	Please attach drawings of each proposed sign showing (dr. A. The completed sign as it will actually appear on the B. All dimensions; C. Where the colors will appear; D. The location on the property (on a plat) of proposed E. The location on the building of proposed & existin	e building d & existing freestanding signs	MAX ALLOWED SIGN AREA:

- 12. Please attach swatches, samples, and/or paint chips of all proposed colors to the application.
- 13. Please complete the Sign Information Table located on the following page.
- 14. You are required to attend the Architectural Review Board meeting in which your sign application is reviewed.
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SIGN INFORMATION TABLE

Required Information	Sign 1	Sign 2	Sign 3
Materials: (metal, plastic, wood, etc.)	See Stamped Engineering Drawings		
Illumination: Exterior, interior or not lighted	See Stamped Engineering Drawings		
Type of Sign:	See Stamped Engineering Drawings		
Height (FEET)	See Stamped Engineering Drawings		
Width (feet)	See Stamped Engineering Drawings		
Area (square feet)	See Stamped Engineering Drawings		
All colors used on sign	See Stamped Engineering Drawings		
Is there a graphic (picture) on the sign? (Y/N) If yes, size of graphic	See Stamped Engineering Drawings		
Projection from building or cabinet width (thickness)	See Stamped Engineering Drawings		
Number of styles of lettering	See Stamped Engineering Drawings		
Height of letters (if channel letters)	See Stamped Engineering Drawings		
If mounting individual letters, space between letters	See Stamped Engineering Drawings		
If mounting individual letters, space between words	See Stamped Engineering Drawings		
If window sign, size of window	N/A		
If changeable copy sign (reader board), number of lines	N/A		
If freestanding sign, distance between sign and street curb (ft)	See Stamped Engineering Drawings		
If freestanding sign, total height above grade (ft)	See Stamped Engineering Drawings		
If freestanding sign, landscaping materials to be planted at base of sign	N/A		

Review the attached Zoning Ordinances pertaining to sign regulations (Section 151.084). Be advised to examine them thoroughly so as to avoid violations (Section 151.999):

	Date	
(hi =)	2/5/2021	

By signing below, you certify the above information that you provided to be true and correct.

Remarks:	OFFICE USE ONI	LY	
Approval: Zoning Administrator	22	Issued by:	Date:

