



## PERMIT APPLICATION CHECKLIST SOLAR PANELS

**Important Note:** The following information allows us to determine if all zoning ordinance requirements applicable to the proposed solar panel addition are met. Please be aware that if left incomplete we will, unfortunately, be unable to complete our review of your application. We will be happy to assist you with this information if you have any questions or concerns.

PLEASE NOTE: Per Section 151.082(C)(5) of the City’s Zoning Ordinance, solar panels and associated fixtures shall be located to the rear of all residential structures whenever feasible, and if not, shall be mounted so as to be flush to the roof of the house.”

1. Please provide a plan or drawing indicating the placement of the panels.

2. Will any panels be placed on the front portion of the home?

Yes, **MUST BE APPROVED BY PLANNING**

No

3. Will any panels be placed on the front portion of an accessory structure?  
(detached garage, shed, pool house, etc.)

Yes, **MUST BE APPROVED BY PLANNING**

No

4. If any of the panels are to be installed on the front of the home please explain the necessity of placing panels on the front rather than only on the back of the home:

Please feel free to contact us should you have questions or need assistance.

Permits Division

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