



**CITY COUNCIL MEETING – August 13, 2019  
REGULAR MEETING – 7:00 P.M.  
CITY HALL – COUNCIL CHAMBERS  
519 N. GOOSE CREEK BLVD.**

**I. INVOCATION / PLEDGE OF ALLEGIANCE**

**II. GENERAL PUBLIC COMMENTS – (Two Minutes Per Speaker)**

**III. APPROVAL OF MINUTES**

- a. CITY COUNCIL WORKSHOP – MAY 22, 2018
- b. CITY COUNCIL WORKSHOP – JANUARY 22, 2019
- c. CITY COUNCIL WORKSHOP – MAY 28, 2019
- d. CITY COUNCIL MEETING – JULY 9, 2019

**IV. PUBLIC HEARINGS, PRESENTATIONS & PROCLAMATIONS**

- a. PROCLAMATION – PET SUPPLIES PLUS APPRECIATION DAY, AUGUST 13, 2019
- b. AN ORDINANCE PURSUANT TO TITLE 5, CHAPTER 3, SECTION 5-3-150, SUBSECTION 3, OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED, TO ANNEX AN AREA IDENTIFIED AS TMS 243-03-00-022 (107 SPRING HALL DRIVE) INTO THE CITY OF GOOSE CREEK, A SOUTH CAROLINA MUNICIPAL CORPORATION **(Public Hearing & First Reading)**

**V. NEW BUSINESS**

**VI. OLD BUSINESS**

- a. AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF GOOSE CREEK, SOUTH CAROLINA, BY REPEALING SECTION 151.088 LAND SET-ASIDE/DEDICATED REQUIREMENTS FOR PARKS AND RECREATIONAL AREAS IN ITS ENTIRITY **(Second & Final Reading)**
- b. AN ORDINANCE TO AMEND THE DENSITY OF THE PLANNED DEVELOPMENT FOR ADDITIONAL UNITS WITHIN THE DEVELOPMENT OF LAKEVIEW COMMONS TO

APPLY TO PROPERTIES IDENTIFIED AS TMS #252-06-00-046, 252-06-00-049,  
AND 252-06-00-024 BY AMENDING THE PLANNED UNIT DEVELOPMENT  
AGREEMENT **(Second & Final Reading)**

**VII. MONTHLY DEPARTMENT REPORT**

- a. Chuck Denson, Director of Public Works

**VIII. ADMINISTRATOR'S REPORT**

- a. Records Retention Schedule – Fire Department
- b. 2019 Crowfield Golf Course Improvements

**IX. MAYOR'S REPORT**

**X. ADJOURN**

## ***APPROVAL OF PREVIOUS MINUTES***

**City Council Workshop**  
**Fire Department Training Room**  
**May 22, 2018**  
**6:00 P.M.**

**Council Members Present:**

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Mayor Gregory S. Habib; Mayor Pro Tem Kevin Condon; Councilmember Debra Green-Fletcher; Councilmember Brandon L. Cox; Councilmember Jerry Tekac; Councilmember Corey McClary

**Council Members Absent:**

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None (Vacant Seat)

**Staff Present:**

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City Administrator Jake Broom; Assistant City Administrator Daniel Moore; City Clerk Kelly J. Lovette; Director of Economic Development Matt Brady; Director of Finance Tyler Howanyk; Director of Public Works Chuck Denson; Director of Planning and Zoning Kara Browder

**Staff Absent:**

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None

**Press Present:**

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**Guests Present:**

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**I. Call to Order:**

Mayor Habib called the meeting to order at 6:00 p.m.

**II. Public Comments:**

Mayor Habib invited the public to speak. Two (2) ladies from the audience inquired if there were any plans to improve the curb appeal of the fountain in front of City Hall and the roundabout at the recreation complex. They also stated the light poles in the parking lot have been vandalized and are no longer working. A woman from the audience thanked City Council for working with Berkeley County to have them pave Montague Plantation Road. She also stated she loved the City of Goose Creek's new logo.

**III. Old Business:**

**a) AN ORDINANCE TO SELL REAL PROPERTY IDENTIFIED AS 101 BUTTON HALL AVENUE (TMS# 243-04-00-008) OF THE CITY OF GOOSE CREEK, A SOUTH CAROLINA MUNICIPAL CORPORATION, IN ACCORDANCE WITH SECTION 5-7-260 (6) OF THE CODE OF LAWS OF SOUTH CAROLINA 1976, AS AMENDED (Second & Final Reading)**

Mayor Habib read the title to the proposed Ordinance and stated it is not the standard to vote in a City Council Workshop; however, what was before City Council was time sensitive. He stated the first reading occurred at the last City Council meeting to which it was explained that the second reading and vote would be taking place at the May 22<sup>nd</sup>, City Council workshop. Mayor Habib inquired if City Council wished to act. Mayor Pro Tem Condon made a motion to approve the proposed Ordinance, as stated by Mayor Habib. Councilmember Tekac seconded the motion. Hearing no discussion, Mayor Habib called for the vote. All in favor, none opposed. Motion carried. Representatives of the development thanked City Council and stated they were excited to be apart of the City.



#### **IV. STAFF PRESENTATIONS & UPDATES**

##### **a) SCDOT ST. JAMES AVENUE SAFETY PROJECT**

Mr. Broom stated the safety project started in early 2016 and was initiated by the South Carolina Department of Transportation (SCDOT) Office of Traffic and Safety. He stated the area studied was the corridor of St. James Avenue, Old Moncks Corner Road and the intersection of Highway 52/St. James Avenue/Red Bank Road. He stated the improvements will be funded by the Federal Highway Administration (FHWA) Highway Safety Improvement Program. Mr. Broom stated SCDOT hired Stantec to conduct a road safety assessment and to design improvements. He stated traffic crash data shows there were 174 crashes in 2014, which averages to three (3) crashes per week. He stated the biggest contributor to the high volume of accidents is due to St. James Avenue being seven (7) lanes. He stated there are fifty (50) driveways on this road and each one presents an opportunity for someone to pull out in front of someone else. Mr. Broom stated SCDOT proposed to install raised medians to create uniform predictable traffic flow. He stated the medians will limit and concentrate the number of left turns; they will reduce points of conflict and crash rates as well as provide pedestrians a point of refuge. He stated this project could also be used to install landscaped medians in portions which would improve the aesthetics of the corridor. He presented samples to City Council.

Mr. Broom stated additional recommendations include updating the traffic light signal timing to reduce the number of times a driver must stop. He stated every time a driver stops at a light there is an increased chance of being rear ended. He stated SCDOT would update the timing of the signals, install pedestrian signal heads that have a countdown, and install confirmation lights to assist law enforcement and curtail red light running. Mr. Broom stated Stantek will develop the conceptual plans and hold a public information meeting. He stated they will design construction plans and at that time we will decide how much landscaping to include as it will be the City's responsibility to maintain the landscape. He stated the project will then go out to bid.

Mayor Pro Tem Condon stated he feels it will be difficult to continually maintain a landscape median and inquired what the extra cost of a stamped or decked concrete would be. Mayor Habib inquired if several curb cuts (driveways) will be closed. The engineer stated yes.

##### **b) CARNES CROSSROADS ZONING CORRECTION**

Mr. Broom stated City staff noticed last month that Carnes Crossroads is improperly zoned on the City's Map. He stated there is a Development Agreement with Carnes in which we agreed to enforce their own zoning on their property. He stated the zoning should be TC (Town Center) instead of GC (General Commercial). Mr. Broom stated according to the City's Attorney we do not have to rezone anything we only need to update the zoning map. Mr. Broom explained the only difference in a TC zoning is that apartments are a permitted use. He stated that May 9, 2006, is the date the Development Agreement was adopted.

##### **c) MAST ARM MAINTENANCE PROJECT**

Mr. Broom stated the City budgeted \$185,000, to paint the mast arms. He stated this is an expensive undertaking as we will have to work at night, insurance is expensive, and the City will have to follow SCDOT instructions as the mast arms are in their right of ways.

Mr. Broom stated Mr. Denson, the Department of Public Works Director, received a quote on August 11, 2017, that was used for budgeting purposes. He stated this quote was roughly \$25,000, per mast arm and it came from a company out of Lexington, SC that recently completed a similar project for Hilton Head.

Mr. Broom stated last month we submitted a request for proposal and received three (3) bids. He stated the price went up substantially. Mr. Broom presented his proposal. He suggested to paint this year only the mast arms located on the Goose Creek Boulevard (Highway 52) corridor. He stated this will keep us out of the St. James Avenue corridor as the safety project may impact those mast arms. He stated City staff can budget the rest of the mast arms on St. James Avenue in 2019. Mr. Broom stated this process will keep us within budget this year. Mayor Pro Tem

Condon inquired what the difference would be in the look of the mast arms if the painting is staggered by a year. Mr. Broom stated he feels it is beneficial for when they are repainted in six (6) or eight (8) years it can be staggered again.

#### **d) GCMFC AUDITOR RECOMMENDATIONS**

Mr. Broom stated the Goose Creek Municipal Finance Corporation (GCMFC) was created to hold the debt associated with Fire Stations I and III. He stated it is a separate entity that holds the debt. He stated the City made lease payments to the GCMFC and the GCMFC used revenue to make bond payments. He stated using that vehicle lets us reserve our capacity for general obligation debt because we are limited as to how much the City can have by the State Constitution. He stated we try to keep that number as low as possible in case of an emergency, such as a hurricane.

Mr. Broom stated the problem is the Governmental Accounting Standards Board (GASB) has issued a statement that stand-alone funds primary source of revenue cannot be transferred from another fund, it needs to have its own revenue. He stated since we are no longer receiving the bond proceeds, there is no other revenue. He stated it is transferred from the General Fund. He stated the auditor pointed this out and that it should be resolved. Mr. Broom stated City staff's proposed solution is to dedicate a portion of the Village to debt service, and that it would only be a paper change. He explained this is General Fund money as it is being transferred from the General Fund to the GCMFC. He stated City staff shared this idea with the auditing firm and they said that would suffice. Mayor Habib inquired if this would be done by Ordinance. Mr. Broom stated it would be done as part of the budgeting process. Mayor Pro Tem Condon inquired if this was something that City Council needed to act on. Mr. Broom stated no, it was simply to inform City Council that if they saw debt service millage, that taxes have not gone up, it was still General Fund money that was going to the GCMFC, and that City staff was just assigning this directly instead of transferring it from the General Fund. He stated there is no financial change other than on paper.

#### **e) SMALL WIRELESS FACILITIES MODEL ORDINANCE**

Mr. Broom presented a model Ordinance from the Municipal Association of South Carolina (MASC) regarding miniature cell towers. He stated the new high-speed wireless service requires smaller antennas, but they must be deployed with greater density and lower to the ground. He stated they are unattractive hence a lot of cities do not want to allow small cell towers. Mr. Broom explained these cannot be prohibited but they can be regulated as the Federal Communications Commission (FCC) has determined this is a necessary utility. He stated MASC went to AT&T, T-Mobile and Verizon and negotiated a model ordinance that both parties could agree on. Mr. Broom presented images of small cell towers. The proposed Ordinance states that a permit must be administered, images of the cell tower provided, location and an explanation as to why the towers cannot co-locate on an existing structure. He stated the companies would have to notify property owners within fifty (50) yards of the proposed facility; pay a small fee of \$100, per antenna and pay a business license fee. He stated in most cases the cell companies do not own the towers as there are companies that will install towers and lease space to the cell companies. Mr. Broom stated the City can require reasonable concealment of the towers.

Councilmember Green-Fletcher inquired as to where these can be located in a residential area. Mr. Broom stated typically they will be located on a wooden pole in the SCDOT right-of-way. He stated they try to co-locate them on light poles, but some utility companies are not allowing them to do that. Mayor Habib inquired if this is going to be the expectation. A representative of AT&T stated his company has no plans to deploy small cells in the City for 2018 or 2019. He stated the only reason they would deploy them is due to the issue of capacity. The representative explained that if someone looks at their smart device and sees that they have five (5) bars but cannot send anything, this is not an issue of coverage, it is an issue of capacity. He stated AT&T is looking to install small cell towers in locations where capacity is an issue. He stated they are looking to install these in high traffic areas such as stadiums and shopping centers; and that most neighborhoods are not high traffic areas. He stated they are creating Master Attachment Agreements with the power companies to use their existing poles. He stated it is the exception, not the rule that a pole would have to be installed.

## **V. CITY COUNCIL DISCUSSION ITEMS:**

### **a) STRATEGIC PLAN**

Mayor Habib stated a new Vision and Mission Statement was devised during City Council's Strategic Planning Session. He stated City Council also came up with five (5) goals that are specific. Mayor Habib read the five (5) goals that City Council devised during the Strategic Planning Session:

- Goal 1- Increase Economic Activity
- Goal 2- Improve the Reputation of the City Regionally
- Goal 3- Improve Public Safety
- Goal 4- Improve Recreational Opportunities
- Goal 5- Provide affordable Family Healthcare for City Employees

### **b) BOARD VACANCIES**

Mr. Broom stated there are two (2) vacancies on the Architectural Review Board (ARB) and one (1) on the Zoning Board of Appeals (ZBA). Mayor Habib stated he would like to see board members reapply when their terms are up. He stated we may want to look at extending terms if they need to reapply. Councilmember Tekac stated he feels asking members to reapply will be problematic to City Council as Councilmembers will have to interview every year due to staggered terms. He also stated we need to monitor attendance. Mayor Habib stated there needed to be a procedure put into place that creates creativity, collaboration and fights against stagnation regarding the City's boards and commissions. He stated there is no reason why the entire City Council must interview every person for every board and suggested City Council establish a committee to interview individual boards. Councilmember Tekac stated he thinks that is a great idea and he stated there needs to be a procedure to quickly fill vacancies. Mayor Pro Tem Condon suggested lowering the number of members required for boards and commissions since there are always vacancies. Mayor Habib stated if the boards and commissions do not feel valued it may be difficult to get members.

### **c) ELECTION DATE CHANGE**

Mayor Habib inquired what needs to be done to change the election date to November. Mr. Broom stated it will need to be done by Ordinance. Mr. Broom stated if a council member's term is up in May it would be extended to November. He stated a referendum is not needed as the City Attorney stated it is acceptable to change the date via Ordinance. Mr. Broom stated pros for changing the election to November is greater participation in the election and having multiple polling places. Discussion occurred regarding having the elections on the primary in June as voters seem to be more involve with the issues during primary elections. City Council decided the election would be moved to November.

### **d) SIGN ORDINANCE REVISIONS**

Mayor Habib stated he would like to see the City as a place where our businesses can be successful. In his opinion there are some things in the Sign Ordinance that may be outdated and inhibit the success of businesses. He stated a simple sandwich board sign near the door in front of businesses is reasonable. Mayor Habib stated the City could benefit by using a sign to communicate to the residents about events and recreational opportunities that currently our Ordinance does not allow. Mayor Pro Tem Condon stated he feels a community message board will be a big benefit to the City. Councilmember Cox agreed sandwich boards should be allowed. Councilmember Tekac agreed the sign ordinance needs to change and stated he felt City staff should be more involved as oppose to having to wait months to go before a board to discuss a color of a sign. Mayor Habib asked City Council to review the sign ordinance and e-mail him with their concerns.

**e) CASEY COMMUNITY CENTER**

Mayor Habib inquired if the City should tear down the Casey Community Center or rehabilitate the building. He stated he prefers not keeping a building vacant. Mayor Pro Tem Condon stated the building floods when it rains, and it would cost more to fix the foundation issues than it would to tear it down. Mr. Denson stated he feels any steel framed metal building should be rehabbed. Mayor Habib suggested having Mr. Denson inspect the Casey Community Center then provide recommendations regarding hiring a structural engineer to evaluate the building. He requested City Council provide recommendations for the Casey Community Center.

**VI. EXECUTIVE SESSION:**

Mayor Habib stated City Council was going into Executive Session to discuss the following:

**a) SECTION 30-4-7 (A) (2) – DISCUSSION OF NEGOTIATIONS INCIDENT TO PROPOSED SALE OF PROPERTY – (TMS 243-04-00-032, OLD MONCKS CORNER ROAD)**

Councilmember Cox made a motion to go into Executive Session. Mayor Pro Tem Condon seconded the motion. All in favor, none opposed. Motion carried. (8:20 p.m.)

Councilmember Tekac made a motion to come out of Executive Session. Councilmember Condon seconded the motion. All in favor, none opposed. Motion carried. (8:38 p.m.) City Council took no action.

**VII. ADJOURN:**

Councilmember Tekac made a motion to adjourn. Councilmember Cox seconded the motion. All in favor, none opposed. Motion carried. Meeting adjourned at 8:39 p.m.

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Kelly J. Lovette, MMC  
City Clerk

Date: August 13, 2019

*A copy of this meeting's agenda was sent to the Post and Courier and The Goose Creek Gazette; it was posted in City Hall 24 hours prior to the meeting.*

**City Council Workshop  
Fire Department Training Room  
January 22, 2019  
6:00 P.M.**

**Council Members Present:**

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Mayor Gregory S. Habib; Mayor Pro Tem Kevin Condon; Councilmember Debra Green-Fletcher; Councilmember Jerry Tekac; Councilmember Corey McClary; Councilmember Gayla McSwain

**Council Members Absent:**

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None (Vacant Seat)

**Staff Present:**

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City Administrator Jake Broom; Assistant City Administrator Daniel Moore; City Clerk Kelly J. Lovette

**Staff Absent:**

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None

**Press Present:**

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**Guests Present:**

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**I. Call to Order:**

Mayor Habib called the meeting to order at 6:00 p.m.

**II. Staff Presentations and Updates:**

**a) Facilities Use Policy**

Mr. Broom stated this is a follow-up to a previous discussion. He stated the purpose of this policy is to provide guidelines for reserving space for use in one of our City's facilities by external individuals and organizations. He stated an attorney from the South Carolina Municipal Insurance Risk and Finance (SMIRF) wrote a draft policy to which the City attorney reviewed. Mr. Broom presented this draft policy to City Council.

Discussion regarding prohibited uses such as fundraising, politics, religion, subleasing and commercial activities occurred. It was suggested there be different rates for City residents' verses those that do not live in the City limits. It was also suggested that a City resident be a sponsor. Additional discussion occurred regarding liability insurance, late exit fees and staffing rental spaces. It was decided that Mr. Broom will continue to work on the policy factoring in the discussion of this meeting.

**III. City Council Discussion Items:**

**a) Appointment to the Cultural Arts Commission (CAC)**

Councilmember McClary stated there are three (3) new commissioners; Ms. Barbara Richardson, Ms. Belle Anderson and Ms. Winter McKee. He stated there is still one (1) vacancy on the CAC which should be filled as soon as possible. Mayor Habib stated he will ask Mr. Broom to include the appointment of the three (3) new commissioners on the agenda for the next City Council meeting.

**IV. Adjourn:**

Councilmember Tekac made a motion to adjourn. Mayor Pro Tem Condon seconded the motion. All in favor, none opposed. Motion carried. Meeting adjourned at 6:45 p.m.

Date: April 13, 2019

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Kelly J. Lovette, MMC  
City Clerk

*A copy of this meeting's agenda was sent to the Post and Courier and The Goose Creek Gazette; it was posted in City Hall 24 hours prior to the meeting.*

**City Council Workshop**  
**Fire Department Training Room**  
**May 28, 2019**  
**6:00 P.M.**

**Council Members Present:**

Mayor Gregory S. Habib; Mayor Pro Tem Kevin Condon; Councilmember Debra Green-Fletcher; Councilmember Jerry Tekac; Councilmember Corey McClary; Councilmember Gayla McSwain; Christopher Harmon

**Council Members Absent:**

None

**Staff Present:**

City Administrator Jake Broom; Assistant City Administrator Daniel Moore; City Clerk Kelly J. Lovette; Police Chief LJ Roscoe; Director of Finance Tyler Howanyk; Director of Recreation TJ Rostin

**Staff Absent:**

None

**Press Present:**

**Guests Present:**

**I. Call to Order:**

Mayor Habib called the meeting to order at 6:00 p.m.

**II. Staff Presentations and Updates:**

**a) Boulder Bluff Park Property – Staff Follow-Up**

Mr. Broom stated he met with Chief Rosco and Mr. Rostin to create the following goals for the Boulder Bluff Park property:

- Promote/Maintain public safety in Boulder Bluff;
- Increase property values of the surrounding area;
- Be useful to the residents of Boulder Bluff;
- Not increase noise or light pollution, or dramatically increase traffic;
- Not be cost-prohibitive like the original concept plan;
- Be able to be phased if necessary, without being disjointed;
- Be accessible to motorist and pedestrians.

Mr. Broom stated the Police Department provided the following suggestions for the project: clear cut the area and provide well-lit lighting; limit entries and exits; include parking close to the road, but not blocking visibility into the park; provide clear well-lit crosswalks for pedestrian safety and provide sidewalk access to the north if possible.

Mr. Broom stated the Recreation Department provided the following suggestions for the project: survey the neighborhood to see how old the kids are, what they enjoy, and what adults want; host public input meeting at Boulder Bluff Elementary School; abandon a section of Dennis Drive to unify property; make it so the school can host field days, PE classes, etc. safely; and, avoid the wetlands to save money and make maintenance easier.

City staff made the following suggestions for pursuing the Boulder Bluff Park project: decide if City Council would like to pursue this project; solicit input from the neighborhood via door-to-door discussions and paper/online survey; take that input and come up with a new conceptual design using landscape architects and hold a community meeting at Boulder Bluff Elementary School to review and tweak conceptual design, if necessary.

Mayor Habib stated he would like to see veterans honored in this park with a memorial since this community was built by the military. Councilmember Harmon suggested City staff get a quote for the plan that was presented. Councilmember McSwain inquired if the plan will meet the City's goals. City Council gave Mr. Broom approval to pursue the Boulder Bluff Park project.

**b) Update to Fund Balance Policy**

Mr. Broom presented the current fund policy which is 35% General Fund; 35% Water Fund; 10% Recreation and 10% Golf. He stated the proposed new policy will be 25% General Fund; 20% Water Fund; 10% Recreation and 10% Golf, which is now combined. Mr. Broom stated Mr. Howanyk wrote the policy based on Government Finance Officers Association's (GFOA) recommended best practices. Mayor Habib suggested to include in the new policy, if the funds are excessive, the City assigns it to debt.

**c) Lakeview Commons Planned Unit Development**

Mr. Broom stated no written Planned Unit Development (PUD) exists for Lakeview Commons hence City staff took the opportunity to create one. He stated the developer is requesting to increase allowed number of units from 330 to 350. He stated the new phase, if approved, will have to adhere to the new parking Ordinance which consist of two spaces per unit plus 12% overflow parking. He stated currently this ordinance only applies to phases four (4) and five (5) as the rest of the development pre-dates this ordinance. Mr. Broom stated the old parking ordinance consists of two (2) parking spaces per unit with no overflow parking required.

Mr. Moore stated the developer is requesting to develop thirty-three (33) units in phase five (5) which will bring the total amount of units to 337; however, they are asking in the agreement for 350 units in order to have a cushion. Mr. Moore stated because phases one (1), two (2) and three (3) were set to the old parking standards this development did not have the 12% overflow. He stated during the development of phases 1-3 this project changed developers' multiple times. He stated one (1) developer brought in a unit that includes a garage and driveway which counts as the two (2) parking spaces required. He stated phases 1-3 have the correct number of parking spaces. Mr. Moore stated phase five (5) will include an additional twenty (20) extra spaces. He stated phase five (5) will help with the parking in this development.

Councilmember McSwain inquired as to what standards were used to build the roads since these are private. Mr. Moore stated the roads are twenty-four (24) foot roads with parking on each side. He stated Berkeley County will not take them because they are considered a parking lot. He stated they never were inspected and was built to the standards of the developer. Councilmember McSwain inquired if the City requires the developer to follow a certain standard when building roads. Mr. Broom stated typically we require them to be built to Berkeley County's standards assuming the County will take the roads; however, this development is like an apartment complex to Berkeley County and they will not accept them. Mr. Moore stated if a subdivision is being built, they are required to build the roads to Berkeley County's standards. He stated if it is an apartment complex, Berkeley County will not accept them because they are considered a parking lot. Mr. Moore stated building roads to Berkeley County's standard is already a policy for residential streets. Mr. Moore stated residents pay the Homeowner's Association (HOA) \$150 per month per unit. He stated their funding is sound and can handle fixing the roads. Mr. Broom stated this HOA is still controlled by the builder. He stated residents are currently paying enough money to maintain the roads. He stated what typically happens when the residents take over the HOA, they lower the fees. He stated when this happens, they no longer have enough money to take care of the roads. Mayor Habib stated the residents bought into a community at a price point they could afford. He stated they agreed to pay into a HOA, and if it is funded properly, they can manage to take care of their roads. Mr. Moore stated there is no guarantee that roads built to Berkeley County's standards will be accepted by Berkeley County. Mayor Pro Tem Condon stated when the HOA transitions from developer to its residents, they will need some education.



Mayor Habib inquired as to why 350 units is being requested in the PUD if they can only fit 330 units in the plan. Mayor Habib suggested approving the new PUD for 337 units. Mr. Moore stated he will get a firm number of units from the applicant.

**d) SCDOT Amy Drive Sidewalk Project**

Mr. Broom stated in November of 2016, he applied for a grant to put 1,400 linear feet of sidewalk on Amy Drive. He stated the total estimate for this project was \$418,195. He stated this request was presented to the Berkeley Charleston Dorchester Council of Governments (BCDCOG) which was ranked the number one (1) priority project in the entire Low Country. He stated in August of 2017, the South Carolina Department of Transportation (SCDOT) provided their estimate of \$673,896. He stated after significant dispute and involvement of SC State Legislators the SCDOT reduced their estimate to \$552,279 which was still over budget. He stated in March of 2018, City staff received approval for the increased budget from the BCDCOG and the Berkeley County Transportation Committee (BCTC) to cover the full cost once again. Mr. Broom stated in May of 2019; City staff met with SCDOT believing they would be discussing the project timeline; instead another revised estimate of \$1,051,245 was presented putting the City \$498,966 over budget. Mr. Broom presented his solution which would be to clear cut a trail and presented a map to City Council. He stated the pros for the trail are as follows: it would get kids off Amy Drive; it will be significantly cheaper than piped ditch sidewalks and it could be used by residents for recreation. He listed his cons as the following: will kids use it and will parents adapt; does it just move the problem further to the south; will it become attractive to criminals; SCDOT will require the City to maintain the trail and pay for ongoing lighting costs. Mayor Habib stated he will make some phone calls to discuss this matter further as City Council agreed not to pursue the trail.

**III. City Council Discussion Items:**

**a) Review of List of City Owned Property**

Mayor Habib reviewed a spreadsheet with City Council that listed City owned property. City Council and City staff discussed the various properties and brainstormed together to come up with ideas as to how best to use those properties.

**b) Review of Draft Strategic Plan**

Discussion regarding the draft strategic plan ensued. Councilmember Green-Fletcher stated she would like to include developing a plan to create an inclusive playground to help build the community. Mayor Habib stated this makes sense. Councilmember Harmon suggested developing a shared office space to support small businesses. Mr. Broom stated this could be added to the Incentive's Ordinance. Mayor Habib inquired as to partnering with education institutions to teach residents about starting a business. Mr. Broom stated this is something that City staff was approached with by a company that works to encourage the development of health food businesses and they want to teach classes for one (1) night a week for six (6) to eight (8) weeks. Mayor Habib stated he does not know how to implement the City's Strategic Plan item that states businesses employing a flex schedule, tele community and other traffic reducing practices. Councilmember Tekac stated Roper Hospital has signed up to be a part of this. He stated we can talk with businesses such as JW Aluminum and Quozel to see if there is something, we can do to help them space out their employees. Discussion regarding increase regional and statewide engagement began. Councilmember McSwain suggested City Council rotate going to Berkeley County Council meetings. Mayor Habib requested City Council and City staff develop strategies to increase employee retention.

**c) 3-Minute Board and Commission Liaison Report**

Councilmember McSwain, the liaison for the Planning Commission (PC), stated in April the PC voted 5-0 to recommend changing the City's Landscaping Ordinance. She also stated the commission will be welcoming Mrs. Heather Byrd to the Planning Commission.

Councilmember Tekac, the liaison of the Economic Development Action Committee (EDAC), stated no meeting was held in May. He stated in April Mr. Matt Brady, the Economic Development Director, spoke about the Facade Grant as well as Goose Creek Local.

Mayor Pro Tem Condon, the liaison of the Architectural Review Board (ARB), stated there were two (2) items under new business, Extra Space Storage Exterior Painting and Level Up Nutrition Signage, to which both passed. He stated Wendy's upfit was listed under old business.

Councilmember McClary, the liaison of the Cultural Arts Commission, stated the first "Art Talk" in the Creek was held at the Goose Creek Library. He stated this event will be held monthly. He stated, "Beauty in the Creek", the traffic signal art project, received approval by City Council to reward a local artist a \$250 stipend if their artwork is selected.

Mayor Habib stated Councilmember Harmon will be the new liaison for the Zoning Board of Appeals (ZBA).

Councilmember Green-Fletcher, the liaison for Charleston Area Transportation Study, stated she is the regional voting member for the City. She stated she volunteered herself and the Mayor to be involved with the Highway 52 Corridor Study that will look at the area from Goose Creek to Monck's Corner. She stated CHATS is also involved in the bus rapid transit which should be finished in 2025. She stated at the last meeting an analysis and assessment of bike and pedestrian safety needs was presented. She stated SCDOT also provides presentations at CHATS' meetings. She stated she is hoping to have City Council's support for two (2) resolutions for CARTA to apply for grant money to replace buses on a schedule.

Mayor Habib stated City Council talks about regional engagement. He stated he had the opportunity to speak at a breakfast for Rotary of Charleston, and that inclusion in events like this is important. He stated he recently participated in a video through the Metro Chamber of Commerce to highlight governmental interaction. Mayor Habib stated Mr. Broom and himself were able to attend Mr. Brady's "2019 Forty Under 40" celebration; and, he was also able to attend the Association of South Carolina Mayor's meeting wherein he was asked to serve on the MASC Board of Directors, of which, he accepted.

#### **IV. Adjourn:**

Councilmember Tekac made a motion to adjourn. Mayor Pro Tem Condon seconded the motion. All in favor, none opposed. Motion carried. Meeting adjourned at 8:28 p.m.

Date: August 13, 2019

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Kelly J. Lovette, MMC  
City Clerk

*A copy of this meeting's agenda was sent to the Post and Courier and The Goose Creek Gazette; it was posted in City Hall 24 hours prior to the meeting.*

**City Council Meeting**  
**July 9, 2019**  
**7:00 P.M.**  
**City Hall**

**Council Members Present:**

Mayor Gregory S. Habib; Mayor Pro Tem Kevin Condon; Councilmember Debra Green-Fletcher; Councilmember Jerry Tekac; Councilmember Corey McClary; Councilmember Gayla McSwain; Councilmember Christopher Harmon

**Council Members Absent:**

None

**Staff Present:**

City Administrator Jake Broom; Assistant City Administrator Daniel Moore; City Clerk Kelly J. Lovette; Director of Economic Development Matt Brady; Police Chief LJ Roscoe; Fire Chief Steve Chapman; Director of Finance Tyler Howanyk; Director of Recreation TJ Rostin; Public Information Officer Frank Johnson; Director of Information Technology Ryan Byrd

**Staff Absent:**

**Invocation:**

Chaplin Strong

**Pledge of Allegiance:**

Mayor Habib

**Press Present:**

**Guests Present:**

**I. Call to Order/Invocation/Pledge of Allegiance:**

Mayor Habib called the meeting to order at 7:00 p.m. He introduced Chaplin Strong of the Goose Creek Police Department who presented the invocation and pledge of allegiance.

**II. General Public Comments:**

Mr. Scott Bollington of Virginia Street thanked Mayor Habib for standing up for the residents regarding the sidewalk project on Amy Street. Mr. Fred Smith of Amanda Circle requested the Recreation Department enhance its tennis opportunities.

**III. Approval of Minutes:**

**a) City Council Meeting – June 11, 2019**

A motion was made by Councilmember Tekac to approve the minutes, as stated by Mayor Habib. Councilmember Harmon seconded the motion. Councilmember McSwain stated there was a typographical error on page two (2). Hearing no further discussion, Mayor Habib called for the vote. All in favor, none opposed. Motion carried.

**IV. Public Hearings, Presentations & Proclamations:**

- a) AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF GOOSE CREEK, SOUTH CAROLINA, BY REPEALING SECTION 151.088 LAND SET- ASIDE/DEDICATED REQUIREMENTS FOR PARKS AND RECREATIONAL AREAS IN ITS ENTIRETY (Public Hearing & First Reading)**

Mayor Habib read the title to the proposed Ordinance. Hearing no comments from the public, he inquired if City Council wished to act. Councilmember Green-Fletcher made a motion to adopt the proposed Ordinance of the text change repealing Section 151.088 Land Set Aside for Parks and Recreation, as stated by Mayor Habib. Councilmember Harmon seconded the motion. Hearing no discussion, Mayor Habib called for the vote. All in favor, none opposed. Motion carried.

**b) AN ORDINANCE TO AMEND THE DENSITY OF THE PLANNED DEVELOPMENT FOR ADDITIONAL UNITS WITHIN THE DEVELOPMENT OF LAKEVIEW COMMONS TO APPLY TO PROPERTIES IDENTIFIED AS TMS 252-06-00-046, 252-06-00-049, AND 252-06-00-024 BY AMENDING THE PLANNED UNIT DEVELOPMENT AGREEMENT (Public Hearing & First Reading)**

Mayor Habib read the title to the proposed Ordinance. Hearing no comments from the public, he inquired if City Council wished to act. Councilmember Harmon made a motion to approve the Lakeview Commons Planned Development (PD) request for additional density, as stated by Mayor Habib. Mayor Habib seconded the motion. Councilmember McSwain inquired if the owner of this request owns the phases already in existence. Mr. Moore stated this is a different developer. Councilmember McSwain inquired as to where the green space will be located on this property. Mr. Moore stated it will be incorporated in Phase Five (5). Councilmember McSwain inquired if stormwater drainage was included in this phase. Mr. Moore stated Phase Five (5) is still in its preliminary design stage and currently nothing has been approved. Councilmember McSwain inquired if an amenity center is included. Mr. Moore stated yes. Councilmember McSwain requested to speak to the owner of the development. She stated she is concerned with how the Homeowner's Association (HOA) is set up and inquired if there will be enough reserve funds for the privately own roads in this development. The owner stated there is a tremendous reserve in the HOA. Councilmember McSwain stated the residents that live there now have consulted with an attorney regarding what they perceive to be construction defects in prior phases. She inquired if there are any legal claims against the owner at this time regarding the prior phases. The owner stated not to his knowledge. Mayor Habib inquired as to what the original number of units were in the approval. The owner stated three hundred and thirty (330) units was what was original number was that was approved. Mayor Habib stated the owner is asking for eleven (11) additional units than what was originally planned. He stated the Planning Department has shown these units will fit appropriately considering all buffer and setback requirements. Mr. Moore stated yes, Phase Five (5) exceeds all buffer and setback requirements. Councilmember McClary inquired as to when the owner anticipates that the HOA will be turned over to the residents. The owner stated that has already happened. Councilmember Green-Fletcher recused herself as she works for Carolina One Real Estate and they have a property listed within the development currently before City Council. Hearing no further discussion, Mayor Habib called for the vote. All in favor, none opposed. Motion carried.

**V. New Business:**

There was no new business to discuss.

**VI. Old Business:**

**a) AN ORDINANCE PURSUANT TO TITLE 5, CHAPTER 3, SECTION 5-3-150, SUBSECTION 3, OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED, TO ANNEX AN AREA IDENTIFIED AS TMS 234-00-00-147 (787 ST. JAMES AVENUE – TACO BELL) INTO THE CITY OF GOOSE CREEK, A SOUTH CAROLINA MUNICIPAL CORPORATION (Second & Final Reading)**

Mayor Habib read the title to the proposed Ordinance and inquired if City Council wished to act. Mayor Pro Tem Condon made a motion to annex 787 St. James Avenue into the City of Goose Creek, as stated by Mayor Habib. Councilmember McClary seconded the motion. Hearing no discussion, Mayor Habib called for the vote. All in favor, none opposed. Motion carried.

## **VII. Monthly Department Report:**

**Director of Recreation TJ Rostin:** Mr. Rostin stated there has been an increase in recreational participation. He stated the new Activities Center has been open for a year and has doubled participation in the gymnastics program. Mr. Rostin stated the Recreation Department has made a concerted effort to upgrade and renovate the City's parks and facilities. He stated they have fully upgraded playground equipment, as well as safety measures.

Mr. Rostin stated new initiatives such as Member Appreciation Week was held for the first time this year. He stated the Recreation Department gave away free food, Gatorade, and free water for the week. He stated they had over three hundred and fifty (350) people attend Member Appreciation Week. He stated next year it will be held in the morning and evening.

Mr. Rostin stated on October 27, 2019, a "coach's banquet" will be held to thank our volunteer coaches for their devoted time to our many recreational programs. He stated the last two (2) special events were weather delayed, but they will be combined on August 10, 2019, for Kids Fest. He stated hopefully we can have a great back to school event that will include fireworks. Mr. Rostin stated the next Summer Slam in The Creek Pickleball Tournament will be August 17 - 18, and sixty (60) to seventy-five (75) teams are expected to compete. Mayor Pro Tem Condon inquired as to having some practice time available for pickleball during the weekend or evening. Mr. Rostin stated he is looking to do that in the fall; currently they have summer basketball which takes up most Saturdays and Sundays. He stated the eleven (11) and twelve (12) year old Allstar Boys Baseball team were scheduled to compete in Bluffton that weekend. Councilmember Harmon thanked Mr. Rostin for recognizing the volunteer coaches. Councilmember Green-Fletcher thanked Mr. Rostin for all his work on the inclusive playground.

## **VIII. City Administrator's Report:**

### **a) Purchase Request – Fire Department – Self-Contained Breathing Apparatus (x5)**

Mr. Broom stated there is a request from the Fire Chief regarding the purchase of five (5) self-contained breathing apparatus (SCBA). City staff request to purchase the SCBA's from Rinehart Fire Services located in Asheville, North Carolina, for the total cost of \$33,372. He stated this project is included in the 2019 Fire Department Budget in the total amount of \$32,450. He stated the \$922, difference was made up elsewhere in the equipment budget.

Mayor Habib inquired if City Council wished to act. Councilmember Tekac made a motion to approve the request as presented by Mr. Broom. Mayor Pro Tem Condon seconded the motion. Mayor Pro Tem Condon inquired if this is for old equipment that we are retiring. Chief Chapman stated was to maintain the Fire Department's supply of breathing apparatus which has a life expectancy of five (5) to six (6) years. Councilmember McSwain inquired if there is a warranty. Chief Chapman stated there is a very limited warranty, because of being used to go into a fire. Hearing no further discussion, Mayor Habib called for the vote. All in favor, none opposed. Motion carried.

### **b) Purchase Request – Fire Department – Air Compressor**

Mr. Broom stated this request is from the Fire Chief regarding the purchase of a breathing air compressor to be used at Fire Station III. He stated this compressor will replace an older unit that no longer functions properly. He stated City staff requests to purchase the compressor from the low bidder, Air Centers of South Carolina, located in Greer, SC, for the total cost of \$45,251. Mr. Broom stated this purchase is included in the 2019 Fire Department Budget.

Mayor Habib inquired if City Council wished to act. Mayor Pro Tem Condon made a motion to approve the request as presented by Mr. Broom. Councilmember McSwain seconded the motion. Councilmember Harmon inquired how many air compressors does the City currently have. Chief Chapman stated there is one (1) at each Fire Station and the one (1) that is being replaced is twenty (20) years old. Hearing no further discussion, Mayor Habib called for the vote. All in favor, none opposed. Motion carried.

**c) Purchase Request – IT Department – Dispatch Software**

Mr. Broom stated the following request is from the IT Director regarding the purchase of public safety/computer-aided dispatch software to be used by the Police and Fire Departments. He stated the City set out last year to purchase the same 911 software Berkeley County is transitioning to in order to virtually consolidate the City's and County's dispatch centers. He stated this will make for more efficient call routing and dispatching, leading to better response times to emergency calls. Mr. Broom stated City staff was requesting to purchase the software from Southern Software, located in Southern Pines, NC, in the total amount of \$316,318. He stated the total amount budgeted is \$331,714.

Mayor Habib inquired if City Council wished to act. Councilmember Tekac made a motion to approve the request as presented by Mr. Broom. Mayor Pro Tem Condon seconded the motion. Councilmember Harmon inquired how often the software is updated. Mr. Byrd stated the City's current software has been in existence since 2009, but the software is updated annually. Councilmember McClary inquired if Berkeley County decided to change the software, does the City also have to change its software. Mr. Byrd stated if the City wants to stay connected with Berkeley County, then yes. Mr. Broom stated Berkeley County is also changing to this software this year. Councilmember McSwain inquired as to the Houston-Galveston Council. Mr. Byrd stated this City Council vets the State's contracting prices. Hearing no further discussion, Mayor Habib called for the vote. All in favor, none opposed. Motion carried.

**d) Commission of Code Enforcement Officers**

Mr. Broom stated this request is from the Finance Director regarding the need for City Council to designate certain employees as Code Enforcement Officers (CEO). He stated several of our employees in Planning, Building, Public Works and Administration may occasionally be required to issue a Uniform Ordinance Summons. He stated City Ordinance requires they be designated as CEO's by City Council.

Mayor Habib inquired if City Council wished to act. Mayor Pro Tem Condon made a motion to approve the request as presented by Mr. Broom. Councilmember McSwain seconded the motion. Councilmember McSwain inquired as to how many CEO's the City currently has on staff. Mr. Broom stated there are two (2) in the Department of Public Works that strictly do property maintenance codes. Councilmember McSwain inquired if there is a monetary limit to the authority being invested into these officers. Mr. Broom stated fines can be assessed up to \$500. Mr. Broom and Mayor Habib provided clarification as to the code enforcement process. Hearing no further discussion Mayor Habib called for the vote. All in favor, none opposed. Motion carried.

**e) Adoption of Comprehensive Fund Balance Policy**

Mr. Broom stated this item is a proposed Comprehensive Fund Balance Policy that was discussed during the May City Council Workshop. He stated this proposed policy is more in line with industry standards and will give City staff and City Council guidance during the budgeting process. He stated the significant changes in the recommended amount of unassigned fund balance in each major fund are as follows:

<b>Fund</b>	<b>Current Policy</b>	<b>Proposed Policy</b>
General Fund	35%	25%
Water Fund	35%	20%
Golf/Recreation Fund	10%	10%

Mayor Habib inquired if City Council wished to act. Councilmember McSwain made a motion to adopt the Comprehensive Fund Balance Policy. Councilmember Green-Fletcher seconded the motion. Mayor Habib stated these are taxpayer dollars and reminded everyone that should not be forgotten; and there is no reason to collect taxes and fees to just stick them in the bank. He stated the City's standard was significantly higher than the standard that is nationally. Hearing no further discussion, Mayor Habib called for the vote. All in favor, none opposed. Motion carried.

## **IX. Mayors Report:**

### **a) Adoption of Strategic Plan**

Mayor Habib stated in April; members of City Council met to discuss the City's proposed Strategic Plan. He stated he looks at goals in a one (1) to three (3) year period. He stated City Council did not want to marry future City Councils to these goals as a new Council may not want to pursue the proposed Strategic Plan. He stated City Council wants to do things that are achievable and measurable.

Mayor Habib inquired if City Council wished to act. Councilmember Tekac made a motion to adopt the proposed Strategic Plan. Mayor Pro Tem Condon seconded the motion. Councilmember Harmon stated the Strategic Plan is well thought out and it is a balance between business growth, green space, and activities for quality of life. Councilmember Tekac inquired if Mayor Habib could read the goals on the Strategic Plan. Mayor Habib stated the goals are as follows:

- Increase Economic Activity
- Guide Growth Intentionally
- Increase Regional and Statewide Engagement
- Increase Employee Retention
- Implement and Update Policy Regarding Fiscal Responsibility
- Improve Public Safety Outcome

Hearing no further discussion Mayor Habib called for the vote. All in favor, none opposed. Motion carried.

Councilmember McClary stated the Hot Pursuit (Goose Creek Police Department – 5K Run) that was held on June 15<sup>th</sup> had a wonderful turnout.

## **X. Executive Session:**

Mayor Habib stated City Council was going into Executive Session to discuss the following:

### **a) SECTION 30-4-70 (A) (5) DISCUSSION OF MATTERS RELATING TO THE PROPOSED LOCATION, EXPANSION, OR THE PROVISION OF SERVICES ENCOURAGING LOCATION OR EXPANSION OF INDUSTRIES OR OTHER BUSINESSES IN THE AREA SERVED BY THE CITY (Project Lightning Rod)**

Mayor Pro Tem Condon made a motion to go into Executive Session. Councilmember Harmon seconded the motion. All in favor, none opposed. Motion carried. (7:55 p.m.)

Councilmember Green-Fletcher made a motion to come out of Executive Session. Councilmember Tekac seconded the motion. All in favor, none opposed. Motion carried. (9:05 p.m.) City Council took no action.

## **XI. Adjourn:**

Councilmember Tekac made a motion to adjourn. Mayor Pro Tem Condon seconded. Mayor Habib called for the vote. All in favor, none opposed. Meeting adjourned at 9:05 p.m.

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Kelly J. Lovette, MMC  
City Clerk

Date: August 13, 2019

*A copy of this meeting's agenda was sent to the Post and Courier and The Goose Creek Gazette; it was posted in City Hall 24 hours prior to the meeting.*

***PUBLIC HEARINGS, PRESENTATIONS  
& PROCLAMATIONS***





# *Proclamation*

*Office of the Mayor*

## *“Pet Supplies Plus Appreciation Day” Tuesday, August 13, 2019*

*WHEREAS, Pet Supplies Plus is a pet store located within the City of Goose Creek; and*

*WHEREAS, the Pet Supplies Plus Franchise Owner, Lori Papagni, and Store Manager, Lana Briggs, are being recognized for contributing to the City of Goose Creek and its community by supporting the Goose Creek Police Department’s (GCPD) K-9 Unit; and*

*WHEREAS, Pet Supplies Plus is truly appreciated for their recent generosity wherein they made a monetary donation toward the GCPD’s K-9 Unit’s veterinarian bills; and*

*WHEREAS, these same individuals were extremely gracious for their purchase of a complete K-9 Car Kennel for a newly assigned police canine; and*

*WHEREAS, since the Fall of 2017, Pet Supplies Plus has pledged to support the City’s working police canines whereby they are currently supplying their handlers with an ongoing supply of dog food for GCPD’s four (4) police canines: Kron, assigned to PFC Erickson; Dax, assigned to MPO Jones; Gracie, assigned to Ptl K.R. Johnson; and Rizen, assigned to PFC Carter; and*

*WHEREAS, the City recently took ownership in its newest police K-9, Gracie; and, whereas Pet Supplies Plus donated a brand-new crate, toys and bowls for her to enjoy; and*

*WHEREAS, in further demonstrating their value to the Goose Creek community, Pet Supplies Plus donated their parking lot Tuesday, August 6, 2019, to the GCPD for their Annual National Night Out; an annual community-building campaign that promotes police-community partnerships and neighborhood camaraderie to make our neighborhoods safer, more caring places to live.*

*Now THEREFORE, be it resolved, as Mayor of the City of Goose Creek, I hereby proclaim August 13, 2019, as*

## *“Pet Supplies Plus Appreciation Day”*

*IN WITNESS WHEREOF, I, Gregory S. Habib, hereunto set my hand and caused the seal of the City of Goose Creek to be affixed this 13<sup>th</sup> day of August 2019.*

*Gregory S. Habib  
Mayor*



*Attest: \_\_\_\_\_  
Kelly J. Lovette, MMC  
City Clerk*



AN ORDINANCE

AN ORDINANCE PURSUANT TO TITLE 5, CHAPTER 3, SECTION 5-3-150, SUBSECTION 3, OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED, TO ANNEX AN AREA IDENTIFIED AS TMS 243-03-00-022 (107 SPRING HALL DRIVE) INTO THE CITY OF GOOSE CREEK, A SOUTH CAROLINA MUNICIPAL CORPORATION

WHEREAS, Title 5, Chapter 3, Section 5-3-150(3) of the Code of Laws of South Carolina, 1976, as amended, provides for the annexation of any area or property which is contiguous to a city or town by filing a petition with the municipal governing body which is signed by one-hundred percent (100%) or more of the owners owning at least one-hundred percent (100%) of the assessed valuation of the real property in the area requesting annexation; and

WHEREAS, one-hundred percent (100%) of the freeholders owning one-hundred percent (100%) of the assessed valuation of the real property in the area hereafter delineated and described, have filed a petition with the City Council of Goose Creek, South Carolina, requesting that such property be annexed into the City of Goose Creek, South Carolina. Such property is contiguous to the current City limits of the City of Goose Creek, and is described as follows:

TMS #243-03-00-022(.58-acre, 107 Spring Hall Drive)

To include any road, waterway, easement, railroad track, marshland or utility line that intervenes between these properties and the municipal limits of the City of Goose Creek.

The owner of said property has requested that the property be annexed into the City of Goose Creek. All applicable City services will be provided immediately upon annexation.

WHEREAS, the property is a closed parcel of land in Berkeley County, South Carolina, consisting of .58 acre, more or less, for the purpose of annexation into the City of Goose Creek. The area is more fully shown on a plat entitled “Annexation Request Property Identified as TMS #243-03-00-022” as prepared by the Annexation Coordinator.

NOW, THEREFORE, BE IT ORDAINED and ordered by the Mayor and City Council of the City of Goose Creek, South Carolina, in Council duly assembled, that all real properties as hereinafter delineated and described are hereby annexed into the City of Goose Creek, South Carolina, a South Carolina municipal corporation, pursuant to Title 5, Chapter 3, Section 5-3-150(3) of the Code of Laws of South Carolina, 1976, as amended, and a zoning district classification of CO – Conservation Open Space be applied thereto immediately upon adoption.

INTRODUCED the 13th day of August, 2019.

DONE the \_\_\_\_ day of September, 2019.

\_\_\_\_\_  
Mayor Gregory S. Habib

Attest: \_\_\_\_\_  
Kelly J. Lovette, MMC, City Clerk

\_\_\_\_\_  
Mayor Pro Tem Kevin M. Condon

\_\_\_\_\_  
Councilmember Debra Green-Fletcher

\_\_\_\_\_  
Councilmember Christopher Harmon

\_\_\_\_\_  
Councilmember Corey McClary




\_\_\_\_\_  
Councilmember Jerry Tekac

\_\_\_\_\_  
Councilmember Gayla S.L. McSwain





**CITY OF GOOSE CREEK**  
**ANNEXATION REQUEST PROPERTY**  
**TMS #243-03-00-022**  
**.58 ACRE 107 Spring Hall Drive**

-  Goose Creek
-  Berkeley County
-  TMS#243-03-00-022







# CITY OF GOOSE CREEK ANNEXATION APPLICATION



Date: 7/30/19

REQUESTED ANNEXATION METHOD (CIRCLE ONE): 100% 75% 25%

TMS#: 243-03-00-022

ADDRESS: 107 Springhall Drive  
Goose Creek, SC 29445

PROPERTY OWNER(S): Hire Quest, LLC

CURRENT COUNTY ZONING DISTRICT: 01

REQUESTED CITY ZONING DISTRICT: PD

TOTAL ACREAGE TO BE ANNEXED: .58

IS THIS PROPERTY VACANT? (CIRCLE ONE) YES NO

IF NOT VACANT, PLEASE DESCRIBE ANY EXISTING BUILDINGS ON THE PROPERTY:

## ANNEXATION REQUIREMENTS

1. A letter of intent.
2. A summary of future plans for the property.
3. A copy of the property's deed.
4. Signature authority documentation, if the applicant is not the property owner.
5. An original copy of the Annexation Application.

## Contact Information\*

Name (Printed): John McAnar

Telephone: (843) 723-7400

Address: 111 Springhall Drive  
Goose Creek, SC 29445

Signature of Owner/Applicant\* \_\_\_\_\_

\*Proper documentation of the identity of an applicant who is not the owner of the property must be provided. If the property is owned by a company, please provide documentation of the applicant's position within the company represented. If the annexation is being proposed on behalf of a property owner, complete documentation of both the applicant's identity, and a certified, filed copy of a Power of Attorney granting permission to apply, must be provided. Proper documentation is subject to the approval of the City Clerk.

Please return this form and supporting documents to:

Frank Johnson, Annexation Coordinator

City of Goose Creek

PO Drawer 1768

Goose Creek, SC 29445

**For more information please call (843) 797-6220 Ext. 1117**



July 30, 2019

To:

Frank Johnson  
Annexation Coordinator  
City of Goose Creek  
PO Drawer 1768  
Goose Creek, SC 29445

Re: Hire Quest, LLC Annexation Application (TMS # 243-03-00-022)

Mr. Johnson:

Please allow this correspondence to serve as Hire Quest, LLC's Letter of Intent to apply for annexation of TMS # 243-03-00-022 by the City of Goose Creek. The subject parcel is a .58-acre lot located at 107 Spring Hall Drive, Goose Creek, SC, more accurately described in the attached deed. Hire Quest, LLC, is the sole owner of the subject property and therefore requests application of the 100% Annexation Method.

Hire Quest, LLC, intends to construct a parking lot on the property to serve as offsite parking for an existing and future office building in the adjacent lots (also owned by Hire Quest, LLC). The construction plan for this parcel has been approved by Berkeley County (Approval No. PLSP-027205-2019).

Enclosed with this letter please find: 1) a copy of the property deed; 2) the original signed Annexation Application. Please let us know if we can provide any additional information at this time.

Sincerely,

John McAnnar  
VP and General Counsel  
Hire Quest, LLC

***NEW BUSINESS***

***OLD BUSINESS***

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE

**AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF GOOSE CREEK, SOUTH CAROLINA, BY REPEALING 151.088 LAND SET-ASIDE/DEDICATED REQUIREMENTS FOR PARKS AND RECREATIONAL AREAS IN ITS ENTIRITY.**

**WHEREAS**, the Planning Commission of the City of Goose Creek held a public hearing on June 4, 2019, to receive public comment and to consider repealing Section 151.088 Land Set-Aside/Dedicated Requirements For Parks And Recreational Areas; and

**WHEREAS**, pursuant to said public hearing, the Planning Commission voted unanimously (5-0) to recommend approval of repealing Section 151.088.

**NOW, THEREFORE, BE IT ORDAINED** and ordered by the Mayor and City Council of the City of Goose Creek, South Carolina, that the Code of Ordinances of the City of Goose Creek, South Carolina, is hereby amended and that all ordinances and provisions that conflict herewith are repealed, and if any sentence, clause, phrase or word contained herein shall be held invalid, such invalidity shall not affect the validity of the remainder of this ordinance.

This ordinance shall become effective immediately upon adoption.

**INTRODUCED** the 9h day of July, 2019.

**DONE** the \_\_\_\_\_ day of August, 2019.

\_\_\_\_\_  
Mayor Gregory S. Habib

Attest: \_\_\_\_\_  
Kelly J. Lovette, MMC, City Clerk

\_\_\_\_\_  
Councilmember Debra Green-Fletcher

\_\_\_\_\_  
Councilmember Kevin M. Condon

\_\_\_\_\_  
Councilmember Corey McClary

\_\_\_\_\_  
Councilmember Jerry Tekac

\_\_\_\_\_  
Councilmember Gayla McSwain

\_\_\_\_\_  
Councilmember Christopher Harmon



AN ORDINANCE

**AN ORDINANCE TO AMEND THE DENSITY OF THE PLANNED DEVELOPMENT FOR ADDITIONAL UNITS WITHIN THE DEVELOPMENT OF LAKEVIEW COMMONS TO APPLY TO PROPERTIES IDENTIFIED AS TMS #252-06-00-046, 252-06-00-049, AND 252-06-00-024 BY AMENDING THE PLANNED UNIT DEVELOPMENT AGREEMENT.**

WHEREAS, the Planning Commission of the City of Goose Creek held a public hearing on March 5, 2019, to receive public comment and to consider amending the density of the Planned Development for additional units within the development of Lakeview Commons by amending the Planned Unit Development Agreement; and

WHEREAS, pursuant to said public hearing, the Planning Commission voted (3-1) to recommend approval of amending the Planned Unit Development Agreement.

NOW, THEREFORE, BE IT ORDAINED and ordered by the Mayor and City Council of the City of Goose Creek, South Carolina, that the Code of Ordinances of the City of Goose Creek, South Carolina, is hereby amended and that all ordinances and provisions that conflict herewith are repealed, and if any sentence, clause, phrase or word contained herein shall be held invalid, such invalidity shall not affect the validity of the remainder of this ordinance.

This ordinance shall become effective immediately upon adoption.

INTRODUCED the 9th day of July 2019.

DONE the \_\_\_\_\_ day of August 2019.

\_\_\_\_\_  
Mayor Gregory S. Habib

Attest: \_\_\_\_\_  
Kelly J. Lovette, MMC, City Clerk

\_\_\_\_\_  
Councilmember Debra Green-Fletcher

\_\_\_\_\_  
Councilmember Kevin M. Condon

\_\_\_\_\_  
Councilmember Corey McClary

\_\_\_\_\_  
Councilmember Jerry Tekac

\_\_\_\_\_  
Councilmember Gayla McSwain

\_\_\_\_\_  
Councilmember Christopher Harmon



## **LAND USE APPLICATION**

LAKEVIEW COMMONS PUD  
PLANNED UNIT DEVELOPMENT  
CITY OF GOOSE CREEK, SOUTH CAROLINA

July 2, 2019

## INTRODUCTION AND DESCRIPTION

### A. THE PROPERTY

The Lakeview Commons Planned Unit Development (PUD) was annexed into the City of Goose Creek in 2006 and assigned a Planned Development (PD) zoning classification. This Land Use Application is intended to amend the 2006 annexation and rezoning by adopting a PUD Master Plan and associated ordinances.

The property is located at 925 Redbank Road. The site consists of approximately 40 acres and is identified as the parcel numbers TMS 253-06-00-046, 525-06-00-049, and 252-06-00-024 from the Berkeley County Tax Map. The property is bounded on the north by the R2- Single Family Residential, to the south by General Commercial located in Berkeley County, the west by General Commercial, and the east by Office Industrial in Berkeley County. An aerial photograph and context map of the property is included as **"Exhibit A – Existing Aerial and Zoning Map."**

The total property is approximately 40 acres consisting of approximately 35 acres of uplands, and approximately 4 acres of freshwater wetlands.

### B. PROPERTY OWNERSHIP, LEGAL DESCRIPTION AND CURRENT USE

The Lakeview Commons PUD property is comprised of three tracts (TMS 253-06-00-046, 525-06-00-049, and 252-06-00-024) owned by Southwind Homes, LLC. Freeman Barber. The property owners have given written consent for Cline Engineering to submit this proposed Land Use Application to the City of Goose Creek. See **"Exhibit B – Executed Land Use Applications."**

### C. INTENT OF THE LAKEVIEW COMMONS PUD

The intent of the Lakeview Commons PUD is to amend the annexation and rezoning by adopting a PUD to amend the approved total number of townhomes. The original development site plan proposed a maximum number of units of 330. This PUD would amend the maximum number of units to **341**. Other than a change in the maximum number of units and an increase of 12% additional parking required in Phases 4 & 5, the PUD will strictly adhere to the standards laid forth in the 2006 site plan. See **"Exhibit C – Site Development Documents for Lakeview Commons."**

### D. ALLOWED LAND USE AND DEVELOPMENT STANDARDS

#### 1. Allowed Land Use

Land Uses of the Lakeview Commons PUD are graphically depicted and summarized on the Site Development Documents for Lakeview Commons." attached as **"Exhibit C"**.

#### 2. Open Space

Any parcel or area of land or water essentially unimproved and set aside, dedicated, designated or reserved for public or private use or enjoyment, or for the use and enjoyment of owners and occupants or land adjoining or

neighboring such Open Space. Open Space shall not include streets, drives, off-street parking and loading areas. Open Space may include but is not limited to,

neighborhood parks, playgrounds, leisure trails, recreational areas, dog parks, pocket parks, passive parks, lakes, ball fields, amenity center, pools, nature ways, wetland buffers and similar uses.

The Lakeview Commons PUD shall meet the minimum open space standards per the "formula" provided under Section 151.082.(G).(f) of the current City of Goose Creek Ordinance.

**E. PERIMETER BUFFERS**

Buffer planting standards of the City of Goose Creek Landscape and Buffer Standards (Section 151.085) shall apply to perimeters.

**F. STORMWATER MANAGEMENT**

Impacts due to stormwater runoff are expected to be minimal. State and local stormwater ordinances shall be complied with for the design and installation of the drainage system for the development. Best Management Practices will be used as appropriate to control the impact of stormwater runoff. No significant groundwater recharge areas, water supply watersheds, or protected river corridors exist within the development.

Stormwater collection for the site will consist primarily of pipes, swales, and ditches, which will outfall to on-site detention ponds. On-site detention ponds will be sized to comply with all applicable state and local regulations. Both water quality and water quantity will be addressed in the site development design. Water quality will be controlled by allowing solids to settle in the on-site detention ponds before being released from the site. Water quantity will be maintained by sizing the outlets from on-site detention ponds in a manner such that post-development runoff rates do not exceed the pre-development runoff rates for applicable design storms. City of Goose Creek, Berkeley County, state, and federal stormwater ordinances will be followed in the design of the stormwater system.

As part of the development process, the Owner or its assignees will implement Best Management Practices (BMPs) for Stormwater Management as required. The regulatory requirements dictate BMPs be implemented to protect our water bodies to minimize impacts from development. Use of detention ponds is a practice of treating stormwater prior to release to the receiving stream to meet water quality standards defined by local and state regulations.

**G. RESTRICTIVE COVENANTS AND COMMUNITY HOA/POA**

The Developer has created and recorded Restrictive Covenants prior to the sale of subdivided property. The covenant will establish a community HOA/POA which shall be responsible for the maintenance of the community entrance, parks, streetscapes, open space, amenities, the amenity center and ponds within the PUD.

**H. ROADWAYS AND UTILITIES**

The roadways associated with the Lakeview Commons PUD are designated as privately owned and maintained.

**I. PUD AMENDMENTS**

Any proposed PUD Amendments shall be reviewed and determined by the Zoning Administrator. Minor Amendments shall only require Staff review and approval. Major Amendments shall require approval through the Planning Commission and City Council.

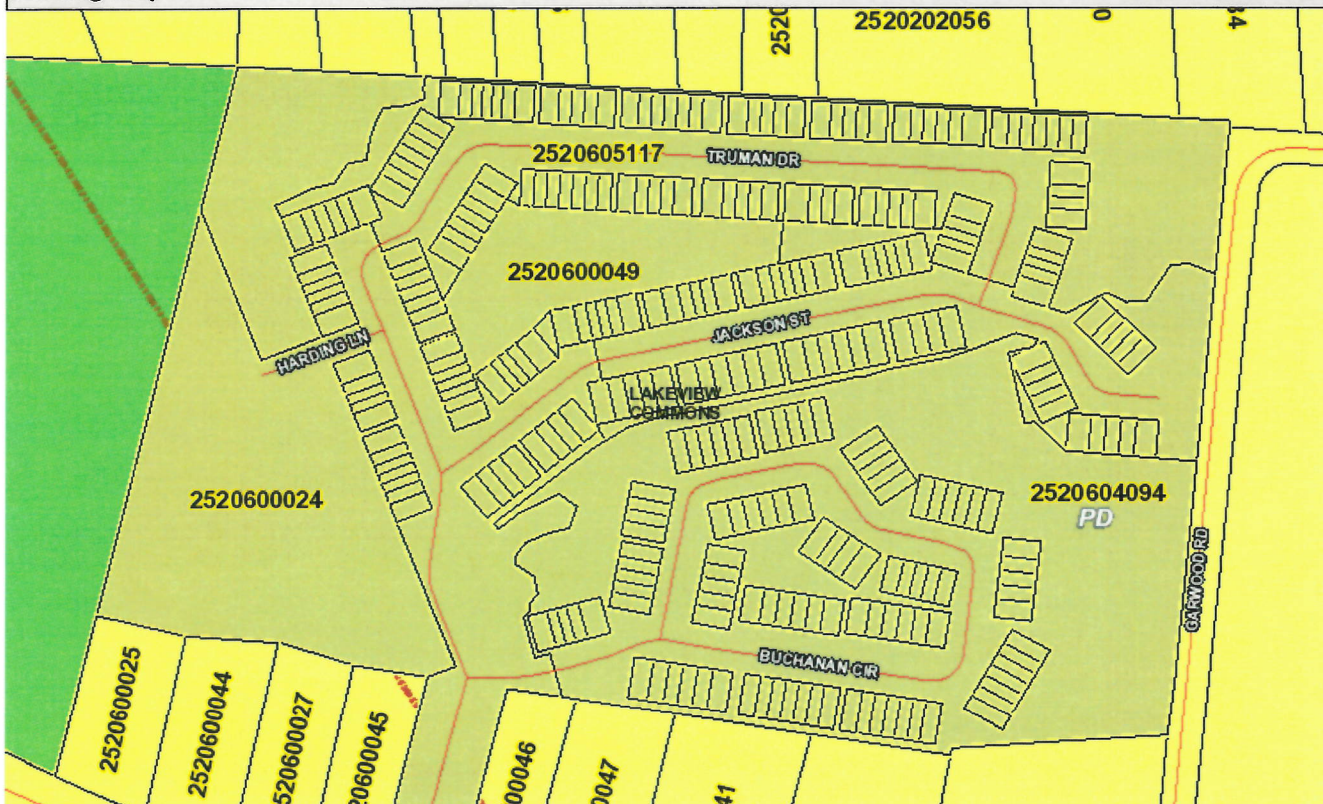


## EXHIBIT A

## Aerial Map



## Zoning Map





**EXHIBIT B**  
**EXECUTED LAND USE APPLICATION**



**CITY OF GOOSE CREEK LAND USE APPLICATION**

TODAY'S DATE: 2/8/2019

**PART I. PURPOSE OF SUBMITTAL**

- ☐ Site Plan (See Checklist)      ☐ Plat Review      ☒ Rezoning  
☐ Subdivision Plan (See Checklist)      ☐ Variance      ☐ Conditional Use Permit

**PART II. GENERAL INFORMATION**

1. Development Name: Lakeview Commons Phase 5  
2. Street Address: Truman Drive Goose Creek SC 29445  
3. TMS #: 252 06 00 046, 049 & 024  
4. Zoning Classification: PD  
    Requested Classification: PD (For rezonings only)  
5. Total Site Acres: 39.325 Total

**GOOSE CREEK ZONING DISTRICTS**

CO: Conservation Open Space      GC: General Commercial  
LI: Light Industrial      NC: Neighborhood Commercial  
R-1: Residential Low Density      RC: Restricted Commercial  
R-2: Residential Medium Density      PD: Planned Development  
R-3: Residential High Density      PD-MH: PD for Mobile Home

**PART III. CONTACT INFORMATION**

Owner/Developer Name: Southwind Homes LLC Freeman Barber  
Street Address: PO Box 94 City: Sullivan's Island St: SC Zip: 29482  
Telephone: 843-860-4955 Cell Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail Address: freeman@mysouthwindhome.com

**PART IV. SUBMITTAL INFORMATION (IF APPLICABLE)**

Proposed Building Use: Residential  
Proposed Total Building Area (gross sq. ft.): \_\_\_\_\_  
Max. Building Height: 2 Stories Total Number of Buildings/Units/Lots: 350 units  
Is The Property Restricted by Any Recorded Covenant Which Conflicts With or Prohibits The Proposed Use: No

**AGENT WAIVER**

*In filing this plan as the property owner, I do hereby agree and firmly bind myself, my heirs, executors, administrators, successors and assignees jointly and severally to construct all improvements and make all dedications as shown on this proposed site plan as approved by the City of Goose Creek, South Carolina. I hereby designate Cline Engineering, Inc. to serve as my agent regarding this application, to receive and respond to administrative comments, to resubmit plans on my behalf, and to represent me in any public meetings regarding this application.*

Print Name: W. Freeman Barber Date: 2/8/19  
Signature: [Signature]

# ***CITY ADMINISTRATOR'S REPORT***





## **Jake Broom**

CITY ADMINISTRATOR

519 N. GOOSE CREEK BOULEVARD  
P.O. DRAWER 1768  
GOOSE CREEK, SC 29445-1768  
TEL (843) 797-6220 EXT. 1115  
FAX (843) 863-5208

TO: Mayor and City Council  
FROM: Jake Broom, City Administrator  
SUBJECT: Records Retention Schedule - Fire Department  
DATE: August 6, 2019

Attached is a records retention schedule from Kelly Lovette, City Clerk, prepared by the South Carolina Department of Archives and History which pertains to the Fire Department and is as follows:

**1) SC EMS Airway Evaluation Form:**

Retention – 13 years, then destroy.

**2) After the Fire Program – Fire Safety Survey Waiver:**

Retention – 10 years, then destroy.

City Council's consideration and approval of this retention schedule will be greatly appreciated.

If you have any questions, comments or suggestions in this regard please call or stop by City Hall at your convenience.

Respectfully Submitted,

Jake Broom  
City Administrator

JB/kjl  
Attachment



July 9, 2019

Ms. Kelly Lovette, City Clerk  
City of Goose Creek  
519 N. Goose Creek Boulevard  
Post Office Drawer 1768  
Goose Creek, SC 29445

Dear Kelly,

Please find enclosed two copies of the retention schedules prepared for the Fire Department. An "Approval of Records Retention Schedule" form is attached to each copy of the schedules for the approval signatures of the department head in Part I and the Mayor in Part II.

After the department head and Mayor have signed the schedules, please return both copies to me. The Archives Director will then sign in Part III and I will send you an approved copy for your files.

If you have any questions, please do not hesitate to contact me at (803) 896-6125 or email [csmith@scdah.sc.gov](mailto:csmith@scdah.sc.gov).

Sincerely,

A handwritten signature in blue ink, appearing to read 'Carolyn', is written over the 'Sincerely,' text.

Carolyn Smith  
Records & Information Management Analyst  
Local Records Services

Enclosures: 2



## South Carolina Department of Archives & History Division of Archives and Records Management

# APPROVAL OF RECORDS RETENTION SCHEDULE

In accordance with provisions of Title 30, *Code of Laws of South Carolina, 1976*, Sections 30-1-10 through 30-1-140, as amended, the attached Records Retention Schedule is submitted for approval. This schedule supersedes any previously approved schedule for these same records series.

### PART I — Office or Department

**CITY OF GOOSE CREEK**

Local Government Subdivision

**FIRE DEPARTMENT**

Office or Department

**1036**

Record Group Number

I certify that I am authorized to act for this agency in the disposition of its public records and hereby approve the attached Records Retention Schedule. The schedule meets all legal and audit requirements and the records have no further administrative, fiscal, or legal value to this agency after the expiration of the prescribed retention periods.

Records series included in this approval are numbered:

**17880 - 17881**

Date

Signature of Approving Authority

Title

### PART II — Governing Body

I am authorized to act for the governing body of this local government subdivision and certify that the governing body has approved the Records Retention Schedule as described in Part I, above.

Date

Signature of Approving Authority

Title

### PART III — Department of Archives and History

The records listed in the attached Records Retention Schedule have been evaluated by this department for their management, research, and permanent value and are approved for retention or disposal as described in the schedule.

Date

Director, Department of Archives and History

**South Carolina Department of Archives and History  
Records Management Division**

**Guidelines For Understanding And Implementing  
Records Retention Schedules**

The following guidelines describe basic terms related to records retention schedules and define the responsibilities associated with schedule approval and implementation.

**Records Retention Schedule** – A records retention schedule describes one or several records series and indicates the length of time records should be retained prior to final disposition. Schedules are issued to state agencies or local government subdivisions and must be approved in accordance with provisions of the Public Records Act, as amended. Upon approval, the latest retention schedule supersedes any schedule previously approved for the same records series or group of records series.

**Copies** – All official copies of state agency and local government subdivision records must be inventoried, appraised, and scheduled. Convenience and other extra copies do not need a records retention schedule and may be disposed of when no longer needed for reference.

**Legal Retention Requirements** – The approval of schedules by state agencies or local government subdivisions should include a legal review to ensure that retention periods are in compliance with all applicable laws and regulations. In addition, state agencies and local government subdivisions are responsible for ensuring that records are retained for any additional time necessary to fulfill special legal considerations or requirements, such as those related to pending litigation, government investigations, or court orders.

**Confidentiality and Restrictions** – State agencies and local government subdivisions should ensure that confidential records are properly filed, accessed, and disposed of in accordance with federal, state, and local legal requirements.

**Audit Requirements** – State agencies and local government subdivisions are responsible for ensuring that records are retained to comply with all audit requirements.

**Destruction of Records** – Non-microfilmed records destroyed in accordance with approved schedules should be reported to the Department of Archives and History by submitting a copy of the State and Local Government Report of Records Destroyed. A copy of each destruction report should be retained by the state or local office as documentation of records destroyed in accordance with the approved retention schedules.

**Records Storage** – Permanent records must be maintained, protected, and preserved in an appropriate environment as required by section 30-1-70 of the Public Records Act, as amended. The State Records Center will accept scheduled semi-active state agency records for temporary storage on a space available basis. It will also receive permanent records scheduled for transfer to the Department of Archives and History.

For further information on state or local records retention schedules, please contact the Records Services staff at (803) 896-6100.





CITY OF GOOSE CREEK

RECORD GROUP NUMBER: 1036

FIRE DEPARTMENT

17880 SC EMS AIRWAY EVALUATION FORM

Description:

Forms used to document intubations performed by EMS staff and which are recommended for all invasive airway procedures. Information includes patient name and demographics; indication for invasive airway management; endotracheal intubation (ETI) attempted; alternate method of airway support; Glasgow Coma Score before intubation; level of training of rescuer; drugs given; times and vital signs; information on laryngoscopy attempts; endotracheal tube confirmation; who determined final placement of ET tube; ETI successful or failed; if failed - indicate reason; critical complications; if failed – indicate secondary airway technique; was secondary rescue satisfactory; Endotracheal tube confirmation; signature, date and time of receiving physician/healthcare provider; and signature of EMS Medical Director and date.

Retention:

13 years, then destroy.

17881 AFTER THE FIRE PROGRAM – FIRE SAFETY SURVEY WAIVER

Description:

Waiver, release and hold harmless agreements indicating that the occupant and/or property owner agrees to waive the right to sue if a fire occurs in the residence after the fire department's inspection. Information includes home address; resident name and conditions of the waiver; name, date and signature of the occupant or property owner; and witness name, signature and date.

Retention:

10 years, then destroy.



THE CITY OF  
**GOOSE CREEK**  
BERKELEY CO. EST. 1961 SO. CAROLINA

**Jake Broom**

CITY ADMINISTRATOR

519 N. GOOSE CREEK BOULEVARD  
P.O. DRAWER 1768  
GOOSE CREEK, SC 29445-1768  
TEL (843) 797-6220 EXT. 1115  
FAX (843) 863-5208

**TO:** Mayor and City Council  
**DATE:** August 8, 2019  
**SUBJECT:** Crowfield Golf Course Improvements

Please find attached a request and supporting documentation from the Golf Course Superintendent regarding the annual course improvements at Crowfield Golf Course.

For the last several years, we have budgeted \$250,000 in Hospitality Tax revenue for projects designed to speed up pace of play and allow for more rounds per day. We have broken this year's project into three categories:

<b>Cart Path Repairs &amp; Repaving</b>	
Campbell Pavement Specialties	\$180,600
Uniform Paving & Seal Coating	\$189,195
First Construction Management	\$194,874

<b>New Sod (~18,500 sq ft.)</b>	
Environmental Landscaping	\$28,390
Twin Oaks Landscaping	\$29,800
Golf Course Services, Inc.	\$56,800

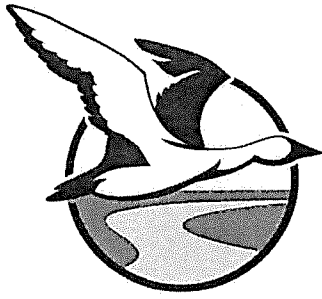
<b>Bunker Reshaping / Removal</b>	
Environmental Landscaping	\$26,902
Southeastern Golf	\$28,200
Golf Course Services, Inc.	\$36,700

Staff requests to hire the low bidders for each portion of the project – **Campbell Pavement Specialties (Sumter, S.C.)**, and **Environmental Landscaping, Inc. (Abbeville, S.C.)** for the total amount of **\$235,892**.

Please stop by City Hall if you have any questions. Your favorable consideration of this request will be appreciated.

Respectfully submitted,

Jake Broom  
City Administrator



## **MEMORANDUM**

**TO:** Jake Broom, City Administrator

**FROM:** Todd Biegger – Golf Course Superintendent

**SUBJECT:** 2019 Course Improvement Projects

**DATE:** 7-22-2019

**CC:** Troy Sanders - General Manager

Enclosed are 3 bids for New Cart Path work, Sod work behind the curbing on carts paths, and Bunker work on the Golf Course for 2019.

The comparable bids for the cart path work are as follows in summary:

Campbell Pavement Specialties, Inc. quote of \$180,600.00

Uniform Paving and Seal Coating LLC quote of \$189,195.00

First Construction Management, LLC quote of \$194,874.07

I am asking for your approval to contract Campbell Pavement to do the cart path work.

The comparable bids for the sod work that needs to be done next to curbing on the course are:

Environmental Landscaping, Inc. quote of \$28,390.00

Twin Oaks Landscaping, LLC quote of \$29,800.00

Golf Course Services, Inc quote of \$56,800.00

I am asking for your approval to contract Environmental Landscaping to do the sod and dirt work next to curbing on the golf course.

And finally, the comparable bids to finish the bunker work on the golf course that we did not complete in 2017 are the following:

Environmental Landscaping, Inc quote of \$26,902.00

Southeastern Golf, Inc quote of \$28,200.00

Golf Course Services, Inc quote of \$36,700.00.

I am asking for your approval to contract Environmental Landscaping to do the bunker work for 2019.

When we combine all the projects together it totals \$235,892.00

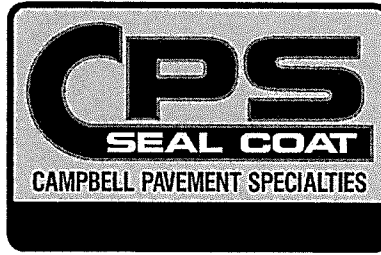
- 1) Campbell Pavement Specialties, Inc. quote of \$180,600.00
- 2) Environmental Landscaping, Inc. quote of \$28,390.00
- 3) Environmental Landscaping, Inc quote of \$26,902.00

Respectfully submitted,

A handwritten signature in blue ink that reads "Todd Biegger". The signature is written in a cursive, flowing style.

Todd Biegger, CGCS





Campbell Pavement Specialties, Inc.

PO Box 3417

Sumter, SC 29151-3417

(803) 436-9900

[www.campbellpavement.com](http://www.campbellpavement.com)

Proposal

Proposal# 200-7499

Date: Apr. 6, 2019

Attn: Todd Biegger

Name: **Crowfield Golf Club**

Address: **300 Hamlet Circle**

**Goose Creek, SC**

We hereby propose to furnish all the material and perform all the labor necessary for the completion of the following items:

**1. Hole 10:**

- **Repair all asphalt including root removal**
- **1.5" asphalt overlay**
- **Grade, install base material 4" thick and install new asphalt 2" thick**
- **Install new concrete curbing**

**2. Cart path from 10 to 11 remove and replace asphalt 2" thick**

**3. Holes 15 and 16:**

- **Repair all asphalt including root removal and around catch basin**
- **1.5" asphalt overlay**
- **Grade, install base material 4" thick and install new asphalt 2" thick**
- **Install new concrete curbing**

**4. Hole 17:**

- **Remove part of existing cart path**
- **Grade, install base material 4" thick and install new asphalt 2" thick**
- **1.5" asphalt overlay**

**Job Total: \$178,100.00**

**Option: Remove existing catch basin lid, remove all asphalt around catch basin, install grate and topsoil - \$2500.00**

Payment is due and payable within (10) days of the completion of the work unless otherwise specified. Interest accrues on past due payments at one and one half percent (1 ½ %) per month. Default by either party shall entitle the successful party to recover all attorney's fees and costs incurred. Any alteration from the above specification involving extra costs will be accepted only upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control.

Respectfully Submitted,

Johnny Campbell

*\$180,600 total*

C.P.S., Inc.

Note: This proposal may be withdrawn if not accepted in ninety (90) days.

**Acceptance of Proposal 200-7499**

**The above price, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work.**

Date Accepted: \_\_\_\_\_

PO#

Sign: \_\_\_\_\_



ENVIRONMENTAL  
LANDSCAPING, INC.

Golf and Athletic Construction

233 Oliver Lane  
Abbeville, SC 29620

# Proposal

Date	Estimate #
7/10/2019	10008

Name / Address
Crowfield Golf & Country Club 300 Hamlet Circle Goose Creek SC 29445

Ship To

Project

Description	Qty	Rate	Total
Equipment Mobilization/Travel	1	4,500.00	4,500.00
#2 Bunker Renovation (Left)	1	3,839.00	3,839.00
# 2 Bunker (Right/Fill in)	1	3,478.00	3,478.00
#2 Bunker Renovation (Right)	1	4,130.00	4,130.00
#3 Bunker	1	10,955.00	10,955.00
Sales Tax		9.00%	0.00
		<b>Total</b>	\$26,902.00

# ***MAYOR'S REPORT***

# ***MONTHLY DEPARTMENT REPORT***

**City of Goose Creek Administration Department**  
**Monthly Report**  
**July 2019**

**Business Licenses Issued**

License Type	Issued	Fee	Gross Sales Reported	YTD Issued	YTD Fees	YTD Gross Sales Reported
Inside City	34	\$ 8,952	\$ 3,003,913	1,171	\$ 1,657,384	\$ 1,016,921,629
Outside City	118	224,597	49,915,150	1,525	1,535,624	304,051,195
NWS Contracts	2	692	192,143	17	98,768	52,571,441
MASC Ins & Telecom	-	-	-	904	3,658,446	190,065,541
Prior Yrs.	14	11,638	970,094	145	45,907	16,690,092
Totals	168	\$ 245,879	\$ 54,081,300	3,762	\$ 6,996,129	\$ 1,580,299,898

**Licenses Issued to New Commercial Businesses Inside the City**

Name	Address	Type
S & L Boutique LLC	205 N. Goose Creek Blvd. Ste 205	2(Retail sales formal wear)
Jett Carolina Bells LLC DBA Taco Bell #4777	787 St. James Avenue	2(restaurant)

**Building Permits Issued**

	Issued	Fees	Construction Costs	YTD Issued	YTD Fees	YTD Construction Costs
Express	45	\$ 60,819	\$ 9,587,557	241	\$ 307,523	\$ 43,970,773
Building	116	123,545	37,542,538	563	267,048	74,304,671
Misc Permits	61	2,870	1,218,870	330	17,276	5,586,016
Plan Review	135	85,296	-	679	248,899	-
Totals	357	\$ 272,530	\$ 48,348,965	1,813	\$ 840,746	\$ 123,861,460

**Commercial Construction in Progress**

Contractor Name	Address	Project
Palmetto Civil Group	95 Bridgetown Road	Memory Care Facility
Palmetto Civil Group	97 Bridgetown Road	Residential Care Facility
Turner Construction Company	100 Callen Blvd.	Hospital w/Central Utility Plant
Linden Construction	2006 N Main Street	Shopping Plaza
Southern Point Construction	1000 Etiwan Drive	Apartment Complex
O'Brien & Gere Inc. of North America	435 Old Mt Holly Road	Manufacturing Plant
Trident Construction LLC	1801 2nd Avenue	Medical Office Building
CF Evans Construction Company LLC	11000 Eagle Hall Lane	Apartment Complex
Bay to Bay Properties LLC	538 Red Bank Road	Gas Station/Convenience Store
Carolina Contracting Services	117-129 Plantation North Blvd.	Shopping Complex
Ecker Construction	300 Baxter Brown Way	Medical Building
Carolina Multifamily Construction Inc	1000 Conway Circle	Apartment Complex
Paric Corporation	2 Springhall Drive	Business Office Addition

**City of Goose Creek Administration Department**  
**Monthly Report**  
**July 2019**

**Single Family Housing Starts (By Sub-Division)**

	<u>Current</u>	<u>YTD</u>
Montague Point	0	0
Lakeview Commons	5	23
Liberty Village (Brickhope)	13	101
Mackey Farms	1	14
Marrington Villas (Cobblestone)	0	0
Medway Landing	6	7
Miscellaneous	0	39
Sophia Landing	0	7
Carnes Crossroads	20	50
TOTALS	<u>45</u>	<u>241</u>

**Hospitality Fees Collected**

	<u>Current Month</u>	<u>YTD</u>	<u>Fund Balance</u>
Total Fees Collected	\$ 158,473	\$ 910,452	\$ 858,806

**Berkeley County Water & Sanitation Payments Collected at City Hall**

	<u>Current Month</u>	<u>YTD</u>
Number of Payments Collected	2,049	14,276
Total Receipts Collected	\$ 123,024	\$ 801,003



# MUNICIPAL COURT MONTHLY REPORT

Report For July 1st, , 2019 to July 31st, 2019

## Cases Filed

Criminal	134	
Traffic	1069	
City Ordinance	28	
Parking	2	
<b>Total Filed Violations</b>		<b>1233</b>

## Bench Trials Scheduled

Criminal	135	
Traffic	849	
City Ordinance	16	
Parking	4	
<b>Total Scheduled</b>		<b>1004</b>

## Case Disposition

Guilty	549	
Not Guilty	2	
Continued	290	
Dismissed for Plea Agreement (Ticket Re-Write)	65	
Dismissed by Judge	0	
Dismissed for Deceased	0	
Dismissed for Compliance	329	
Dismissed by Officer	30	
Dismissed - Lack of Prosecution	30	
Entered into the PTI Program	3	
Voided	10	
Nolle Pros	4	
Transferred to Youth Court	4	
Transferred to Magistrate	0	
Transferred to General Sessions	36	
<b>Disposition Totals</b>		<b>1352</b>

## Fines, Fees and Assessments Collected

Fines Retained by the City	\$25,239.23	
Fees and Assessments Forwarded to the State	\$38,838.34	
Victim's Assistance Fund	\$4,081.47	
<b>Total Fines, Fees, and Assessments Paid</b>		<b>\$68,159.04</b>

## Bench Warrants

Issued	11	
Cleared	7	
<b>Change in Total Warrants</b>		<b>4</b>

## Jury Trials

July	Up / (Down)	(Previous Month)	
Requested	10 42.9%	Requested	7
Scheduled	12 9.1%	Scheduled	11
Continued	1 (75.0%)	Continued	4
Disposed	9 28.6%	Disposed	7
Pending Total	37 2.8%	Previous Pending Total	36

**City of Goose Creek**  
**Maintenance Division Monthly Report**  
**July 2019**

DESCRIPTION	JULY	Y.T.D
<b>Vehicle Usage</b>		
Vehicle Mileage.....	2,906	16,759
Fuel Consumption (Diesel).....	0	0
Fuel Consumption (Unleaded).....	87	1,374
<b>Ground Maintenance</b>		
Drainage/Maintenance Activities (Approximate Hours).....	656	4,862
Solid Waste Collection (Hours).....	56	464
Drainage Maintenance (Hours).....	0	0
Building, Grounds, Special Projects (Hours).....	600	4,282
Road and Bike Trail Maintenance (Hours).....	0	116
<b>Road Maintenance</b>		
Road Maintenance Request (Total).....	4	30
SCDOT (new request).....	0	15
County (new request).....	4	15
Road Maintenance Requests Corrected.....	4	76
Street Signs Replaced/Erected/Repaired.....	6	44
<b>Ditch Maintenance</b>		
Ditch Maintenance Request.....	2	11
SCDOT.....	2	5
County.....	0	6
Ditch Maintenance Corrected.....	0	3

**City of Goose Creek**  
**Sanitation and Code Enforcement Divisions Monthly Report**  
**July 2019**

DESCRIPTION	JULY	Y.T.D
<b>Sanitation:</b>		
<b>Vehicle Usage:</b>		
Vehicle Mileage.....	12,983	65,985
Fuel Consumption (Diesel).....	3,769	21,378
<b>Garbage Removal:</b>		
Household Garbage (Tons).....	1,216	7,594
Yard Debris (Tons).....	481	2,511
Construction Debris (Tons).....	130	895
Side Door Collections.....	0	42
Dead Animal Removed From Streets.....	14	96
<b>Code Enforcement:</b>		
<b>Vehicle Usage:</b>		
Vehicle Mileage.....	259	7,435
Fuel Consumption (Unleaded).....	72	727
<b>Inspection/Violations:</b>		
Code Inspections (Complaints) .....	2	39
Code Inspections.....	918	5,413
Code Violations Corrected .....	341	1,923
Code Violations Pending.....	136	N/A
Inoperable/Unlicensed Vehicles Cited.....	26	311
Inoperable/Unlicensed Vehicles Cleared.....	19	326
Summons Issued.....	26	60

**City of Goose Creek**  
**Water Division Monthly Report**  
**July 2019**

DESCRIPTION	JULY	Y.T.D
<b>Water Usage:</b>		
Total Consumption (M.G.).....	83.16	553.84
Max Daily Flow (M.G.D.).....	3.46	5.28
Min Daily Flow (M.G.D.).....	2.30	1.46
Daily Average (M.G.D.).....	2.68	2.60
<b>Account Services:</b>		
New Customers.....	61	443
Close Outs.....	62	431
Adjustments:.....	12	69
Account Arrangements.....	34	269
Clerical Errors.....	13	64
Temporary Services.....	15	77
Turn-Offs...(Sewer).....	78	627
Turn-Offs... (Non-Payment, Bad Checks, No Deposit).....	223	1486
<b>Maintenance Services:</b>		
Repair Broken Water Mains.....	2	15
Investigate Service Leaks.....	52	218
Repair Service Leaks.....	8	64
Locate Lines .....	467	2721
Change Meters.....	5	94
Service Line Replacement .....	0	0
Meter Box Maintenance and Repair.....	8	57
Valve Replacement .....	0	0
Fire Hydrant Replacement/Installs/Repairs.....	0	5
Install Taps.....	30	189
Site Restorations .....	4	19
<b>Vehicle Usage:</b>		
Vehicle Mileage.....	6,550	49,203
Fuel Consumption (Gallons).....	638	3,746

**City of Goose Creek Fire Department**  
**Monthly Report**  
**July 2019**

	JUL.	YTD	JUL. 2018	TOTAL 2018
<b>Fire</b>				
Structure Fire	4	43	5	65
Mobile Home, Camper, Motor Home Fire	0	4	0	3
Vehicle Fire	1	6	2	24
Natural Vegetation Fire	3	18	2	22
Rubbish Fire	1	10	0	7
Special Outside Fire	0	1	0	2
Crop Fire	0	0	0	1
<b>Overpressure Rupture, Explosion, Overheat (No Fire)</b>				
Overpressure Rupture from Steam (No Fire)	0	0	0	0
Overpressure Rupture from Air or Gas (No Fire)	0	0	0	1
Overpressure Rupture from Chemical Reaction (No Fire)	0	0	0	0
Explosion (No Fire)	0	0	0	0
Excessive Heat, Scorch Burns With No Ignition	1	4	0	2
<b>First Responder and Rescue Incidents</b>				
First Reponder	206	1416	157	2,134
Motor Vehicle Accidents	27	263	30	403
Lock-in	0	1	0	0
Search for a Lost Person	0	0	0	1
Extrication, Rescue	1	12	0	6
Water Rescue	0	0	0	0
Electrical Rescue	0	0	0	0
Rescue or EMS Standby for Hazardous Conditions	0	0	0	0
<b>Hazardous Condition (No Fire)</b>				
Combustible/Flamible Spills and Leaks	2	14	2	23
Chemical Release, Reaction, or Toxic Condition	1	3	0	2
Radioactive Condition	0	0	0	0
Electrical Wiring/Equipment Problem	2	22	5	52
Biological Hazard	0	0	0	0
Accident, Potential Accident	0	0	0	0
Explosive, Bomb Removal	0	0	0	0
Attempted Burning, Illegal Action	0	0	0	0

**City of Goose Creek Fire Department  
Monthly Report  
July 2019**

	<b>JUL.</b>	<b>YTD</b>	<b>JUL. 2018</b>	<b>TOTAL 2018</b>
<b>Service Call</b>				
Person in Distress	0	0	0	3
Water Problem	0	3	0	19
Smoke, Odor Problem	0	4	0	10
Animal Problem or Rescue	0	0	0	3
Public Service Assistance	28	166	23	266
Unauthorized Burning	3	29	2	59
Cover Assignment, Standby, Moveup	1	2	4	10
 <b>Good Intent Call</b>				
Good Intent Call, other	0	2	0	0
Dispatched and Cancelled En Route	29	191	29	324
Wrong Location	3	30	4	60
Authorized Controlled Burning	0	2	0	1
Vicinity Alarm (Incident In Other Location)	0	0	0	0
Steam, Vapor, Fog, Or Dust Thought To Be Smoke	3	19	1	40
Hazmat Release Investigation W/No Hazmat Found	0	0	1	2
 <b>False Alarm and False Call</b>				
Malicious, Mischievous False Alarm	1	6	1	23
Bomb Scare-No Bomb	0	1	0	1
System or Detector Malfunction	6	39	7	58
Unintentional System or Detector Operation (No Fire)	23	73	15	113
Biohazard Scare	0	0	0	0
 <b>Severe Weather Or Natural Disaster</b>	<b>8</b>	<b>8</b>	<b>7</b>	<b>8</b>
 <b>Special Incident Type</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>5</b>
 <b>Total Fire Calls</b>	<b>356</b>	<b>1340</b>	<b>296</b>	<b>3,755</b>
<b>Man Hours</b>	<b>962</b>			
<b>Average Response Time</b>	<b>6:20</b>			
 <b>EMS</b>				
Patients Seen	230	1544	233	3,019
Patients Transported	196	1124	208	2203
No Transports	30	378	25	793
Cancel/False	26	173	51	449
<b>TOTAL EMS CALLS</b>	<b>259</b>	<b>1696</b>	<b>233</b>	<b>3,189</b>
<b>BCEMS Secondary Response</b>	<b>11</b>	<b>177</b>	<b>45</b>	<b>515</b>
<b>Average Response Time</b>	<b>7:08</b>			



**City of Goose Creek Fire Department  
Monthly Report  
July 2019**

<b>Man Hours</b>	<b>530</b>			
	<b>JUL.</b>	<b>YTD</b>	<b>JUL.</b>	<b>TOTAL</b>
			<b>2018</b>	<b>2018</b>
<b>TRAINING HOURS - Daily and Specialized</b>	<b>283</b>	<b>1365</b>	<b>610</b>	<b>3,607</b>
<b>PUBLIC EDUCATION</b>	<b>9</b>	<b>26</b>	<b>9</b>	<b>54</b>
<b>SMOKE DETECTOR INSTALLATION</b>	<b>5</b>	<b>8</b>	<b>1</b>	<b>13</b>
<b>BUILDING INSPECTIONS</b>				
Slab Plumbing	42			
Slab/Mono Slab/Footings	52			
Sheathing	55			
Mech/Elect/Plumb/Gas Roughs/Finals	326			
Framing	92			
Insulation	63			
Electrical Final/Release	33			
Gas Final/Release	26			
Building Final/CO	65			

Goose Creek Police Department  
June 2019 Monthly Report

<b>Offenses/Incidents Investigated</b>
--

<b>Crimes Against Persons</b>	<b>Inc. Month</b>	<b>Inc. YTD</b>	<b>Vs. Last Y.T.D.</b>	<b>Change %</b>
Homicide / Manslaughter	0	0	0	#DIV/0!
Aggravated Assault	0	25	31	-19.4%
Simple Assault	29	183	177	3.4%
Intimidation	11	56	64	-12.5%
Criminal Domestic Violence	15	126	128	-1.6%
Criminal Sexual Conduct	5	28	40	-30.0%
Armed Robbery	1	6	7	-14.3%
Strong Arm Robbery	0	0	2	-100.0%
Fraud / Forgery-Financial	30	188	156	20.5%
Kidnapping / Abduction	1	2	7	-71.4%
Drug Related Violations	50	295	235	25.5%
Disorderly / Disturbing School	3	28	12	133.3%
Unlawful Use of Telephone	3	19	23	-17.4%
Resisting Arrest	3	9	8	12.5%
Indecent Exposure	0	4	1	300.0%
<b>Crimes Against Property</b>	<b>Inc. Month</b>	<b>Inc. YTD</b>	<b>Vs. Last Y.T.D.</b>	<b>Change %</b>
Burglary / B & E	11	85	84	1.2%
Grand Larceny (Vehicles)	11	39	44	-11.4%
Petit / Grand Larceny	39	232	337	-31.2%
Theft from Motor Vehicles	32	139	0	#DIV/0!
Shoplifting	36	142	140	1.4%
Vandalism	25	141	171	-17.5%
Trespassing	10	42	46	-8.7%
Receiving Stolen Goods	2	16	24	-33.3%
Possession of Stolen Auto	0	7	5	40.0%
Arson	0	1	1	0.0%
<b>Traffic</b>	<b>Inc. Month</b>	<b>Inc. YTD</b>	<b>Vs. Last Y.T.D.</b>	<b>Change %</b>
Driving Under the Influence (DUI)	11	94	62	51.6%
<b>Other</b>	<b>Inc. Month</b>	<b>Inc. YTD</b>	<b>Vs. Last Y.T.D.</b>	<b>Change %</b>
Bench Warrant Cases	0	10	0	#DIV/0!
Alcohol Violations	4	52	43	20.9%
Weapons Violations	9	41	31	32.3%
<b>Totals</b>	<b>342</b>	<b>2,025</b>	<b>1,883</b>	<b>7.5%</b>

Goose Creek Police Department  
June 2019 Monthly Report

<b>General Service Delivery</b>
---------------------------------

	Month	Y.T.D.	Vs. Last Y.T.D. Change %	
Total Calls for Police Service	5,041	36,703	36,651	0.1%
Service Response Time Average				
Emergency	3:13	2:53	0.120138889	0.0%
Non-emergency	7:26	7:02	6:29	8.5%

<b>Traffic Collisions</b>
---------------------------

	Month	Y.T.D.	Vs. Last Y.T.D. Change %	
Traffic Collisions	115	989	1,011	-2.2%
Injured	34	371	261	42.1%
Killed	0	0	3	-100.0%

<b>Traffic Enforcement</b>
----------------------------

	Month	Y.T.D.	Vs. Last Y.T.D. Change %	
Number of Traffic Stops	1032	7,797	4,745	64.3%
Citations	1084	7,881	4,493	75.4%
Warnings	427	3,512	2,242	56.6%

<b>Animal Services</b>
------------------------

	Month	Y.T.D.	Vs. Last Y.T.D. Change %	
Total Calls for Service	157	1,014	696	45.7%
Total Animals Handled	38	256	278	-7.9%

<b>Records Services</b>
-------------------------

	Month	Y.T.D.	Vs. Last Y.T.D. Change %	
Walk-ins	462	2,696	3,037	-11.2%
External Calls	487	2,828	3,202	-11.7%
Internal Calls	280	1,461	1,563	-6.5%
Reports Disseminated	104	324	244	32.8%
Fingerprinting Services	34	228	274	-16.8%

Goose Creek Police Department  
June 2019 Monthly Report

**Criminal Investigations**

	Month	Y.T.D.	Vs. Last Y.T.D.	Change %
Cases Assigned	35	213	238	-10.5%
Cases Cleared by Arrest	5	40	89	-55.1%
Cases Exceptionally Cleared	8	49	46	6.5%
Cases Administratively Closed	6	69	67	3.0%
Cases Unfounded	5	49	36	36.1%
Evidence Items Received	381	1,986	2,276	-12.7%

**Victim Services**

	Month	Y.T.D.	Vs. Last Y.T.D.	Change %
Crime Victims / Witnesses Served	99	558	581	-4.0%

**Training Activities**

	Month	Y.T.D.	Vs. Last Y.T.D.	Change %
Formal Training Hours	1119	7,580	4,542	66.9%
In Service / Roll Call Training Hours	1,515	11,128	14,687	-24.2%
Total Monthly Training Hours	2,634	18,708	19,229	-2.7%

**Crime Prevention Services**

	Month	Y.T.D.	Vs. Last Y.T.D.	Change %
Neighborhood Crime Watch Meetings	0	2	2	0.0%
Business Contacts	11	49	60	-18.3%
Telephone Contacts / Emails	37	310	462	-32.9%

There are four citywide crime prevention meetings scheduled for 2019 calendar year as well as four women's self-defense classes

	Month	Y.T.D.	Vs. Last Y.T.D.	Change %
Bicycle Patrol Hours	6	126	75	68.0%

**Communications**

	Month	Y.T.D.	Vs. Last Y.T.D.	Change %
911 Calls Received	1,417	9,497	8,919	6.5%
Walk-in Customers Served	781	4,279	4,199	1.9%
Total Number of Calls Held	217	1,143	692	65.2%

(Total # of calls for service held before officer is available for dispatch)

Goose Creek Police Department  
June 2019 Monthly Report

<b>School Resource Officers</b>
---------------------------------

During the Summer months, the SRO's cover Summer School, activities at the recreation center and bicycle patrol.

		Month	Y.T.D.	Vs. Last Y.T.D.	Change %
<b>Incident Reports</b>		4	53	39	35.9%
<b>Arrests</b>	<b>Juvenile</b>	0	15	27	-44.4%
	<b>Adults</b>	0	6	1	500.0%

## Crowfield Metric Chart

		<b>Revenue</b>		<b>Expense</b>		<b>Rounds</b>		<b>E.P.G.</b>		<b>R.P.G.</b>
2015	\$	933,575	\$	1,157,167		28,767	\$	40.23	\$	32.45
2016	\$	1,174,759	\$	1,226,173		34,505	\$	35.54	\$	34.05
2017	\$	1,197,591	\$	1,238,459		33,751	\$	36.69	\$	35.48
2018	\$	1,316,535	\$	1,376,041		35,352	\$	38.92	\$	37.24
2019	\$	913,906	\$	853,118		23,827	\$	35.80	\$	38.36

E.P.G. = Expense per golfer

R.P.G. = Revenue per golfer

## 2019

	<b>Revenue</b>		<b>Expense</b>		<b>Rounds</b>		<b>E.P.G.</b>		<b>R.P.G.</b>
January	\$90,458.85	\$	67,041		2,169	\$	30.91	\$	41.71
February	\$104,357.12	\$	132,048		2,802	\$	47.13	\$	37.24
March	\$129,651.74	\$	151,184		3,825	\$	39.53	\$	33.90
April	\$139,261.27	\$	132,148		3,724	\$	35.49	\$	37.40
May	\$175,312.13	\$	131,572		4,020	\$	32.73	\$	43.61
June	\$134,675.14	\$	129,101		3,529	\$	36.58	\$	38.16
July	\$140,190.01	\$	110,024		3,758	\$	29.28	\$	37.30
August							#DIV/0!		#DIV/0!
September							#DIV/0!		#DIV/0!
October							#DIV/0!		#DIV/0!
November							#DIV/0!		#DIV/0!
December							#DIV/0!		#DIV/0!
<b>Total</b>	<b>\$913,906.26</b>	<b>\$</b>	<b>853,118</b>		<b>23,827</b>				

\* 2019 is un-audited



**Golf Department  
Monthly Report      July 2019**

MEMBERSHIP TOTALS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
GOLF Members	123	124	124	126	132	136	136						N/A
ROUNDS 2018	1,334	2,739	3,683	4,221	3,769	3,266	3,052	3,340	2,848	3,108	2,362	1,630	35,352
ROUNDS 2019	2,169	2,802	3,825	3,724	4,020	3,529	3,758						23,827
GOLF REVENUE	63,560	74,220	88,590	101,029	127,818	95,044	98,467						648,727.97
PRO SHOP REVENUE	5,809	4,216	10,214	7,310	7,872	8,218	9,062						52,702.57
SNACK BAR REVENUE	21,089	25,921	30,848	30,922	39,622	31,413	32,661						212,475.72
TOTAL REVENUE	\$90,459	\$ 104,357	\$ 129,652	\$ 139,261	\$ 175,312	\$ 134,675	\$ 140,190	\$ -	\$ -	\$ -	\$ -	\$0	913,906.26

**Crowfield Golf Club  
News and Events**

**Golf Recap:** July was a another good month for golf, all scheduled events went as planned. Rounds continue to be up compared to the previous year.

**Upcoming Events:** Crowfield will be hosting the Men's Golf Association event on the 10th, the US Kids local tour event on the 18th and the Member Summer Scramble will be on the 24th.

**Golf Course Condition:** The golf course is in great condition, we have had many complements from the golfers. Maintenance is concentrating on summer mowing and weedeating, special project will be put on hold until the cooler months.

**Crowfield Golf Club is open to the general public, regardless of where you live, for membership or daily play. For more information please go to:**  
<http://www.crowfieldgolf.com> or you may call 843-764-4618.

City of Goose Creek  
Recreation Department  
Monthly Report  
July 2019

**ACTIVITY CENTER PROGRAMS**

- **Aerobics:** 12 classes offered per week, 7 Easy Does it classes offered per week, Zumba classes offered 3 times a week, Ball Fit is offered 2 times a week and Werq is also a good workout. Spin classes have been added to offer a variety to participants. A monthly schedule is out with specific dates and times.
- **Art Classes:** Art classes are offered for adults and kids. Each class has a different theme. Days and times of classes can be found on our website.
- **Dance:** Ages 3 & up learn tap, ballet and jazz and put on a recital in May. Hip Hop classes are also offered on Monday afternoons from 4:30 PM to 5:30 PM.
- **Gymnastics/Tumbling/Cheernastics:** Toddler Playtime is a fun time for ages 6 months to 7 year olds. This class runs on Tuesdays from 10:00am to 12:00pm. The cost is \$5 per child for residents and \$7 per child for nonresidents. A new Home School Gymnastics Class has started on Wednesdays from 10:00am to 12:00pm. There are several classes for all ages. See our website for all class times and dates.
- **Music:** Piano and Voice lessons are offered for all ages. We have all dates and times on our website.
- **Martial Arts:** Classes are held on Saturdays for all levels starting at age 4. First class is a free trial class.
- **Preschool:** Preschool includes the Half Pints class and the Bright Beginnings class. The school program runs from September to May and follows the Berkeley County School District holiday schedule.
- **Yoga:** Classes are offered on Monday through Thursday for all different levels. The website will show all the levels and times offered.

	<b>June</b>	<b>July</b>	<b>Totals</b>
Total Participants	606	670	Average 700
Resident Participants	440	484	Average 503
Nonresident Participants	166	186	Average 197
Resident Revenue	\$ 30,041.00	\$ 37,288.20	\$ 229,952.99
Nonresident Revenue	\$ 14,691.80	\$ 21,975.80	\$ 105,812.60
Instructors Pay	\$ (4,334.05)	\$ (2,948.00)	\$ (28,286.25)
Profit/Loss	\$ 40,398.75	\$ 55,316.00	\$ 308,349.34

## **COMMUNITY CENTER PROGRAMS**

- **Fitness Memberships:** Adult and Youth Memberships are available. Residents are \$60 for an adult and \$25 for youth for a year. Nonresidents pay \$325 adult and \$175 for a youth membership per year.
- **Personal Training:** Orientation, Personal Training from 3 certified instructors, and Strength training for teens. We have added a holistic nutritionist for extra help.
- **Senior Walking Club:** This club is for seniors 60 and older. They receive a colored membership card that does not need to be scanned in. This membership runs a calendar year. Residents pay \$25 for a year and nonresidents pay \$100 for a year. The days and hours that they can walk is Monday – Friday 12:30 PM to 2:30 PM.
- **Special Events:** These include any events or festivals that are scheduled during the month through the Community Center. For example, our spring concert series and our Social Squad activities each month.

	<b>June</b>	<b>July</b>	<b>Totals</b>
Total Participants	3,704	3,910	Average 4,015
Resident Participants	3,574	3,740	Average 3,804
Nonresident Participants	130	170	Average 211
Resident Revenue	\$ 27,395.25	\$ 32,961.60	\$ 191,363.50
Nonresident Revenue	\$ 5,670.25	\$ 7,857.00	\$ 41,405.35
Instructors Pay	\$ (877.40)	\$ (788.80)	\$ (6,149.30)
Profit/Loss	\$ 31,988.10	\$ 40,029.80	\$ 226,419.55

## **SPORTS**

**Baseball/Softball:** Registration for fall baseball and fall softball started on July 1, 2019 and will end on July 31, 2019. The price for residents is \$45 and nonresidents pay \$75 for ages 9-14 in baseball and 9-13 in softball. Each participant will receive pants and a shirt.

AGE GROUPS	# of TEAMS	# of PARTICIPANTS
Fall Baseball Ages 9-10	2	23
Fall Baseball Ages 11-12	2	26
Fall Baseball Ages 13-15	4	44
Fall Softball Ages 9-10	1	15
Fall Softball Ages 11-12	1	14
Fall Softball Ages 13-15	1	13

**Soccer:** Registration began on July 1, 2019 for the fall season and will end on July 31, 2019. Residents will pay \$45 and nonresidents will pay \$75 and will receive shorts, socks, and a shirt.

AGE GROUPS	# of TEAMS	# of PARTICIPANTS
Tiny Tot Ages 4-5	10	110
Pee Wee Ages 6-7	12	118
Small Fry Ages 8-9	8	87
Mite Ages 10-12	8	98
Midget Ages 13-15	2	25

**Cheerleading:** Registration began on May 28, 2019 for ages 4-12. The registration fee was \$40 for residents and \$50 for nonresidents. The uniform cost \$85 for all participants.

**Football:** Registration began on June 3, 2019 for ages 6-14. The registration fee is \$45 for residents and \$75 for nonresidents playing the midget league and \$60 for residents and \$90 for nonresidents playing all other leagues. Games will be played at Dogwood Park.

AGE GROUPS	# of TEAMS	# of PARTICIPANTS
Midget Ages 6-8	4	60
Pee Wee Ages 9-10	2	45
Small Fry Ages 11-12	1	31
Middle School: 13-14	1	8

**Basketball:** Registration will begin in October 2019 for the winter season.

AGE GROUPS	# of TEAMS	# of PARTICIPANTS
Tiny Tot Ages 5-6		
Pee Wee Ages 7-8		
Small Fry Ages 9-10		
Small Fry Girls Ages 9-10		
Mite Ages 11-12		
Mite Girls Ages 11-12		

## **SPORTS**

- **Pickleball:** This sport is a mixture of ping pong, badminton and tennis. There is open play on Monday, Wednesday, and Friday from 9:00am to 1:00pm. We also offer some select Tuesday nights for open pickleball play. Members can play for free and nonmembers only pay \$2 to play.
- **Pool:** Swim lessons are offered at the Crowfield Pool for ages 9 months to 10 years old. Residents pay \$70 for six 35 minute sessions. Morning and evening classes offered. Registration has started for all classes.
- **Volleyball:** We offer open play on Friday nights from 4:30 PM to 8:00 PM. Members can come in for free and nonresidents pay a \$5 fee.

	<b>June</b>	<b>July</b>	<b>Totals</b>
Total Participants	264	817	2,529
Resident Participants	205	705	2,106
Nonresident Participants	59	112	425
Resident Revenue	\$ 13,810.00	\$ 27,611.25	\$ 97,716.25
Nonresident Revenue	\$ 3,205.00	\$ 4,822.81	\$ 25,189.22
Instructors Pay	\$ (0.00)	\$ (0.00)	\$ (0.00)
Profit/Loss	\$ 17,015.00	\$ 32,434.06	\$ 122,905.47

## **SUMMARY**

<b>Athletics</b>	<b>June</b>	<b>July</b>	<b>Totals</b>
Total Resident Participants	205	705	<b>2,106</b>
Total Resident Revenue	\$31,810.00	\$27,611.25	<b>\$97,716.25</b>
Total Nonresident Participants	59	112	<b>425</b>
Total Nonresident Revenue	\$3,205.00	\$4,822.81	<b>\$25,189.22</b>

<b>Activity Center</b>	<b>June</b>	<b>July</b>	<b>Totals</b>
Total Resident Participants	440	484	<b>3,496</b>
Total Resident Revenue	30,041.00	\$37,288.20	<b>\$229,952.99</b>
Total Nonresident Participants	166	186	<b>1,386</b>
Total Nonresident Revenue	\$14,691.80	\$21,975.80	<b>\$105,812.60</b>

<b>Community Center</b>	<b>June</b>	<b>July</b>	<b>Totals</b>
Total Resident Participants	3,574	3,740	<b>26,626</b>
Total Resident Revenue	\$27,395.25	\$32,961.60	<b>\$191,363.50</b>
Total Nonresident Participants	130	170	<b>1,418</b>
Total Nonresident Revenue	\$5,670.25	\$7,857.00	<b>\$41,405.35</b>

## **UPCOMING EVENTS**

### **AUGUST**

**10<sup>Th</sup> – Kid's Fest** – This is a new event for the Recreation Department. We hope to end the summer off on a fun note right before the kids start back school. It will be held behind the Municipal Center from 11:00am to 2:00pm. This should be a fun day for all to enjoy!

### **SEPTEMBER**

**28<sup>TH</sup> – Outdoor Movie** – This is a fun event for the whole family. The event will begin at 6:30pm and the movie will start at 7:30pm at the Carnes Crossroads Village Green Barn. Food trucks will be there to provide refreshments and to make sure everyone's hunger is satisfied.

### **Goose Creek Recreation Parks and Addresses**

- Dennis Park – 300 Anita Dr. – baseball/softball diamond, picnic tables, playground
- Dogwood Park – 460 Liberty Hall Rd. – soccer field, football field, covered picnic area, grill, playground
- Etling Park – 100 Ellen Dr. - basketball court, covered picnic area, playground
- Eubanks Park – Old Moncks Corner Rd. – basketball courts, sand volleyball court, tennis courts, covered picnic area, grill, playground – available for rentals
- Fairfax Park – 100 Fairfax Blvd. – grill, picnic area, playground
- Felkel Field Complex – 100 Lucy Dr. – baseball/softball fields, concession stand, restrooms, playground
- Forest Lawn Park – 100 Giles Dr. – grill, picnic tables, playground
- Foster Creek Park – 100 Foster Creek Rd. – soccer fields, concession stand, restrooms, Playground
- Lake Greenview Park – 1 Pandora Dr. – trails, covered picnic area, picnic tables, grill, Playground
- Oak Creek Park – 100 Persimmon Circle – covered picnic area, grill, playground
- Ryan Creek Park – 229 Janice St. – benches, playground
- Shannon Park – Old Moncks Corner Road - picnic tables, playground
- St. James III Park – 1007 Willowood Ave. – covered picnic area, grill, playground
- St. James Park – 107 Westminster Blvd. – covered picnic area, playground, tennis court