

**City Council Budget Workshop  
Police Department Training Room  
Marguerite H. Brown Municipal Center  
September 22, 2016  
6:00 P.M.**

**Council Members Present:**

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Mayor Michael J. Heitzler; Mayor Pro Tem Mark Phillips; Councilmember James R. (Kimo) Esarey; Councilmember Debra Green-Fletcher; Councilmember Kevin Condon; Councilmember Brandon Cox; Councilmember Gregory Habib

**Council Members Absent:**

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**Staff Present:**

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City Administrator Jake Broom; City Clerk Kelly J. Lovette; Finance Director Ron Faretra; Public Information Officer Frank Johnson

**Staff Absent:**

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**Press Present:**

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**Guests:**

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**I. Call to Order:**

Mayor Heitzler called the meeting to order at 6:00 p.m.

**II. Comments from the Audience:**

None.

**III. Business:**

**Discussion of Proposed FY 2017 City Budget:** Mr. Broom began his briefing to City Council of the proposed FY 2017 City Council Budget by discussing the body cameras that will be purchased for the City's police officers and the revenue associated with the grant the City received for the Police Department. He stated the full amount of the grant was \$222,967, but because there is a lag from when the City spends the money and when the State of South Carolina reimburses the City, only \$170,357 was budgeted for 2017. He stated the City recently received a check for \$39,000 to go toward the purchase of body cameras. He stated State law reads the City does not have to implement the use of body cameras until full funding is in place. Mr. Broom stated he was not sure the City would be able to purchase the storage and the cameras with the current funding already in hand. Mr. Broom and City Council discussed the possibility of future funding to continue from the State. Mr. Broom stated he did not feel the State would continue to send funding in support of the purchase and replacement of body cameras. Also discussed was the estimated amount of storage that would be required for the storing of video footage, as well as grant funding over the next two (2) years.

Mr. Broom briefed City Council on the \$1,000 proposed to be added to Legislative Dues and Subscriptions for the Lord Berkeley Trust discussed at the last City Council Workshop. Councilmember Habib reintroduced his objection to the proposal and stated he did not see its relevance to the City and it was not anything the City had ever paid in the past. He stated he did not understand why adding the expenditure to the budget made any sense to him. Mayor Heitzler stated he joined the Lord Berkeley Trust approximately one (1) year ago. He stated he felt it was important for Goose Creek, today and in the future, to have a niche or some sort of a connection with the people that are protecting certain the land in Berkeley County. There was discussion between Mayor Heitzler and Councilmember Habib regarding their differing viewpoints on whether the Lord Berkeley Trust was a necessary item to add to the proposed budget. Councilmember Habib stated he wished to make it noted that everyone was aware the expenditure was going into the proposed budget. Councilmember Esarey and Mayor Pro Tem Phillips stated they understood.

Mr. Broom thoroughly reviewed the following changes to the proposed 2017 FY "Draft" Budget regarding adding and subtracting monies from the General Fund, Water Enterprise Fund, Hospitality Fund and answered all of City Council's questions about these changes.

**General Fund:**

- Added (new) to the Revenue Fund: Body Worn Camera Proceeds \$39,142 from the State of South Carolina
- Added \$170,357 to the Revenue Fund: Miscellaneous Grant Proceeds, full amount of the grant \$222,967 for the two (2) new traffic police officer positions, anticipated reimbursement during FY 2017 to be \$170,357

- Added 1,000 to the Legislative Fund – Dues & Subscriptions for Mayor Heitzler’s seat on the Lord Berkeley Conservation Trust Board of Directors
- Subtracted \$40,000 from IT – Service Contracts – Software – reflects moving the GIS service contract back to the Water Enterprise Fund
- Added \$100,377 to Police – Salaries – Police Sworn – reflects the added salaries for three (3) new police officer positions and once benefits are added (\$14,617.37 per officer), the total change to the General Fund is \$144,229.11
- Added \$57,778 to Police – Small Equipment Purchase
- Added to Police Small Equipment, for the three (3) new police officer positions being \$57,778
- Added \$39,142 to Police – Body Worn Camera Expenditures
- Added \$76,673 to Police – Vehicles; subtracted \$19,122 from Sanitation – Vehicles – reflects the savings realized by financing three rear-loading trucks instead of two (rear-loading trucks and one side-loading truck as was originally proposed; subtracted \$47,100 from Maintenance – Vehicles – reflects purchasing two pickup trucks in 2016 instead of including them in the proposed 2017 FY Budget

**Water Enterprise Fund:**

- Added \$30,000 to Water – Service Contract – Miscellaneous – This reflects the GIS service contract moving from the IT Budget in the General Fund to the Water Enterprise Fund already includes a \$10,000 GIS service contract, but we are upping the contract to correspond with the roll out of citywide GIS services
- Subtracted \$20,000 from Water – Engineering & Planning – This reflects the removal of funds budgeted for GIS consulting fees.

**Hospitality Fund:**

- Added \$250,000 to the Hospitality Fund for clubhouse renovations and hospitality consultant/designer per the vote take at the last City Council Workshop.
- Added \$5,000 to the Hospitality Fund at Mayor Heitzler’s request to fund the conceptual design and cost estimate for a boat landing and associated parking improvements at Foster Creek Park. This project is mentioned in the 2015 Strategic Plan as “evaluate access to the Goose Creek Reservoir.”

City Council discussed the cost and plans to hire a designer, as well as renovate the clubhouse to the Crowfield Golf Course. Also discussed was the City Council decided the plans to renovate the clubhouse should be placed on the City’s Strategic Plan.

**All Funds:** Decreased salaries and all line items impacted by salaries to reflect an average pay-for-performance raise of 2.00%. Historically, our program results in an average raise of 3.61%.

**Miscellaneous Business:**

None.

**IV. Comments from the Audience:**

There were no comments or questions.

**V. Adjournment**

Councilmember Esarey made a motion to adjourn. All in favor, none opposed. Motion carried. Meeting adjourned at 7:10 p.m.

Minutes approved and adopted:

Date: November 14, 2017

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**Kelly J. Lovette, MMC**  
**City Clerk**

*A copy of this meeting's agenda was sent to the Post and Courier and The Goose Creek Gazette; it was posted in City Hall 24 hours prior to the meeting.*