
Date Submitted



**City of Goose Creek
Business License Division
Commerical Sub-Contractor Roster**

P.O. Drawer 1768,
519 N. Goose Creek Blvd, Goose Creek, SC 29445
(843) 797-6220 ext. 1100
permits@cityofgoosecreek.com

BUSINESS LICENSE OFFICE USE ONLY	
PERMIT ISSUE DATE:	PROCESSED BY:
PERMIT #:	DATE PROCESSED:
BUSINESS LICENSE #:	NOTES:

ESTIMATED COMPLETION DATE _____

GENERAL / PRIME CONTRACTOR _____ PHONE _____

E-MAIL ADDRESS OF GENERAL / PRIME CONTRACTOR _____

ON SITE SUPERVISOR _____ PHONE _____

PROJECT NAME _____

ADDRESS OF PROJECT _____

PROPERTY DEVELOPER _____ PHONE _____

PROPERTY DEVELOPER ADDRESS _____ BUSINESS LICENSE # _____

PROPERTY DEVELOPER CONTACT NAME _____ PHONE _____

PROPERTY OWNER _____ PHONE _____

PROPERTY OWNER ADDRESS _____ BUSINESS LICENSE # _____

PROPERTY OWNER CONTACT NAME _____ PHONE _____

A complete Sub-Contractor Roster consists of:

- 1 Check first draft or final draft to show status of roster
- 2 Complete name of sub-contractor ***(must include 2nd and 3rd tier sub contractors)*** with company name and state license #
- 3 Complete mailing address of sub-contractor and phone number
- 4 Sub-Contractor's contract value of project

All of this information must be completed in full when you return the sub-contractor roster to the Business License Department.

At each job site the prime contractor shall post and maintain a subcontractor's roster card. This card shall be at the construction trailer or some other prominent place where it can be easily located and reviewed by city inspectors. This card will be furnished by the city and shall at all times during construction contain a current list of all subcontractors who have performed or are performing work on the site and shall list the business license number and phone number of each subcontractor.

NOTE: The initial Sub-Contractor Roster must be submitted to the business license office at time of request for building permit. Final Draft of Sub-Contractor Roster must be submitted to the business license office 10 business days prior to requesting final inspection from inspection office. All contractors and/or parties, this includes all 2nd and 3rd tier sub-contractors, involved with the project will be properly licensed with the City of Goose Creek prior to the issuance of a Certificate of Occupancy. **If additional space is needed make copies of page 11.**

CLEARING / GRADING			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		NO
FOUNDATION/PILINGS, ETC.			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		NO
ASBESTOS SURVEY			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		NO
ASBESTOS REMEDIATION			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		NO
DEMOLITION			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		NO

CONCRETE FINISHING			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		NO
STEEL ERECTION / FRAMER			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		NO
CARPENTER / FRAMER			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		NO
MASON / BLOCK WORK			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		NO
ROOFING			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		NO

ELECTRICAL			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		NO
HVAC			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		NO
PLUMBING			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		NO
GAS			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		NO
ACOUSTICAL CEILING SYSTEMS/PANELING			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		NO

FIRE / SPRINKLER SYSTEMS			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		
						NO
WINDOWS / GLASS GLAZING			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		
						NO
DRYWALL			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		
						NO
INSULATION			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		
						NO
SIDING / EXT. FINISH			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		
						NO

ELEVATOR			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		
						NO
OUTSIDE PAINTING			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		
						NO
STUCCO			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		
						NO
OUTSIDE MILLWORK / TRIM			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		
						NO
INTERIOR PAINTING / PAPERING			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		
						NO

MARBLE / TILE			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		
						NO
REFRIGERATION			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		
						NO
CARPET / VINYL / WOOD FLOORS			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		
						NO
EXTERIOR DOORS/OVERHEAD DOORS/BAY DOORS			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		
						NO
INTERIOR TRIM			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		
						NO

CABINETS			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		
						NO
COUNTERTOPS			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		
						NO
FIREPLACE			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		
						NO
POOL / LAZY RIVERS, ETC.			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		
						NO
RAILINGS			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		
						NO

PAVING/DRIVEWAYS/PATIOS/PAVERS			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		NO
LANDSCAPING			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		NO
IRRIGATION SYSTEMS			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		NO
EQUIPMENT (CRANES, ETC.)			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		NO
BURGLAR ALARM SYSTEMS			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		NO

CLEANING CREW			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		
						NO
SIGN COMPANY			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		
						NO
ENGINEER			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		
						NO
ARCHITECT			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		
						NO
SURVEYOR			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		
						NO

OTHER			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		
						NO
OTHER			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		
						NO
OTHER			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		
						NO
OTHER			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		
						NO
OTHER			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		
						NO

MATERIAL/ SUPPLIER*			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		
						NO
MATERIAL/ SUPPLIER*			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		
						NO
MATERIAL/ SUPPLIER*			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		
						NO
MATERIAL/ SUPPLIER*			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		
						NO
MATERIAL/ SUPPLIER*			BUSINESS LICENSE OFFICE USE ONLY			
COMPANY NAME		STATE LIC #	BUS LIC #	LTR SENT INT'S	OTHER	LICENSE OBTAINED?
CONTACT NAME						
TELEPHONE						YES
MAIL ADDRESS		CONTRACT VALUE	BUS LIC PAID DATE	DATE LTR SENT		
						NO