

including legal fees, court costs, or other legal expenses. The Consultant acknowledges that it is solely responsible for complying with the terms of this RFP. In addition, the applicant shall, at its expense, secure and provide to the City of Goose Creek, prior to beginning performance under this RFP, insurance coverage as required in this RFP. The primary Consultant providing services or products to the City will be expected to enter to a written agreement, contract, or purchase order with the City that incorporates, either in writing or by reference, all the pertinent provisions relating to insurance coverage. Any party providing services or products to the City of Goose Creek will be expected to adhere to the requirements as contained herein. A failure to do so may, at the sole option of the City, disqualify any bidder or proposer of services and/or products to the City of Goose Creek.

## RFP QUESTIONS AND CLARIFICATIONS

To ensure consistent response and correct information to all interested parties, Consultants/Firms should submit all questions via email to Mark Brodeur, Planning and Zoning Director at [mbrodeur@cityofgoosecreek.com](mailto:mbrodeur@cityofgoosecreek.com). No questions will be accepted after 5:00 p.m. (EST) on **June 12, 2020**.



**STATE OF SOUTH CAROLINA  
BERKELEY COUNTY**

**Re: CITY OF GOOSE CREEK COMPREHENSIVE PLAN**

THIS AGREEMENT, made and entered into by and between the City of Goose Creek, South Carolina (hereinafter referred to as CLIENT) organized and existing under the laws of the State of South Carolina and authorized to do business in the State of South Carolina, and Tunnell, Spangler & Associates d/b/a TSW a corporation organized and existing under the laws of the State of Georgia (hereinafter referred to as CONSULTANT)

**WITNESSETH:**

WHEREAS, CLIENT wishes to contract with CONSULTANT to provide Professional Planning Services associated with the above referenced project;

WHEREAS, CONSULTANT has provided CLIENT a Scope of Services (EXHIBIT A - proposal submitted by CONSULTANT) detailing the services to be provided and the cost of said services;

WHEREAS, CONSULTANT is a company with the requisite professional staff, expertise and State professional registrations and is licensed to provide said services;

WHEREAS, EXHIBIT A describes the scope of the project that is the subject of this contract;

NOW THEREFORE, the CLIENT and CONSULTANT, in consideration of their mutual covenants herein, agree with respect to the performance of professional planning services by the CONSULTANT and payment for those services by the CLIENT, as set forth below:

**Section 1 CONSULTANT'S Services**

The CONSULTANT shall provide, Professional Planning Services for the Goose Creek Comprehensive Plan specifically as stated in EXHIBIT A (proposal submitted by CONSULTANT) of this Agreement.

**Section 2 CLIENT'S Responsibilities**

The CLIENT's responsibilities to the CONSULTANT shall specifically include, but not be limited to those items set forth in this Agreement.

**Section 3 Period of Service**

The services, as described herein, shall be commenced promptly upon authorization by the CLIENT, and shall be completed in a timely manner to facilitate completion of the Project on a schedule to be established by the CLIENT and approved by the CONSULTANT. Notwithstanding any other provision of this Agreement, the work shall be completed based on a mutually acceptable schedule.

However, it is understood that the CONSULTANT shall not be held liable or responsible to the CLIENT, if the CONSULTANT is delayed in or prevented from performing its services, in whole or part, because of any cause or causes beyond the control on the CONSULTANT and not due to the CONSULTANT's own fault or negligence including, but not limited to, acts of God, inclement weather conditions, floods, fires, acts of government, epidemics or failure of the CLIENT to fulfill any of its responsibilities.

#### **Section 4 Payments to the CONSULTANT**

- 4.1 Basic Services** The CLIENT shall pay the CONSULTANT for the work required by this Agreement the amount not to exceed \$120,000.00. The CONSULTANT shall be paid monthly for work completed and approved by the CLIENT's Representative. Invoices shall be submitted to CLIENT's Representative on or before the last day of each month.

In the event that CLIENT desires to engage CONSULTANT for providing additional services as set forth in its proposal no action shall be taken and no additional services shall be authorized until written approval is provided by the CLIENT's Representative.

- 4.2** Notwithstanding any provision herein to the contrary, under no circumstances or conditions shall the CLIENT be required to pay the CONSULTANT sums in excess of \$120,000.00 for the work described in EXHIBIT A and any necessary appurtenant work performed thereto. Additional services must be approved by an official action of the CLIENT's Representative in writing.
- 4.3 Payment Schedule** The CONSULTANT will submit monthly invoices to the CLIENT for services provided and reimbursable expenses incurred by the CONSULTANT in connection with the services authorized by the CLIENT. The amounts of said invoices will be based upon the amount and value of the services performed by the CONSULTANT under this Agreement.

The CLIENT will pay the CONSULTANT the full amount of the invoice within thirty (30) days of the date of invoice(s) submitted by the CONSULTANT. If the CLIENT fails to make payment to the CONSULTANT within thirty (30) days after the date of the invoice submitted by the CONSULTANT, the CONSULTANT reserves the right to suspend services under this Agreement until all such invoices are paid in full for the amounts then due.

#### **Section 5 General Conditions**

##### **5.1 Indemnification**

The CONSULTANT shall indemnify, save, and hold harmless CLIENT, as well as their respective officers, directors, employees, and representatives, and assigns, from and against damages, losses, costs, liability and expenses, to the extent caused by negligent acts, errors and omissions of CONSULTANT and any person or entity for which CONSULTANT is responsible, in the performance of CONSULTANT's services under this Agreement. This indemnity obligation shall survive the termination or expiration of this Agreement.

## **5.2 Insurance**

CONSULTANT shall furnish CLIENT with a Certificate of Insurance (in generally accepted Accord™ format) confirming that CONSULTANT has in full force and effect the following types and minimum limits of insurance. CONSULTANT shall incorporate the insurance requirements under this Agreement into each and every subcontract with each and every subconsultant performing services in connection with the project and shall require each and every subconsultant of any tier to comply with all such requirements.

1. Commercial General Liability, Contractual Liability, Products/Complete Operations Liability, Owners and Contractors Protective Liability, Errors and Omissions, and Personal Injury Liability Insurance - \$2,000,000 Combined Single Limit Bodily Injury and Property Damage – each occurrence.
2. Comprehensive Automobile Liability Insurance - \$1,000,000 Combined Single Limit Injury and Property Damage Liability – each occurrence.
3. Umbrella - \$1,000,000
4. Workers' Compensation Insurance - \$100,000 Bodily Injury by Accident – each accident; \$500,000 Bodily Injury by Disease – policy limit; and \$100,000 Bodily Injury by Disease – each employee.

**5.3 Successors and Assigns** The CONSULTANT and CLIENT each binds itself and its successors, executors, administrators and assigns the other party of this Agreement and to the successors, executors, administrators and assigns of such other party in respect to all covenants of this Agreement; except as above, neither the CONSULTANT nor the CLIENT will assign, sublet or transfer any interest in the Agreement without the consent of the other. Nothing herein shall be construed as giving any rights or benefits hereunder to anyone other than the CONSULTANT and the CLIENT.

## **5.4 Termination by CLIENT**

This Agreement may be terminated by the CLIENT by ten (10) days' written notice. Outstanding fees for any services performed by the CONSULTANT up to and including date of termination shall be due and payable upon effective date of termination.

## **5.5 Ownership and Use of Documents**

All Documents, including original drawings, estimates, specifications, field notes, and data are to remain the property of the CLIENT as instruments of services. Upon termination of this Agreement, CONSULTANT shall deliver all originals including computer data created and used in performing this project.

**5.6 Modification** This Agreement constitutes the entire understanding between the CLIENT and CONSULTANT and may be modified only by a written instrument duly executed by the parties hereto.

**5.7 Miscellaneous** This Agreement is governed by the laws of the State of South Carolina.

**Section 6 Standard of Care**

In performing its professional services, the CONSULTANT will use that degree of care and skill ordinarily exercised, under similar circumstances, by reputable members of its profession in the same locality at the time the services are provided.

**Section 7 Termination by CONSULTANT**

The CONSULTANT shall have the right to terminate this Agreement upon seven (7) days written notice to the CLIENT upon breach by the CLIENT of any of its obligations under this Agreement. In the event of such termination, the CONSULTANT shall be paid for all services performed up to the effective date of the termination.

**Section 8 Venue**

Disputes arising out of this Agreement shall be heard in the State or Superior Court of the Berkeley County, South Carolina. The CLIENT and CONSULTANT agree that jurisdiction and venue are proper in Berkeley County, South Carolina, exclusively, and they hereby waive any defenses they may have to improper venue, lack of jurisdiction over their person, and lack of subject matter jurisdiction.

**Section 9 Severability**

In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, the invalidity, illegality or unenforceability shall not affect the other provisions, and the remaining provisions of this agreement shall be given full effect.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement under their respective seals on the day and date first above written in two (2) counterparts, each of which shall without proof or accounting for the other counterparts, be deemed an original Contract.

**CITY OF GOOSE CREEK, SOUTH CAROLINA**

By:

Name: \_\_\_\_\_

Title: \_\_\_\_\_ Seal

Attest: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**Tunnell, Spangler & Associates d/b/a TSW**

By: \_\_\_\_\_

Name: Adam Williamson

Title: Senior Principal Seal

Attest: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signed and Sealed in the presence of

By: \_\_\_\_\_

Notary Public



**Exhibit A SCOPE OF SERVICES – Proposal Submitted by Consultant**

DUE: JUNE 12, 2020

PLANNING & ZONING DEPARTMENT

PROPOSAL FOR

# CITY OF GOOSE CREEK COMPREHENSIVE PLAN

**TSW**

PLANNERS  
ARCHITECTS  
LANDSCAPE ARCHITECTS

TSW

Contact: Adam Williamson

1447 Peachtree Street NE

Suite 850

Atlanta, GA 30309

404.873.6730 x104

[awilliamson@tsw-design.com](mailto:awilliamson@tsw-design.com)

[www.tsw-design.com](http://www.tsw-design.com)





1447 Peachtree Street, NE  
Suite 850  
Atlanta, GA 30309

Phone: 404.873.6730  
www.tsw-design.com

*Principals:*

William Tunnell  
Jerry Spangler  
Thomas Walsh  
Caleb Racicot  
Adam Williamson  
Bryan Bays  
Heather Hubble

*Associates:*

Rebekah Calvert  
Ben Woodrow Giles  
Lionel Johnson  
David Lintoff  
Alex Fite-Wassilak  
Kristin L'Esperance  
Sarah McColley  
Laura Richter

June 11, 2020

Mark Brodeur, Director  
City of Goose Creek Planning & Zoning Department  
519 N. Goose Creek Boulevard  
Goose Creek, South Carolina, 29445

Dear Mr. Brodeur and Selection Committee:

On behalf of the **TSW Team**, it is my pleasure to submit the enclosed proposal to the City of Goose Creek to work with and assist city staff, stakeholders, elected officials, and the community in the development of a new 2030 Comprehensive Plan. The TSW Team has been assembled to bring expertise in comprehensive plan development, community engagement, place-making, land use planning, economics, and transportation services. The team will be managed by **TSW**, which will guide land use and zoning, urban design, implementation strategies, and public participation. Assisting TSW will be: **Arnett Muldrow & Associates** for their recent Goose Creek experience with economic development, market assessment, and redevelopment strategies and **Keck & Wood** for transportation planning and infrastructure recommendations.

Below are some factors that set the TSW Team apart:

**THE TSW TEAM HAS EXTENSIVE MUNICIPAL PLANNING EXPERIENCE, INCLUDING COMPREHENSIVE PLANNING.** The TSW Team has worked with cities and counties all across the Southeast developing a variety of innovative plans and studies and collaborating with community members and stakeholders. Our team has a thorough understanding of challenges and opportunities when addressing land use, economics, transportation, and infrastructure to ensure a successful plan that meets South Carolina state requirements.

**FOCUSING ON REALISTIC RECOMMENDATIONS.** One of the main driving forces of our planning process is ensuring that policies and project recommendations are realistic. We've taken numerous planning efforts through to completion, working with municipalities, the community, and private developers. This expertise of planning from concept to implementation provides us with unparalleled knowledge and understanding of assessing current conditions and examining big picture needs and opportunities that result in targeted, realistic recommendations.

**CREATING PLANS THAT EMBODY THE PRINCIPLES OF LIVABLE COMMUNITIES.** The principles of livable communities—walkability, sense of place, public spaces, human-scaled buildings, and connectivity—are evident in all of our built work. In recent years we have been fortunate to take these ideas from concept to reality in places such as: Glenwood Park and Edgewood Retail District in Atlanta; Woodstock, Georgia; Downtown North Little Rock, Arkansas; Gulf Shores, Alabama; and Blythewood, South Carolina. In these areas and others, we have been involved at all stages of place-making, including outreach, visioning, coding, public and private planning, architecture, and streetscape design.

In addition to an electronic copy of this proposal on the enclosed flashdrive, we have included recent examples of our Comprehensive Planning documents. Please do not hesitate to contact me if you have any questions or need additional team information.

Sincerely,

Adam Williamson, Senior Principal  
404.873.6730 ext. 104 | awilliamson@tsw-design.com



## SECTION 1

# PROJECT OVERVIEW

## TSW TEAM OVERVIEW

TSW will lead this effort and focus on overall planning, implementation strategies, public involvement, and project management. Also included on our team are: Arnett Muldrow & Associates for economic and market analysis and Keck & Wood for transportation planning and engineering.

### TSW

TSW is an Atlanta-based, full-service planning, architecture, and landscape architecture firm with approximately 30 full-time employees. Maintaining a small office size allows our principals to be hands-on in every aspect of a project and allows for more multidisciplinary collaboration. TSW works throughout the Southeast on a variety of projects, including comprehensive plans, downtown and corridor planning studies, coding and design guidelines, residential and community architecture, park and recreation facilities, and streetscape projects. Our multidisciplinary approach goes beyond planning and design to incorporate real world knowledge of sustainability, development and retail economics, and feasibility. Implementation is a key focus of all of TSW's plans and we are especially proud of our experience of implementation. In addition, meaningful stakeholder involvement allows us to incorporate the aspirations of our client and other stakeholders and build on local and/or regional identity to establish a market niche and a strong sense of place.

Tunnell-Spangler & Associates was founded in 1990 by partners William T. Tunnell and Jerry W. Spangler in Atlanta, Georgia. TSW builds upon the foundation of two predecessor firms whose founders worked with Charles Fraser and the Sea Pines Company. The firm's name was changed to Tunnell-Spangler-Walsh & Associates in September of 2002 when principal Thomas H. Walsh became a partner in the firm, and was shortened to TSW in 2013.

Currently, our personnel includes: 3 registered architects, 10 project architect designers, 4 registered landscape architects, 8 landscape designers, 12 planners (9 with AICP accreditation), 10 LEED Accredited Professionals, and 2 administrative employees. Several staff members work in multiple studios.

### TSW'S CORE VALUES

TSW's Core Values guide our planning and design process and the management of our office.

#### COMMUNITY DRIVEN

- We respect the inherent value of community.
- We pursue projects we believe in.
- We put our principles into action.

#### RELATIONSHIP FOCUSED

- We are relaxed and empathetic.
- We are accessible - no gate-keepers.
- We work in support of each other.
- We are committed to the growth of individuals.
- We go the extra mile.
- We take our relationships seriously.
- We treat each other like family.

#### TAILORED SOLUTIONS

- We focus on quality and creative design.
- We create concept-driven, unique approaches.
- We value "craft" in each discipline.

### TSW CONTACT INFORMATION

Adam Williamson, Senior Principal  
 1447 Peachtree Street NE, Suite 850  
 Atlanta, GA 30309  
 Phone: 404.873.6730 x104  
 Email: [awilliamson@tsw-design.com](mailto:awilliamson@tsw-design.com)  
 Web: [www.tsw-design.com](http://www.tsw-design.com)



## ARNETT MULDROW & ASSOCIATES

At Arnett Muldrow & Associates, we are committed to making better communities. Based in Greenville, South Carolina, Arnett Muldrow & Associates was created in 2002 to help communities that want to rebuild their aging downtown, reinvigorate their urban neighborhoods, and create economic development opportunities. Our team of professionals has worked in over 450 communities in 40 states and 4 countries. We are a four-person firm that focuses on client service.

We work very closely with our clients to define the planning issues for their communities. Whether our solutions focus on an economic development strategy, retail market research, urban design, or historic preservation – we craft a custom process for each community built around three strategies:

**Commitment to Stakeholder Involvement:** Without the involvement of key stakeholders including the public, a project is destined for the dusty shelf. Our public process depends on listening to our clients and we're not afraid to use creative methods to hear what they have to say.

**Economic Solutions:** Any plan can offer a vision for the future of a community. At Arnett Muldrow & Associates, we back the vision with thorough and thoughtful research into the economics that lead to implementation. Our research typically includes detailed retail market assessment and demographic analysis followed by real marketing solutions because getting the word out can be as important as crafting the plan.

**Plans that Get Implemented:** All of our planning efforts include detailed implementation strategies and action plans that detail the who, what, how, and when for every plan recommendation.

### ARNETT MULDROW & ASSOCIATES CONTACT INFORMATION

Aaron Arnett, Partner  
316 W. Stone Avenue  
Greenville, SC 29609  
Phone: 864.233.0650  
Email: aaron@arnettmuldrow.com  
Web: www.arnettmuldrow.com

## KECK & WOOD

Since its founding in 1954, Keck & Wood has continued the traditions of engineering excellence and commitment to exemplary service established by our founders, Wylly Keck and Tom Wood. With over 65 years of public sector experience, Keck & Wood, Inc. has earned an outstanding reputation for integrity, knowledge, and professionalism in advising our clients. We are committed to improving the quality of life of the region and communities we serve through ethical conduct and dedicated client service.

Keck & Wood provides professional services in transportation, water resources, and natural gas engineering, landscape architecture, urban redevelopment, site design, and land surveying for state and local governments, utility authorities, public institutions, and private developers.

Keck & Wood, Inc. is an employee-owned Class C Georgia Corporation, governed by a six person Board of Directors. From our corporate office in Duluth, GA and our regional offices in Fayetteville, GA, North Charleston, SC, and Rock Hill, SC, we serve clients in the southeastern states. Keck & Wood is properly licensed in South Carolina with COA No. C006.

### KECK & WOOD CONTACT INFORMATION

Sam Serio, Vice President  
Email: sserio@keckwood.com

Charleston Branch:  
4055 Faber Place Drive, Suite 210  
North Charleston, SC 29405  
Phone: 843.279.9000  
Web: www.keckwood.com



## PROJECT UNDERSTANDING

The development of a new 2030 Comprehensive Plan for Goose Creek will build on the work of the 2015 Comprehensive Plan process and provide a clear vision for future growth and development. This process will serve as a "check-up" with the community and City staff and leadership, to reconfirm previous goals and priorities, identify and assess shifting goals and priorities, determine changing conditions, and clarify overall policies and projects – mainly focusing on land use and transportation elements. Working with City and the community-at-large, the TSW Team will help determine what components of the Comprehensive Plan need to change and guide the process, which will result in an implementation plan that will direct decision-making and administrative actions.

**A foundation for the 2030 Comprehensive Plan will be the 2014 Strategic Economic Development Plan and the 2019 Strategic Economic Development Plan 5-Year Update, both completed by Arnett Muldrow & Associates. This knowledge and understanding of economic development challenges and opportunities will allow our team to better understand what is possible in Goose Creek, communicate possibilities to the community, and determine the appropriate mechanisms and tools for implementation.**

Because we envision this process as more than just checking off boxes for the State-mandated requirements, the TSW Team will work with the community and City staff and leadership to develop innovative, feasible strategies for growth and development. These strategies will potentially focus on infill development, creating a more cohesive downtown area and activity centers, improving connectivity and traffic congestion, annexation opportunities, and building on existing community amenities (parks, municipal complex, library, etc.).

To help realize these potential strategies, we anticipate working with the community to not only develop policies and projects as part of the process, but also develop land use scenarios to better understand what the uses and scale of potential growth could look like. The TSW Team has used this strategy in numerous communities throughout the Southeast, working with the community to create a community-supported vision, and then engaging local developers or cities to bring those visions to life (please see project examples of planning and implemented projects in Section 2 – Qualifications).

To begin the planning process to establish a clear community vision for Goose Creek, it is important for our team to understand Goose Creek's history, to analyze present conditions, and, most importantly, to chart a future that allows Goose Creek to realize its full potential. Based on our current understanding of the area, we believe that this process will allow the community to address several important current questions, including:

- **How do we unite the different areas of Goose Creek behind a common vision?**
- **How do we balance development potential while protecting single-family areas?**
- **How do we provide more goods and services near where residents live?**
- **How do we alleviate traffic congestion and improve connectivity?**
- **How do we ensure that public infrastructure keeps up with growth?**
- **How can we expand park, open space, and recreational amenities?**
- **How can we ensure that land use policies and zoning regulations are aligned?**
- **How do we ensure that the City meets the needs of all its residents?**

We are confident that with strong leadership and engaged citizens, the TSW Team can help answer these questions and others through an open, honest, and transparent public conversation about the future of Goose Creek – one that balances current forces of change in the community with long-term values.



SECTION 2

# QUALIFICATIONS

## TSW TEAM ORGANIZATION & PROJECT MANAGEMENT

The following staff members that are included in the organizational chart below will be assigned to the project, if awarded, and will remain on the project throughout its duration. If a staff member does need to be replaced because of unforeseen circumstances, the City of Goose Creek will be notified immediately and that staff person will be replaced by another staff member with equal or greater qualifications and experience.

Adam Williamson, a Senior Principal at TSW, will serve as the Principal-in-Charge. Adam is a community planner specializing in leading multidisciplinary teams in the planning and design of livable communities and comprehensive plans. Adam has experience in directing projects in both the public and private sectors and has broad experience with facilitating the public involvement process.

Allison Bustin, a Community Planner at TSW, will serve as the Project Manager. Allison has successfully managed numerous large-scale municipal planning efforts and has a thorough understanding of the comprehensive planning process. She is a dynamic planner who enjoys interacting with the community and can lead groups toward consensus.







## ADAM H. WILLIAMSON, AICP, PLA, LEED AP

### Senior Principal

Adam, a Senior Principal at TSW with over 20 years of experience, is a planner and landscape architect specializing in planning and revitalization of downtowns and corridors. He has worked on a variety of implemented projects, including rural to urban master plans, comprehensive plans, coding efforts, streetscape revitalization projects, and parks and open spaces. Adam has extensive experience leading public charrettes and workshops to develop realistic community vision plans.

#### Education:

1997 Bachelor of Landscape Architecture,  
University of Georgia

#### Professional Status:

- American Institute of Certified Planners
- Registered Landscape Architect: GA (#1089), NC (#1769), and SC (#1064)
- LEED Accredited Professional

#### Professional Affiliations:

- APA
- Georgia Planning Association
- Urban Land Institute
- CNU

#### Awards:

- 2019 APA Small Town and Rural Planning Division - Vernon Deines Award: Downtown Kingsport Master Plan
- 2019 Georgia Planning Association Outstanding Plan Implementation: Powder Springs LCI
- 2017 CNU Charter Award: Duluth - Parsons Alley
- 2013 Georgia Planning Association Outstanding Planning Document: Augusta Sustainable Development Implementation Program
- 2010 APA (AR Chapter), Achievement in Comprehensive Plan: Argenta District
- 2010 American Planning Association (SC Chapter), Outstanding Planning Project: Town of Blythewood
- 2008 CNU Charter Award: Woodstock Downtown

#### Work Experience:

Prior to joining TSW in 2000, Adam worked at Altamira Design and Kolas Bradford & Associates in Atlanta, Georgia.

#### Representative Projects:

**City of Rome/Floyd County/Cave Spring Comprehensive Plan (Floyd County, GA)** - Principal-in-Charge for unified plan for Floyd County that focuses on keeping the current comprehensive plan relevant while producing more modern recommendations.

**One Chamblee Comprehensive Plan (Chamblee, GA)** - Principal-in-Charge for comprehensive plan update that incorporated synthesizing recommendations from recent planning efforts and developed small area plan recommendations for potential redevelopment.

**Town of Braselton Comprehensive Plan Update (Braselton, GA)** - Principal-in-Charge for comprehensive plan update to the existing 2030 Comprehensive Plan to create a 20-year policy document that guides future growth of the town and promotes the needs, goals, and objectives of the community.

**City of Johns Creek Comprehensive Plan (Johns Creek, GA)** - Principal-in-Charge for major update to Johns Creek 2030 Comprehensive Plan in coordination with the City's Transportation Master Plan and Green Plan.

**City of Powder Springs Comprehensive Plan Update (Powder Springs, GA)** - Principal-in-Charge for Comprehensive Plan Update to keep the Comprehensive Plan relevant and produce new recommendations for implementation.

**City of Clarkston 2040 Comprehensive Plan Update (Clarkston, GA)** - Principal-in-Charge for Comprehensive Plan Update to guide land use and transportation decision that includes an inclusive community participation program with multiple opportunities for involvement and input.

**Town of Blythewood Master Plan (Blythewood, SC)** - Project Planner for comprehensive master plan for a suburb facing development pressure. Includes a new town center concept, rural land preservation techniques, and implementation strategy.

**Fairfield County Interchanges Conceptual Master Plan (Fairfield County, SC)** - Principal-in-Charge for planning and design services for the Cook Road development along-77 to develop conceptual plan options and computer-generated renderings to show transitions from commercial to residential and commercial to industrial.

**Argenta Master Plan (North Little Rock, AR)** - Project Planner for comprehensive master plan for this downtown district, including detailed analysis maps, conceptual redevelopment plans, and form-based zoning recommendations.

**City of Duluth Downtown Master Plan and Implementation Projects (Duluth, GA)** - Principal-in-Charge/Project Manager and Landscape Architect for the rehabilitation of the historic downtown core and Main Street streetscapes from concept to construction documentation.







## ALLISON BUSTIN, AICP

### Project Manager

Allison has been with TSW's Planning Studio since summer of 2016. She specializes in the development of comprehensive plans that not only create a unified, cohesive vision, but are implementable. In addition to comprehensive planning, she also has experience with small area planning, particularly downtowns. Allison has extensive experience working in the nonprofit, public, and private sectors, which leads to her complex understanding of how each sector works together to achieve a common goal. She is passionate about fixing the messes caused by poor planning and leadership, equitable planning and design principles, and finding innovative solutions for complex and difficult problems.

#### Education:

2015 Master of City and Regional Planning  
Georgia Institute of Technology

2013 Bachelor of Arts in Architecture; Minor in Psychology  
Clemson University

#### Professional Affiliations:

- American Planning Association
- American Institute of Certified Planners

#### Awards:

- 2019 APA Small Town and Rural Planning Division Vernon Deines Award: Downtown Kingsport Master Plan
- 2015 GPA Outstanding Student Project: School Siting and Design - Integrating School and Community Planning

#### Work Experience:

Prior to joining TSW in 2016, Allison worked in both the public and private sectors for Perez Planning + Design, Atlanta BeltLine, Inc., and the Atlanta Regional Commission.

#### Representative Projects:

**Town of Braselton Comprehensive Plan (Braselton, GA)** - Project Manager for major update to Braselton's Comprehensive Plan, which focused on keeping the current comprehensive plan relevant while producing recommendations that would advance the Town's competitiveness in Metro Atlanta.

**One Chamblee Comprehensive Plan (Chamblee, GA)** - Assistant Project Manager and Planner for major update to Chamblee's Comprehensive Plan that built on the efforts of eight other recent planning studies, including a city-wide Mobility Plan, Parks and Recreation Master Plan, and Self-Driving Shuttle Feasibility Study.

**City of Rome, Floyd County, City of Cave Spring Comprehensive Plan (Floyd County, GA)** - Project Planner for unified plan for Floyd County that focuses on keeping the current comprehensive plan relevant while producing more modern recommendations.

**City of Johns Creek Comprehensive Plan (Johns Creek, GA)** - Project Planner for major update to Johns Creek 2030 Comprehensive Plan in coordination with the City's Transportation Master Plan and Green Plan.

**City of Powder Springs Comprehensive Plan Update (Powder Springs, GA)** - Project Planner for Comprehensive Plan Update to keep the Comprehensive Plan relevant and produce new recommendations for implementation.

**City of Sumter Downtown Master Plan (Sumter, SC)** - Project Planner for downtown master planning process focusing on redevelopment opportunities, infrastructure enhancements, and policy changes to ensure implementation. Public engagement included focus group and stakeholder interviews, public meetings, steering committee, online and paper surveys, student survey, 3-day charrette, and a final public open house.

**Kingsport Downtown Master Plan (Kingsport, TN)** - Project Planner for downtown master plan focusing on redevelopment opportunities and physical enhancements to promote a more sustainable core.

**City of Berkeley Lake Comprehensive Plan (Berkeley Lake, GA)** - While employed with another firm, Project Planner for Comprehensive Plan Update for future growth and redevelopment areas.

**City of Duluth Comprehensive Plan (Duluth, GA)** - While employed with another firm, Project Planner for Comprehensive Plan Update for future growth and redevelopment areas.

**City of Snellville Unified Development Ordinance (Snellville, GA)** - Project Planner for overhaul of Snellville's development regulations to work in partnership with the City's Comprehensive Plan.







## SARAH MCCOLLEY, AICP

Co-Project Manager / Community Planner + Urban Designer

Sarah is a landscape designer and planner specializing in urban design. Sarah has combined her background in landscape architecture and planning to gain expertise in downtown master planning, green space and parks systems analysis and design, urban design, GIS analysis, illustrating zoning regulations and design guidelines, and research. In addition to excellent communication and project management skills, Sarah focuses on inclusive and interactive community engagement techniques to ensure meaningful input informs design.

### Education:

2013 Master of City and Regional Planning  
Georgia Institute of Technology

2011 Bachelor of Landscape Architecture, Honor Graduate, Summa Cum Laude  
Ball State University

### Professional Status:

- American Institute of Certified Planners

### Teaching Experience:

- Lecturer for Visualization for Planning Course (Fall 2019); Georgia Institute of Technology Graduate School of City and Regional Planning

### Professional Affiliations:

- American Planning Association
- Emerging Planners of Georgia - Co-Programs Chair
- American Society of Landscape Architects

### Awards:

- 2017 Georgia Planning Association Outstanding Planning Document: Buckhead Redefined LCI
- 2015 Georgia Planning Association Outstanding Planning Process: South Downtown Transit Stations Enhancements LCI
- 2013 Georgia Planning Association Outstanding Student Project Award: Northside Drive as a Multimodal Development Corridor

### Work Experience:

Prior to joining TSW in 2013, Sarah worked in both the public and private sectors for AECOM, the Atlanta Regional Commission, and the Northern Kentucky Area Planning Commission (now Planning and Development Services of Kenton County). As a project manager at TSW, she has focused on downtown planning and urban design projects guided by listening to and analyzing public and stakeholder feedback.

### Representative Projects:

**Cultivate Lake City: Downtown Master Plan (Lake City, SC)** - Project Manager and Planner for a downtown master plan to guide future development and enhance connectivity in the area. The planning process included an extensive public participation program to ensure that the vision was community-supported.

**Downtown Sumter Master Plan (Sumter, SC)** - Project Manager and Planner for downtown master plan, creating a consensus-driven vision and road map to continue strengthening the downtown area with redevelopment opportunities, infrastructure enhancements, and policy changes to ensure implementation. Public engagement included focus group and stakeholder interviews, public meetings, steering committee, online and paper surveys, student survey, 3-day charrette, and a final public open house.

**Downtown Milton / Crabapple Placemaking Plan (Milton, GA)** - Project Manager and Planner for a plan focusing on Crabapple as an area of growth, TDR receiving area, and downtown for Milton. The plan provides recommendations on future development, street and pedestrian connections, parks and open spaces, parking, and historic preservation. The City has begun implementing recommendations from this plan.

**Clayton Downtown Master Plan (Clayton, GA)** - Project Manager and Planner for a downtown master plan that capitalizes on the extensive natural resources and tourism in this small, mountain town. Recommendations include a connected parks and trail network, infill residential and mixed-use development, floodplain and hillside preservation, stream restoration, and zoning code updates.

**City of Canton River Mill LCI Master Plan (Canton, GA)** - Project Planner for supplemental LCI study to maximize the opportunity for mixed-use quality development, improve connectivity, and recommendations for catalyst projects to strengthen existing businesses and attract new business and development. The LCI study included an extensive public participation program.

**Atlanta BeltLine Subarea 3 Master Plan Update (Atlanta, GA)** - Project Planner on an update to the Subarea 3 Master Plan (SAMP), as part of the Atlanta BeltLine's efforts to update all 10 SAMPs. This was the first to be updated, so the scope also included creating comprehensive planning report template and outline, GIS mapping templates, and methodologies for all consultants' work on future plans.

**Buckhead Action Plan LCI Update - Buckhead Redefined (Atlanta, GA)** - Project Planner and Outreach Coordinator for major update to the existing LCI study, focusing on recommendations to help the community achieve greater connectivity and placemaking for current and future residents.







**BEN WOODROW GILES, AICP, LEED AP**  
Senior Associate

Woody is a community planner specializing in land use planning, community involvement, transportation planning, and coding. With previous work experience in the public sector, Woody brings policy and implementation knowledge to projects of all types and scales from neighborhood mapping and rezoning applications to comprehensive planning. Woody is proficient in ArcGIS and is certified fluent in Spanish by the Cervantes Institute of Madrid.

**Education:**

2007 Master of City and Regional Planning  
Georgia Institute of Technology

2003 Bachelor of Arts in English and Spanish  
Wake Forest University

2001-2002 Independent course of study  
Universidad de Granada

**Professional Status:**

- American Institute of Certified Planners
- LEED Accredited Professional

**Professional Affiliations:**

- American Planning Association
- Georgia Planning Association
- Society for College and University Planning
- Trees Atlanta

**Awards:**

- 2019 Georgia Planning Association Outstanding Planning Document: Gwinnett County 2040 Unified Plan
- 2010 American Planning Association (AR Chapter), Achievement in Comprehensive Plan: Argenta District
- 2010 American Planning Association (SC Chapter), Outstanding Planning Project: Town of Blythewood

**Work Experience:**

Prior to joining TSW in 2008, Woody's past work experience includes a variety of multifaceted planning projects. While with the City of Atlanta Bureau of Planning from 2005 to 2008, Woody worked as a Senior Planning Technician and Intern.

**Representative Projects:**

**Knowledge Park Redevelopment Plan (Rock Hill, SC)** - Project Planner for master planning and programming for Knowledge Park, a former industrial site, and surrounding parcels adjacent to Winthrop University.

**Town of Blythewood Town Center District (Blythewood, SC)** - Project Planner for new downtown zoning that included form-based and design elements crafted to implement the goals of the Blythewood Master Plan, on which Woody also collaborated.

**Gwinnett United Plan (Gwinnett County, GA)** - Project Manager for TSW's role for land use, housing, and outreach for Gwinnett's county-wide comprehensive plan.

**Cherokee County Comprehensive Plan (Cherokee County, NC)** - Project Manager for the completion of the County's first comprehensive plan focusing health, transportation, job and infrastructure growth, and local agriculture. Detailed plans were developed for key areas to show how redevelopment could occur.

**Graham County Comprehensive Plan (Graham County, NC)** - Project Manager for the completion of the County's first comprehensive plan focusing on how to grow the local economy, improve the health in an area with an aging population and limited health care access, and build on the tourism base.

**Winder Zoning Update (Winder, GA)** - Project Manager for comprehensive update of zoning and other development related codes, including community engagement, code writing, and necessary zoning map updates.

**Hampton Zoning Update (Hampton, GA)** - Project Manager for comprehensive update of this small city's zoning and subdivision codes, including community engagement, code writing, and coordinating with subconsultant experts.

**Hapeville Mixed Use Zoning (Hapeville, GA)** - Project Planner responsible for reviewing draft district code for structure, clarity, and enforceability.

**Suwanee Downtown Master Plan Update (Suwanee, GA)** - Project Manager for comprehensive master plan for the downtown area that included detailed plans for catalytic sites identified by the City and engagement with the public and development community to ensure realistic solutions.

**Decatur Strategic Plan and LCI Update (Decatur, GA)** - Project Manager for Strategic Plan and Livable Centers Initiative 10-Year Update for Decatur's town center and surrounding residential areas focused on community education and policy recommendations.

**Opt-In (Southwestern North Carolina)** - Project Manager for Regional Vision that focused on economic growth, transportation improvements, and natural resources. The effort included hundreds of community meetings throughout the seven-county region and culminated in a Regional Summit.







## Aaron Arnett, AICP

### Principal



Aaron Arnett has over twenty years experience in a variety of planning areas including economic development, downtown planning, neighborhood planning, and historic preservation. His focus has been on helping communities realize their true economic potential through urban planning and design.

Aaron has worked at all levels of local government including municipal, county, and regional planning organizations. He has created economic development strategic plans and market studies for communities across the country, and has worked extensively on downtown master plans, comprehensive planning, tourism development, and marketing plans.

Aaron is a skilled presenter having addressed various community interest groups and organizations. He has presented at the NC Institute of Government's Summer Planning Institute, NC Main Street Conferences, SC Main Street Managers' workshop, Southwest Virginia Creative Economy Conference, NCDDA Planning Workshop, and lectured at both Clemson University and the University of Georgia.

Aaron enjoys living in Greenville, SC and served his community in various planning capacities including chairing the Design and Preservation Commission for downtown and its historic neighborhoods, as well as being a committee member for the Plan-It Greenville Comprehensive Plan.

#### Education

Bachelor of Science in Design, Clemson University (1993)

Master of City and Regional Planning, Clemson University (1996)

#### Experience

##### 2002-Present - Arnett Muldrow & Associates

Principal/Business Manager, Greenville, SC

Performs downtown and community master planning with specialization in historic preservation and economic development.

##### 2001-2002 - MCA Urban Planning

Urban Planner, Greenville, SC

Project manager for a variety of planning projects in the areas of economic development and historic preservation.

##### 1997-2001 - City of Salisbury, NC

Senior Planner, Salisbury, NC

Managed the City's historic preservation, neighborhood improvement, and annexation activities. Served as staff planner for comprehensive plan, downtown master plan implementation team, and various corridor studies.

##### 1996 - London Planning Advisory Committee (LPAC)

Planning Technician, London, England

Performed planning services of LPAC, the statutory transportation and planning committee for London's 33 Burroughs, and the London Walking Forum to design, assemble, and market a 2000km network of green walking routes throughout greater London.

#### Professional Memberships

American Planning Association

American Institute of Certified Planners

National Trust for Historic Preservation



**SAM SERIO, PE**  
Vice President



#### EDUCATION

BSCE 2003  
Auburn University

#### PROFESSIONAL ENGINEER

SC, GA

#### PROFESSIONAL ASSOCIATION

American Council of Engineering Companies  
American Society of Highway Engineers  
Association of Pedestrian & Bicycle Professionals

#### CERTIFICATIONS

LEED® Accredited Professional

#### EXPERIENCE

Keck & Wood since 2006  
Other Firms - 2 years

Mr. Serio is a Vice President and Division Manager for the Municipal Transportation Division of Keck & Wood, Inc. His experience includes transportation planning, the management and design of various transportation, roadway, intersection improvement, multi-use trail, streetscape and site development projects. Some of his comprehensive plan and transportation planning experience includes.

#### Project Experience

- Project Principal for the Town of Braselton Comprehensive Plan - Transportation Element. Prepare transportation plan that included inventory, recommendations and action plan. Study focused on improving vehicular, pedestrian and bicycle facilities.
- Project Principal for the City of Powder Springs Comprehensive Plan - Transportation Element. Prepare transportation plan that included inventory, recommendations and action plan. Study focused on improving vehicular, pedestrian and bicycle facilities.
- Project Principal for the City of Jonesboro LCI Major Update Study - Transportation Element. Prepare transportation plan that included inventory, recommendations and action plan. Study focused on improving vehicular, pedestrian and bicycle facilities.
- Project Principal for the City of Buford LCI 10 Year Update Study - Transportation Element. Prepare transportation plan that included inventory, recommendations and action plan. Study focused on improving vehicular, pedestrian and bicycle facilities.
- Project Manager for City of Winder LCI Study - Transportation Element. Prepare transportation plan that included inventory, recommendations and action plan. Study focused on improving vehicular, pedestrian and bicycle facilities.
- Project Manager for City of Doraville LCI Update Study - Transportation Element. Transportation inventory, recommendations and action plan. Study identified new regional transportation improvements that were included in the 2012 Transportation Referendum.
- Project Manager for City of Stockbridge LCI 10 Year Update Study - Transportation Element. Developed Action Plan that included projects along North Henry Boulevard that improve pedestrian access and control vehicular access.
- Project Engineer for City of Loganville LCI Study - Transportation Element. Prepare transportation report that included inventory, recommendations and action plan. Study focused on connectivity of activity centers and improving vehicular, pedestrian and bicycle facilities.

**Transportation Support**





**MATT CRAWFORD, PE**  
Vice President



#### EDUCATION

BSCE 1998  
Clemson University

#### PROFESSIONAL ENGINEER

SC (25779), GA

#### PROFESSIONAL ASSOCIATIONS

American Society of Civil Engineers

#### EXPERIENCE

Keck & Wood since 1997

Mr. Crawford has experience in civil engineering projects for local governments, state governments, and private clients. His project experience includes planning, design, and project management for large mixed-use developments, water and sewer extensions for municipal clients, stream modeling, storm water conveyance systems, storm water system master planning for municipal clients, and site layout and design for institutional clients.

#### Project Experience

- Project Principal for Lindsay Pettus Greenway, Phases I and II in Lancaster, South Carolina. Project includes flood plain modeling for a 5-mile multi-use trail. The proposed trail consists of hard surface, bridges, parking/trail heads, and hardscape to connect points of interest in the community. Phase I is currently under construction with a budget of \$3.9 Million. Phase II is in the design phase of project development.
- Project Manager for the Hood Center & Baskins Road Corridor Study at York Technical College in Rock Hill, South Carolina. This study analyzed an improvement shown on the Campus Master Plan. Two alternates to this improvement were identified. An analysis and cost estimate of all three options were produced and presented to York Technical College, the City of Rock Hill, and the South Carolina Department of Transportation.
- Project Principal for three road improvement projects (Langley Road, Stewart Place, and Walnut Road) through an indefinite delivery contract with the Lancaster County Transportation Committee. The road improvements consist of improving geometry and widening the existing roads for approximately 4.23 miles. Construction estimate \$4.7 Million.

**Transportation Support**



**CASEY GUYTON, PE**  
Project Engineer



**EDUCATION**

BSC E 2013  
University of South Carolina

**PROFESSIONAL ENGINEER**

SC (36239), GA

**CONTINUING EDUCATION**

ACEC Future Leaders Program

**CERTIFICATIONS**

GSWCC Level II Certified Plan Reviewer

**EXPERIENCE**

Keck & Wood since 2013

Mr. Guyton is a project engineer in the Transportation Division of Keck & Wood, Inc. His experience includes the design of intersection improvements projects, streetscapes, roadway improvements, various pedestrian improvements, and commercial site development. His key responsibilities include design and production of project plans and project construction administration.

**Project Experience**

- Staff Engineer for the TE project in Cherokee County on State Route 92 at one location and Robin Road at one location. Responsibilities included construction cost estimates and the overall preparation of construction plans.
- Staff Engineer for the South Lee Street LCI project. Responsibilities included calculating drainage quantities, assisting in storm sewer design, preparing of construction drawings, and construction administration.
- Design Engineer for the TE project along West Main Street in the City of Blue Ridge, Georgia. The improvements include pavement repairs, concrete sidewalks, landscaping and hardscaping, and minor storm water improvements. Responsibilities include Concept Report preparation, preparation of construction plans, and railroad/utility coordination.
- Lead Design Engineer for McNeal Road Improvements for the City of Winder, Georgia. Responsibilities include calculating drainage quantities, designing storm sewer, and preparing construction drawings.
- Design Engineer for the US 78/SR 10 @ Brand Road Intersection Improvements project located in Loganville, Georgia. Responsibilities include design and production of construction plans, preparation of bid and contract documents, and project construction administration.
- Design Engineer for Veterans Memorial Highway Pedestrian Improvements located in Austell, Georgia. Responsibilities include design of sidewalks to be ADA compliant, drainage systems, and erosion control plans.

**Transportation Support**



## ROME-FLOYD/CAVE SPRING COMPREHENSIVE PLAN

**LOCATION:** Floyd County, GA

**PROJECT DESCRIPTION:** In 2017, the administrations of the City of Rome and Floyd County retained **TSW** to lead a multidisciplinary team, including **Keck & Wood**, to create an update to Rome and Floyd County's joint comprehensive plan, last updated in 2008. The goal of this endeavor was to keep the comprehensive plan relevant, while producing new and improved recommendations for implementation for Floyd County, the City of Rome, and the City of Cave Spring.

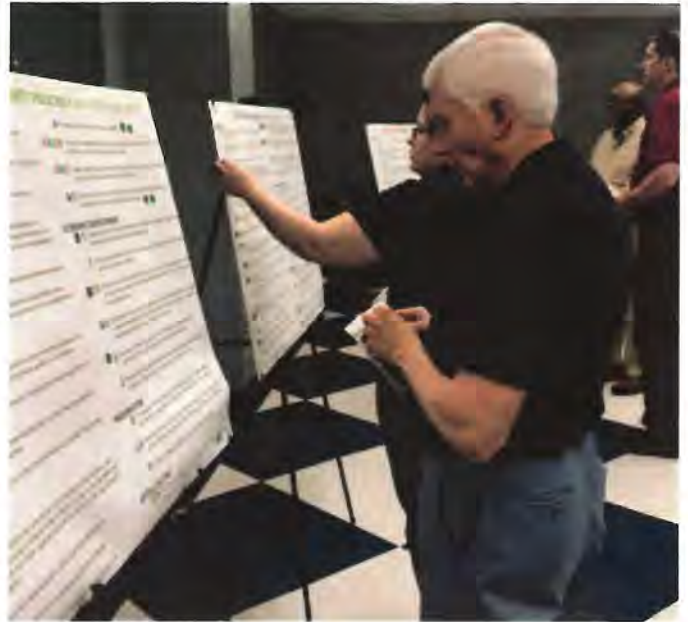
The process began in early 2018, with City and County staff leading two kick-off meetings with the greater Rome-Floyd County community. The kick-off meetings provided information to supplement the existing conditions analysis and helped inform the facilitation of the planning workshops. The workshops produced recommendations tailored to each of the three identified planning areas: unincorporated Floyd County, the City of Rome, and the City of Cave Spring. The result of this process is an all-inclusive plan that examines and responds to the unique needs and opportunities of each area of the county, including redevelopment plans and a county-wide trail network. The plan provides a clear vision to be a community that provides equitable living options, efficient transportation, a strong local economy, and protection of natural and cultural resources; and a guide for appointed and elected officials, land owners, residents, business leaders, developers, and other stakeholders to use to make decisions to achieve that vision.

Features of this plan include:

- Four unified goals that guide policy
- Policies catered to Floyd County, Rome, and Cave Spring to address their unique needs and opportunities
- Recommended redevelopment areas with identified implementation strategies and best practices
- Individual 5-year short term work programs for Floyd County, Rome, and Cave Spring

### SERVICES PERFORMED:

- Project Management
- Inventory and Analysis
- Elements Updates
- Small Area Plans
- Community Engagement
- Project and Policy Recommendations



What kind of developments are MOST appropriate for Rome?



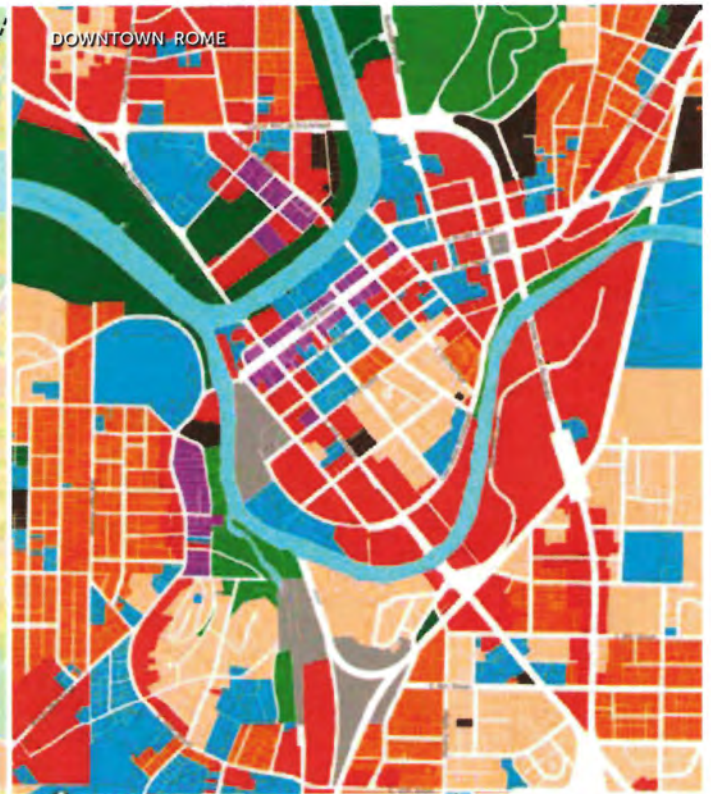
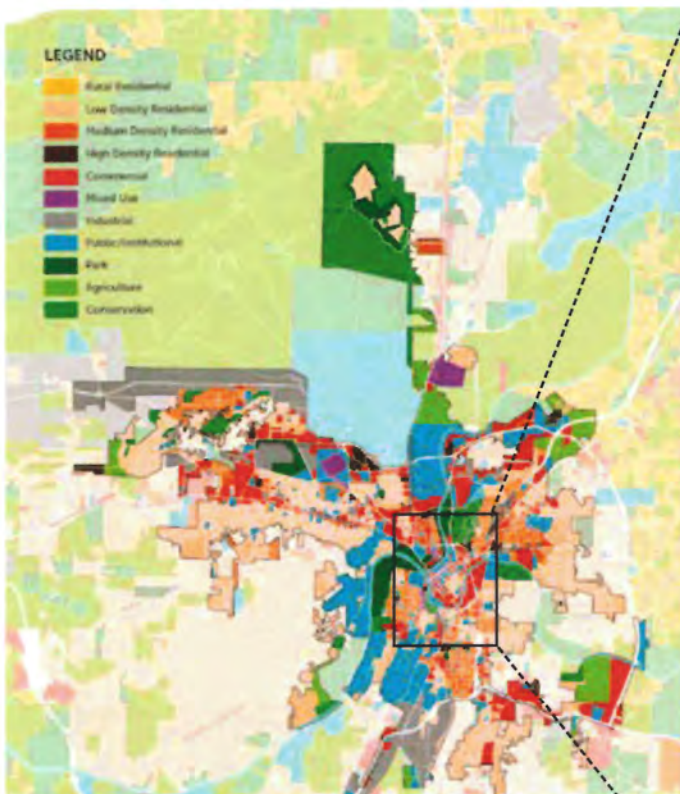
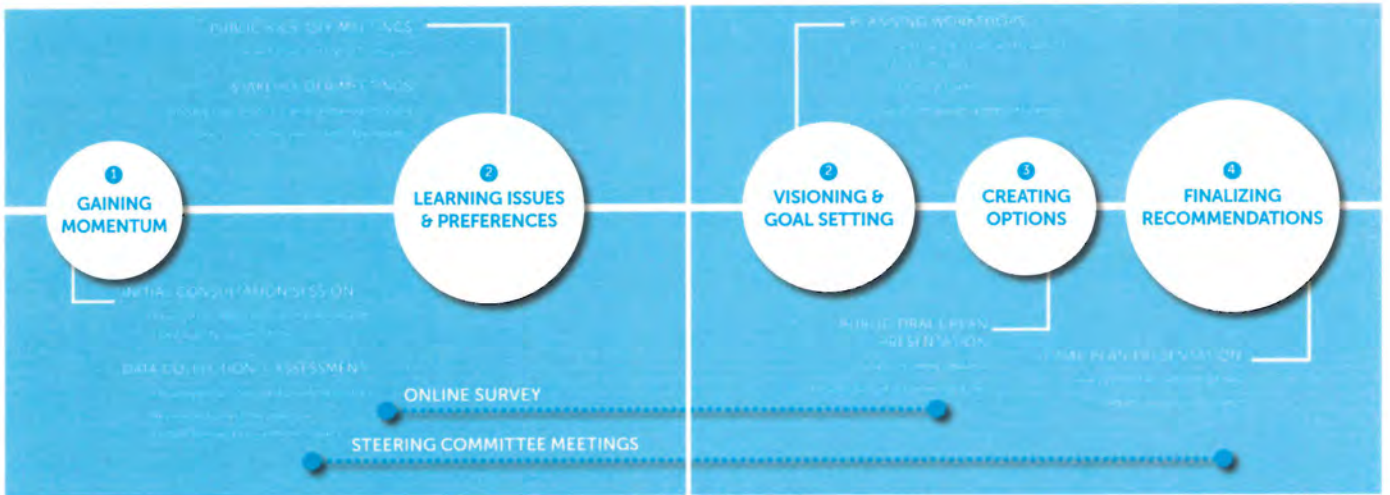
### REFERENCE INFORMATION:

Cities of Rome and Cave Spring, Floyd County  
 Contact: Patrick Eidson, Assistant City Manager  
 610 Broad Street, Rome, GA 30162  
 Phone: 706.236.4400  
 Email: peidson@rome.ga.us



# PLANNING PROCESS

- 1 The first phase focused on researching and analyzing the community based on previous planning efforts, and collecting data on regulatory processes, on-the-ground conditions, and local preferences on land use, transportation, housing, and economic development, and other important planning elements.
- 2 The next phase consisted of bringing the results of the analyses to the public and using it to create realistic visions and goals for the new plan.
- 3 The Planning Team used all of the data and public input to draft unique recommendations for the City of Rome, and presented them to the public for comment.
- 4 During the final phase of the plan, the Planning Team refined recommendations based on public input, and then re-presented them for further input. The feedback was incorporated into the final recommendations that eventually were adopted by the Rome Commission.





## ONE CHAMBLEE COMPREHENSIVE PLAN

**LOCATION:** Chamblee, GA

**PROJECT DESCRIPTION:** TSW led a consultant team to develop the City of Chamblee's recent comprehensive plan update. Chamblee has completed many recent planning efforts, including their Multi-modal Transportation Plan, various Livable Centers Initiative (LCI) plans, the Rail Trail Expansion studies, the Strategic Economic Development Plan, and the Automated Shuttle Feasibility Study and Design Plan. Chamblee has also seen a lot of new development in both its downtown area and the Peachtree Boulevard corridor since its last comprehensive plan update in 2014. The scope of this comprehensive plan update was to:

- Determine what elements in the current plan is working, and what needs improvement;
- Make specific recommendations for land use and future development, and create additional guidelines for infill development;
- Develop a plan for economic development that builds off of the City's Strategic Economic Development Plan;
- Make recommendations for increasing walkability and bikeability; and
- Develop a plan for increased sustainability.
- The planning process involved an extensive public outreach effort with stakeholder interviews, an online and paper survey, four public meetings, two pop-up events to gather input and advertise upcoming meetings and regular meetings with a 35-person steering committee that included deep dives into plan recommendations and site visits to areas of inspiration in and around Chamblee.

The comprehensive plan update created a more defined vision for the City of Chamblee using the results of the TSW Team's analyses, observations, and public input, and based on the recommendations of the aforementioned previous planning efforts.

### SERVICES PERFORMED:

- Project Management
- Inventory and Analysis
- Elements Updates
- Small Area Plans
- Community Engagement
- Project and Policy Recommendations



### REFERENCE INFORMATION:

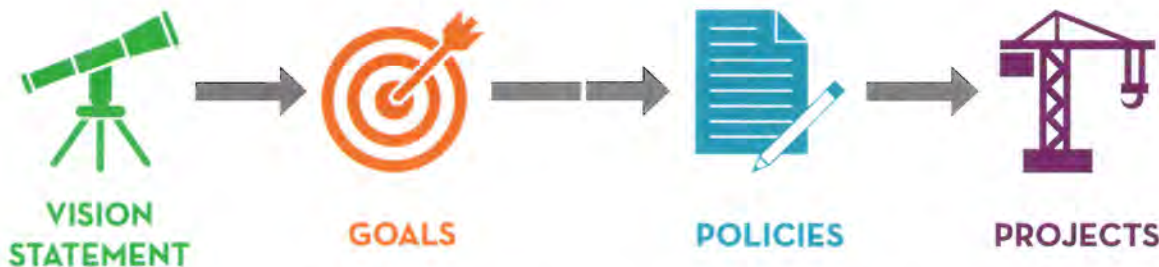
City of Chamblee  
 Contact: Matthew Dickison, Planning & Dev Director  
 3506 Broad Street, Chamblee, GA 30341  
 Phone: 470.395.2333  
 Email: mdickison@chambleega.gov



COMMUNITY VISION

# Plan Structure

The Community Vision has four components: the Vision Statement, goals, policies, and projects. Each component builds upon the one before it. This plan features five elements: land use, transportation, economic development, population and housing, and natural resources and sustainability. The Vision



The Vision Statement defines what the City wants to achieve or accomplish in the **long-term future**.

The plan's goals are general, **aspirational statements** that define how the Vision Statement can be fulfilled.

Based on needs and opportunities, policies are guidelines that **provide direction** for the implementation of the plan's goals.

Projects are **specific tasks** with a defined cost and time frame that implements policy. Completion and success are measurable.

## Community Input Survey

A community input survey was hosted through TypeForm, an online survey tool. The survey went live on April 10, 2019, and closed on June 9, 2018. The survey received a total of 148 responses. See pages 322-328 for a full list of questions. An optional section asked respondents demographic questions about themselves. Approximately 97% of respondents answered those questions. Based on the data received and the low response rate, the city's population composition is not well represented by those who responded to the survey. The results on the following pages reflect the opinions and preferences of a small and singular segment of the population.

The survey asked each person where they lived within the city. Respondents were asked to rank planning elements in order of importance to them, rate the quality of transportation, report on housing quality and affordability, and discuss sustainability. A Spanish language version of the survey was made available.

Respondents were given the option to participate in a Visual Preference Survey, where they were presented 25 images of potential housing types, commercial and industrial developments, and public space improvements, and were they asked to rank each one from 1 to 10, with 1 being 'not at all appropriate' and 10 being 'very appropriate.' The infographics on the following pages illustrate the survey results.



### Demographics of Respondents



### What did people have to say about transportation?

There appears to be neither satisfaction nor dissatisfaction with the overall transportation network – respondents noted that MARTA and the upcoming Rail Trail are great assets for the city. However, Chamblee is struggling from a lack of sidewalks, bicycle facilities, and trails for active transportation; traffic congestion along major road corridors due to future high-density developments; and safety for drivers, pedestrians, and cyclists. Despite higher-than-average transit ridership, 80% of respondents stated that they use personal vehicles for work and non-work trips.

**27%** said that they are satisfied with Chamblee's transportation network.

#### What keeps people from walking or biking?

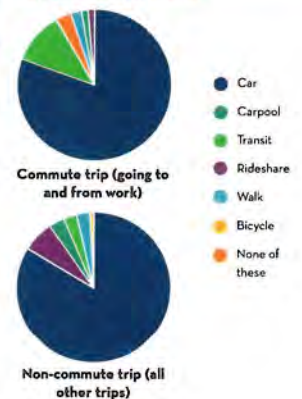
1. THERE IS NO SIDEWALK, BIKE LANE, OR TRAIL NEARBY.
2. WALKING OR RIDING ALONG THE STREET IS UNCOMFORTABLE DUE TO TRAFFIC.
3. IT'S DIFFICULT TO CROSS THE STREET SAFELY.

#### What are Chamblee's biggest transportation issues?

1. LACK OF SIDEWALKS AND BICYCLE FACILITIES.
2. TRAFFIC CONGESTION ALONG MAJOR ROAD CORRIDORS.
3. ROADS ARE RUNNING OUT OF ROOM TO ACCOMMODATE PROJECTED TRAFFIC.



#### How do people get around?





## CITY OF POWDER SPRINGS COMPREHENSIVE PLAN

**LOCATION:** Powder Springs, GA

**PROJECT DESCRIPTION:** TSW was retained to lead a team, which included **Keck & Wood**, to prepare a major update to the City of Powder Springs' Comprehensive Plan (last updated in 2007) that would build off of the momentum of the City's recently completed LCI study of their downtown. The previous comprehensive plan had predicted a large increase in population and housing by 2015, but the housing crisis and recession that occurred after the plan's completion had drastically affected the city's rate of growth and development. The goal of the comprehensive plan update was to create a plan that was more aligned with the city's current population and housing demands, while creating opportunities for Powder Springs to participate in the region's recent surge in population and employment. The success of the project was heavily dependent on effective outreach and public engagement via an online community input survey and planning workshop attendance.

The plan was adopted in October 2017 and addresses:

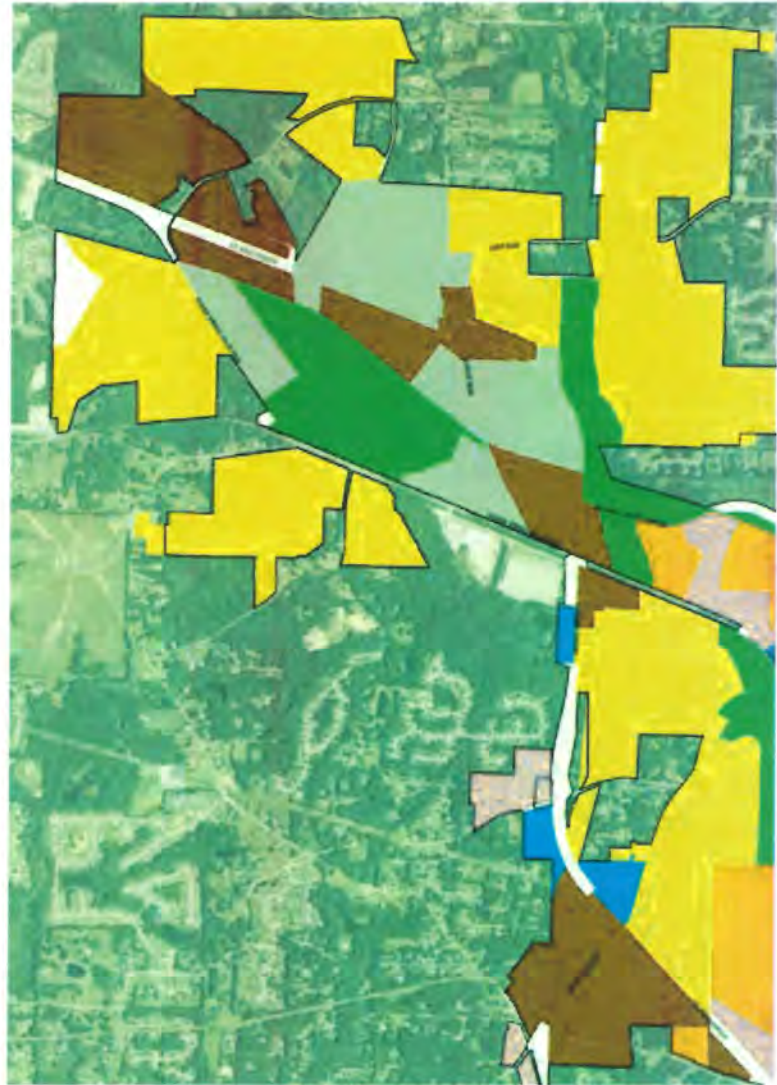
- Strategies to expand the City's trail system and transit opportunities.
- Economic development opportunities to aid in the attraction of new businesses, and jobs.
- Expansion of the City's tax base via the annexation and development of nearby parcels in unincorporated Cobb County.
- Recommendations to develop vacant/underdeveloped areas within the City, outside of downtown.
- Adjustments to the City's current future development plan to ease the implementation of the plan's eventual recommendations

### SERVICES PERFORMED:

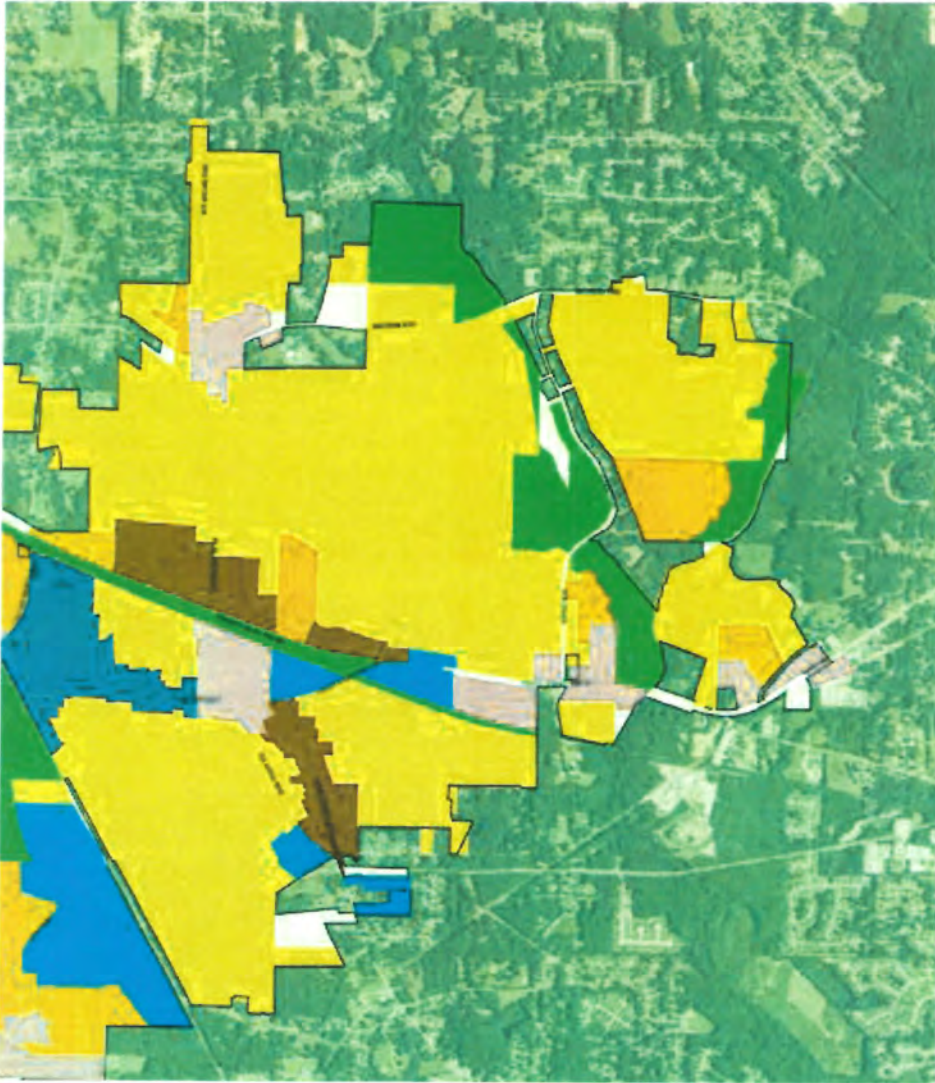
- Project Management
- Downtown Master Planning
- Community Engagement
- Project and Policy Recommendations
- Greenspace Design (LA and Architecture)

### REFERENCE INFORMATION:

City of Powder Springs  
 Contact: Tina Garver, Community Dev Director  
 4488 Pineview Drive, Powder Springs, GA 30127  
 Phone: 770.943.8801 ext. 361  
 Email: tgarver@cityofpowdersprings.org







### LEGEND

-  Suburban Residential Neighborhood
-  Village Center Residential
-  Neighborhood Activity Center
-  Community Activity Center
-  Town Center Mixed Use
-  Professional Employment Center
-  Industrial
-  Parks, Recreation, & Conservation





## CITY OF POWDER SPRINGS LCI UPDATE & IMPLEMENTATION

**LOCATION:** Powder Springs, GA

**PROJECT DESCRIPTION:** TSW was retained to lead a multidisciplinary team to update the City of Powder Springs Town Center Planning LCI Study from 2002. The update focused on a community engagement process to craft a vision for revitalization for the downtown area by:

- Leveraging the city's unique history
- Attracting appropriate development
- Exploring walking, biking and traffic improvements

The extensive community engagement process included public meetings, visioning workshop, online survey, visual preference survey, stakeholder interviews, core team meetings, and information booth at the Pink Ribbon 5K.

The framework plan that was developed included recommendations for on-street bike facilities to connect to the Silver Comet Trail, compact residential development along Lewis Road, infill development in the Downtown and Town Square areas, and enhanced streetscapes to improve mobility and sense of place. Overall, the plan calls for 258 new residential units and 30,500 square feet of new commercial space.

Since the LCI Update, TSW has been retained to update the City's Comprehensive Plan and provide design services for the Town Green project.

### SERVICES PERFORMED:

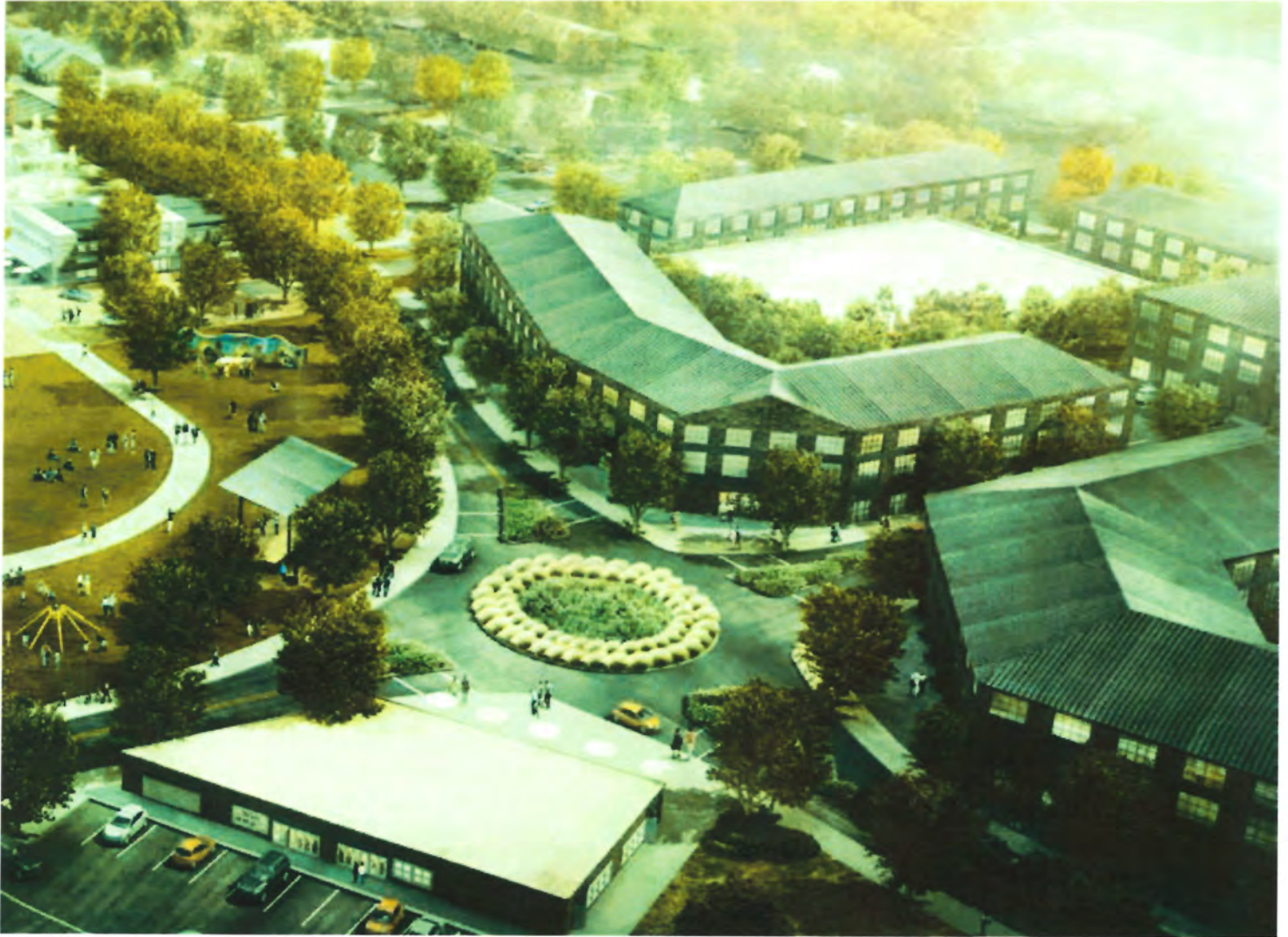
- Project Management
- Downtown Master Planning
- Community Engagement
- Project and Policy Recommendations
- Greenspace Design (LA and Architecture)

### REFERENCE INFORMATION:

City of Powder Springs  
 Pam Conner, City Manager  
 4484 Marietta Street, Powder Springs, GA 30127  
 Phone: 770.943.1666  
 Email: pconner@cityofpowdersprings.org









## CULTIVATE LAKE CITY: LAKE CITY DOWNTOWN MASTER PLAN

**LOCATION:** Lake City, SC

**PROJECT DESCRIPTION:** TSW led a team, including **Arnett Muldrow & Associates**, to develop Lake City's Downtown Master Plan. Lake City has a deep agricultural history, and has experienced recent revitalization through Downtown facade grants, new public spaces, private development, and the annual ArtFields festival. Downtown has an extensive collection of historic buildings home to many local businesses, and many important community resources are within walking distance. However, a CSX rail line accommodating 22 trains per day bisects the Downtown core, causes connectivity and safety issues. The plan's vision was to create an active and inclusive Downtown by cultivating history, the arts, and the people of Lake City. The project involved an extensive public outreach effort with an online and paper survey (296 responses, a 4% response rate), focus groups, and a 3-day charrette with the entire consultant team that included open houses and public input.

The Master Plan consisted of design and policy goals to reach the vision:

- Support the relocation of Florence-Darlington Technical College Downtown (in progress);
- Encourage appropriate residential and commercial development Downtown;
- Make walking and biking easier;
- Facilitate the improvement of schools;
- Improve the inter-agency communication;
- Grow the arts and tourism industries.

In addition, the plan provided housing and retail recruitment strategies to facilitate economic development. The following are key recommendations that resulted from an extensive existing conditions analysis, market analysis, and public input:

- Make Main Street a curbside street to accommodate pedestrians and improve street drainage;
- Make Sauls Street a curbside, shared street with flexible programming for the businesses and special community events
- Enhance the railroad crossing at Main Street with pedestrian facilities;
- Create a town green and relocate City Hall;
- Add a variety of housing types to ensure affordability on vacant land, and test the market with a small housing development.



### SERVICES PERFORMED:

- Project Management
- Downtown Master Planning
- Community Engagement
- Project and Policy Recommendations

### REFERENCE INFORMATION:

Greater Lake City Community Dev. Office  
 Contact: Steve Gantt, Executive Director  
 Phone: 843.374.0138  
 Email: sagantt13@gmail.com







## EVANS TOWN CENTER PLANNING & DESIGN

**LOCATION:** Columbia County, GA

**PROJECT DESCRIPTION:** Located 22 miles northwest of downtown Augusta, Evans is located in Columbia County, one of the fastest growing counties in the United States. Since 1997, a collaborative effort between the public, elected officials, County staff, private developer, and outside consultants has been ongoing to develop the Evans Town Center area.

**TSW** was first retained by The Meybohm Group to plan and design three mixed-use buildings that will serve as the anchors for The Plaza at Evans Town Center development, a commercial and cultural center. The first completed building, The Meybohm Building (right), is a 58,000 SF, 4-story building that contains a mix of office and retail. TSW's Architecture Studio is currently completing construction documents for two other buildings. TSW's Landscape Architecture Studio was also retained to provide concept design to construction documents for the town green, streetscapes, and Performing Arts Center.

In 2018, TSW was retained by the Columbia County Board of Commissioners to review and recommend modifications to the current standards, in addition to developing a master plan centered around The Plaza. Central to the process was extensive outreach that involved multiple methods, including, stakeholder meetings, media releases, posters, an online survey, a public kick-off meeting, a 2-day drop-in work session and workshop meeting, and a draft public open house to display the draft recommendations for final comment. The planning process resulted in a plan that:

- Adds mixed-use development to attract residents, businesses, and visitors;
- Develops a comprehensive multi-use trail, sidewalk, and street network throughout the study area that will connect visitors and residents to key destinations in the Town Center;
- Proposes residential, office, and commercial development that is more urban, made of quality materials and design, is diverse, and that will attract a wide range of people and lifestyles;
- Creates development and redevelopment growth opportunities in the Town Center through modifications of the Evans Town Center Overlay District Zoning regulations; and



- Encourages a balance of land uses and improved zoning standards to support and encourage long-term economic viability and redevelopment.

**TSW'S ROLE:** Prime consultant

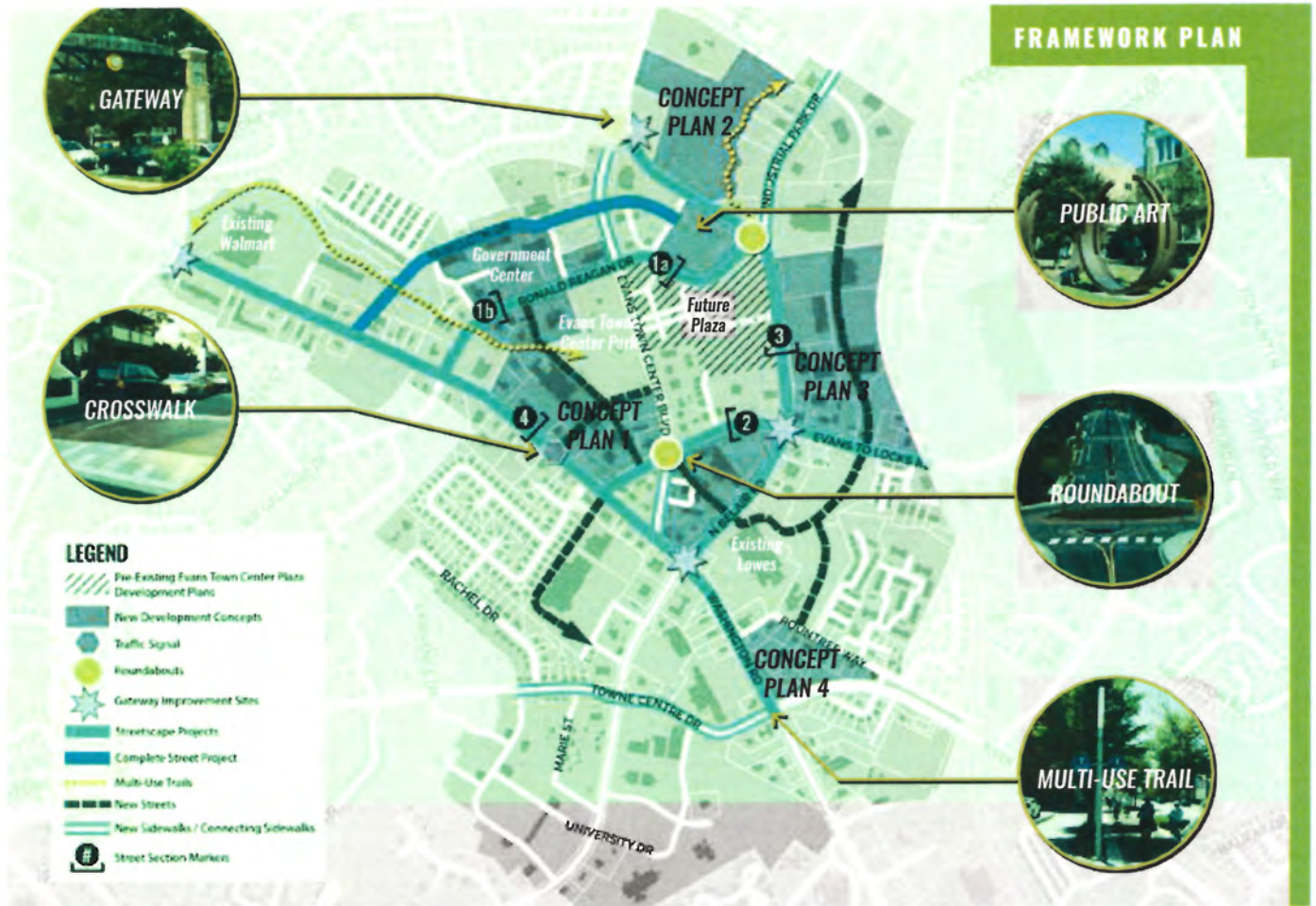
### SERVICES PERFORMED:

- Project Management
- Town Center Master Planning
- Community Engagement
- Project and Policy Recommendations
- Full Architecture Services for three Mixed-use Buildings
- Full Landscape Architecture Services for Town Center Green, Streetscapes, and Performing Arts Center

### REFERENCE INFORMATION:

Columbia County  
Andrew Strickland, Planning Director  
630 Ronald Reagan Drive, Evans, GA 30809  
Phone: 706.868.3400  
Email: astrickland@columbiacountyga.gov







## DOWNTOWN DULUTH MASTER PLAN & IMPLEMENTATION

**LOCATION:** Duluth, GA

**PROJECT DESCRIPTION:** TSW was retained by the City of Duluth to develop their Downtown Master Plan to help establish a vision for the future of the downtown area as a true hometown and a regional magnet for commerce. The Master Plan details an implementation strategy of municipal projects, needed policy changes, and catalytic projects to fulfill that vision.

Following the Master Plan, TSW designed streetscapes for the downtown area focusing on a balance between vehicles and pedestrians. The streetscape was a two phase project on historic Main Street designed to accommodate outdoor dining, buskers, and mid-block crossings. The project has also increased the amount of on-street parking available in downtown Duluth.

Another implementation project that resulted from recommendations in the Master Plan is the catalytic project, the Parsons Alley Block. TSW developed concept design and construction documents for the site that includes a plaza area to serve the downtown area and adjacent restaurants with seating, bocce ball court, entertainment screen, play art structure, public art, and redesigned surface parking area.

**“Parsons Alley is serving as a true catalyst for redevelopment and has already sparked over a hundred million dollars of private residential projects within the downtown core.” - James Riker, City Manager**

**RECOGNITION:** 2017 Congress for the New Urbanism (CNU) Charter Award and 2017 Urban Land Institute (ULI) Atlanta Chapter Development of Excellence

### SERVICES PERFORMED:

- Project Management
- Downtown Master Planning
- Community Engagement
- Project and Policy Recommendations
- Full Landscape Architecture Services for Streetscapes and Parsons Alley



### REFERENCE INFORMATION:

City of Duluth  
Chris McGahee, Economic Development Director  
3167 Main Street, Duluth, GA 30096  
Phone: 770.497.5309  
Email: cmcgahee@duluthga.net







## SECTION 3

# PROPOSAL

## PROPOSED WORK PLAN

The TSW Team's Work Plan relies on a tested stakeholder involvement process, best development practices, and the expertise of diverse disciplines to create a visionary, yet implementable plan for the City of Goose Creek. The tasks below are organized according to similar comprehensive planning efforts and are intended to advance the goals, policies, and action strategies of the previous Comprehensive Plan. For this effort, our team understands that the Berkeley Charleston Dorchester Council of Governments (BCDCOG) will be responsible for the Background Report.

### TASK 1: PROJECT INITIATION & EXISTING CONDITIONS

---

- 1. Conduct an Initial Consultation Session** with the City of Goose Creek staff to discuss and/or finalize:
  - Available data resources.
  - Community engagement and communications tasks. (**Note:** *The team will provide flyers or notices for all public meetings, but the City of Goose Creek shall be responsible for meeting space, postage, and other techniques not contained herein.*)
  - Detailed timeline and written schedule highlighting meetings and delivery dates.
  - Roles and responsibilities.
- 2. Project Management Team Meetings** will include bi-weekly updates (via GoToMeeting, conference call, by email, or in person) to report on project status, discuss issues and review draft materials. The TSW Team will produce seven (7) periodic written status reports throughout the process as required to be shared with City staff, Planning Commission, and City Council. Adam Williamson will serve as the TSW Team's Principal-in-Charge, Allison Bustin will serve as the Project Manager, and Sarah McColley will serve as the Co-Project Manager. The Project Management Team will include City staff members.
- 3. Review and analysis of existing data and previous planning efforts** collected by the City, County, and BCD-COG and developed by BCD-COG into the Final Comp Plan Background Report, including:
  - Existing Conditions for Element Areas (relevant data and GIS mapping) for Population, Housing, Economic, Community Facilities, Transportation, Land Use, Cultural and Natural Resources, and Priority Investment
  - Summary of Previous Studies and Plans (key findings, including current policies and status of implementation)
  - Land Use, Transportation, and Community Facilities (build-out scenarios using current zoning and committed developments to develop Growth Trends baseline scenario to better understand future transportation, infrastructure, housing, and community facilities needs)

### TASK 2: COMMUNITY & CITY ENGAGEMENT PLAN

---

- 1. City Staff Meetings.** TSW Team member(s) will meet with City staff at least eight (8) times during the planning process and will be coordinated with other in-person meetings to reduce travel and costs. Please see schedule for estimated dates of events.
- 2. Planning Commission Public Hearings.** TSW Team member(s) will present project progress and recommendations at four (4) Planning Commission Public Hearings (scheduled for regularly occurring Planning Commission meetings on the first Tuesday of the month). Please see schedule for estimated dates of events.



3. **City Council Public Hearings.** TSW Team member(s) will present project progress and recommendations at two (2) City Council Public Hearings. Please see schedule for estimated dates of events.
4. **Individual Stakeholder Interviews** will be conducted one-on-one with key elected and appointed officials. The TSW Team will conduct up to fourteen (14) individual stakeholder interviews.
5. **Two (2) Public Visioning Workshops** to educate and inform the public about the overall planning process and the need for the Comprehensive Plan Update and provide opportunities for community feedback. The typical public visioning workshop includes work sessions engaging planners, architects, engineers, market analysts, government staff and officials, and various stakeholders to develop a cohesive vision. Working as a whole group for some activities and in specified teams for others, TSW will help develop a vision that will be woven throughout the various parts of the plan, focusing on connectivity, land use patterns, retail and housing options, development identity, architectural character and scale, historical sensitivity, public open spaces, environmental opportunities and constraints, infrastructure systems, key building placement, and regulatory and policy tools for implementation. (To be scheduled to coincide with regularly occurring Planning Commission meetings on the first Tuesday of the month.)
6. **Public Open House Workshop** will be conducted near the end of the planning process to review recommendations, discuss next steps, and gather feedback. (To be scheduled to coincide with the regularly occurring Planning Commission meeting on the first Tuesday of the month.)

### TASK 3: VISION AND GOALS

---

1. **Identification of Community Goals** through public workshops, stakeholder interviews, surveys, and other public input meetings and events to develop:
  - Overall vision statement
  - List of community themes, guiding principles, goals, and/or policies
  - Area-specific goals, including descriptive narrative
2. **Review existing List of Issues and Opportunities** and work with City staff to make recommendations for additions, revisions, or deletions.
3. **Develop revised List of Issues and Opportunities** that the community can address during the Public Visioning Workshop.
4. **Prioritize Issues and Opportunities List** based on City and public input.

### TASK 4: POPULATION ELEMENT

---

The TSW Team will prepare and update the Population Element based on findings from the BCDCOG Background Report, including:

- Population characteristics, historic trends, and projections
- Household characteristics
- Educational level and trends
- Income characteristics and trends
- Demographic information (age, race, sex)

### TASK 5: HOUSING ELEMENT

---

The TSW Team will prepare and update the Housing Element based on findings from the BCDCOG Background Report, including:

- Existing housing (location, type, age, condition, occupancy type, affordability)
- Housing projection needs based on Population Element
- Analysis of local regulations in regards to affordable housing policies (density bonuses, design flexibility, streamlined permitting process, etc.)

### **TASK 6: ECONOMIC ELEMENT**

---

The TSW Team will prepare and update the Economic Element based on findings from the BCDCOG Background Report. A key objective of this effort will be to ensure that the identified locations, facilities, and infrastructure to support job growth are compatible with the needs of target industries the City desires to market to. Economic Analysis and Strategies will include, but not be limited to:

- Labor Force characteristics, historic trends, and projections
- Business base/business sector
- Daytime population/workers
- Tourism
- Manufacturing
- Revitalization efforts

### **TASK 7: NATURAL RESOURCES ELEMENT**

---

The TSW Team will prepare and update the Natural Resources Element based on findings from the BCDCOG Background Report, including, but not limited to:

- Property elevation and slope characteristics
- Plant and animal habitats, including endangered species
- Protected Lands
- Water quality
- Watershed quality and stormwater
- Soil types

### **TASK 8: CULTURAL RESOURCES ELEMENT**

---

The TSW Team will prepare and update the Cultural Resources Element based on findings from the BCDCOG Background Report, including, but not limited to:

- Historic buildings, sites, and structures
- Archaeological sites
- Educational, religious, or entertainment areas or institutions
- Historic or cultural commercial and residential districts
- Unique natural or scenic resources

### **TASK 9: COMMUNITY FACILITIES ELEMENT**

---

The TSW Team will prepare and update the Community Facilities Element based on findings from the BCDCOG Background Report and public input. A key objective of this effort will focus on the activities essential to the growth, development, or redevelopment of the community and will include:

- Water supply, treatment, and distribution
- Sewage system and wastewater treatment
- Solid waste collection and disposal
- Fire protection
- Emergency medical services
- Broadband Internet access and cellular data coverage
- General government facilities and any necessary expansion plans



- Educational facilities
- Libraries and other cultural facilities

## TASK 10: TRANSPORTATION ELEMENT

The TSW Team will prepare and update the Transportation Element based on findings from the BCDCOG Background Report, input and coordination with the City, Berkeley County, and SCDOT, and public input. A key objective of this effort will focus on improving multimodal connectivity and be developed in coordination with the Land Use Element to ensure transportation efficiency for existing and planned development. The Transportation Element will include:

- Major road improvements
- New road construction
- Pedestrian projects
- Bicycle projects

## TASK 11: LAND USE ELEMENT

The TSW Team will prepare and update the Land Use Element based on findings from the BCDCOG Background Report and public input. A key objective of this effort will focus on effectively accommodating future growth and development in desirable locations in the city. The TSW Team will prepare an analysis of existing development patterns and recommended District Areas.

1. **Existing District Areas:** Evaluate existing District Areas (map and text descriptions) and develop recommendations for District Areas that identify unique subareas of the city. District Areas may include, but are not limited to:
  - Employment District
  - Commercial District
  - Downtown Mixed Use District
  - Moderate Density Residential District
  - Low Density Residential District
  - Conservation/Recreation District
  - Neighborhood Mixed Use District
  - Institutional District
  - Developed
  - Community Oriented Corridor
  - Commercial Corridor
  - Limited Access Corridor
  - Proposed and potential future annexation areas
2. **Lands Use Scenarios.** Develop at a minimum three (3) land use scenarios that can be accommodated by the proposed transportation plan that will be reviewed by the City to determine a preferred Future Land Use strategy. As noted in the RFP, these scenarios will include 1) current land use distribution with a minimal amount of annexation; 2) a medium amount of annexation incorporating higher density housing; and 3) slow growth alternative tied to expansion or roadway infrastructure.
3. **Future Land Use Map:** Develop a Future Land Use Map and supporting policies and narrative based Background Report findings and public input that supports the community's vision for future growth and development.

## TASK 12: PRIORITY INVESTMENT & IMPLEMENTATION ELEMENTS

The TSW Team will prepare and update the Priority Investment Element based on findings from the BCDCOG Background Report that will address major capital improvements and guidance for implementation.

- Projected federal, state, and local funds available for recommendations
- Agency coordination for recommendations
- Action Plan matrix showing project, project type, implementation year, responsible entity, estimated capital cost, estimated annual operation costs, and funding sources

### TASK 13: AGENCY REVIEWS & ADOPTION PROCESS

---

1. **Public Hearing:** Upon completion of the Comprehensive Plan, the document will be made available for public review and a Public Hearing will be scheduled and advertised with at least 30 days notice of the time and place of the hearing in a general circulation newspaper in Goose Creek. The Public Hearing will be held prior to the adoption of the Comprehensive Plan. Any comments at the Public Hearing will be addressed.
2. **Resolution:** The Planning Commission will adopt a resolution recommending the plan for adoption. The resolution must be recorded in the Planning Commission's official minutes.
3. **Recommendation:** A copy of the Comprehensive Plan will be sent to the City, BCDCOG, and any other legislative or administrative agencies affected by the plan.
4. **Adoption:** Following the Public Hearing and agency reviews, the Comprehensive Plan must be adopted by ordinance S.C. Code § 6-29-530.
5. **Deliverables:** After adoption of the Comprehensive Plan by the City, the TSW Team will provide fifty (50) full color, bound copies of the plan document. The team will also provide all files in original and PDF formats, including all maps, shapefiles, charts, tables, etc.



## DELIVERABLES & MEETINGS

### TASK 1: PROJECT INITIATION & EXISTING CONDITIONS

- Initial consultation session and meeting summary
- Bi-weekly Project Management Meetings and seven (7) periodic status reports
- Comp Plan Background Report and for inclusion in the Comprehensive Plan Appendix

### TASK 2: COMMUNITY & CITY ENGAGEMENT PLAN

- Eight (8) City Staff meetings and meeting summaries
- Four (4) Planning Commission Public Hearings and meeting summaries
- Two (2) City Council Public Hearings
- Stakeholder Interview Schedule, List of Questions and Summary of Findings
- Project website materials
- Two (2) Public Visioning Workshops and summary of results
- One (1) Public Open House Workshop and summary of results
- Workshop agendas, meeting materials, presentations, comment cards, meeting summaries and electronic copies of any resulting sketches, engagement exercises, etc.

### TASKS 3-12: COMPREHENSIVE PLAN DEVELOPMENT

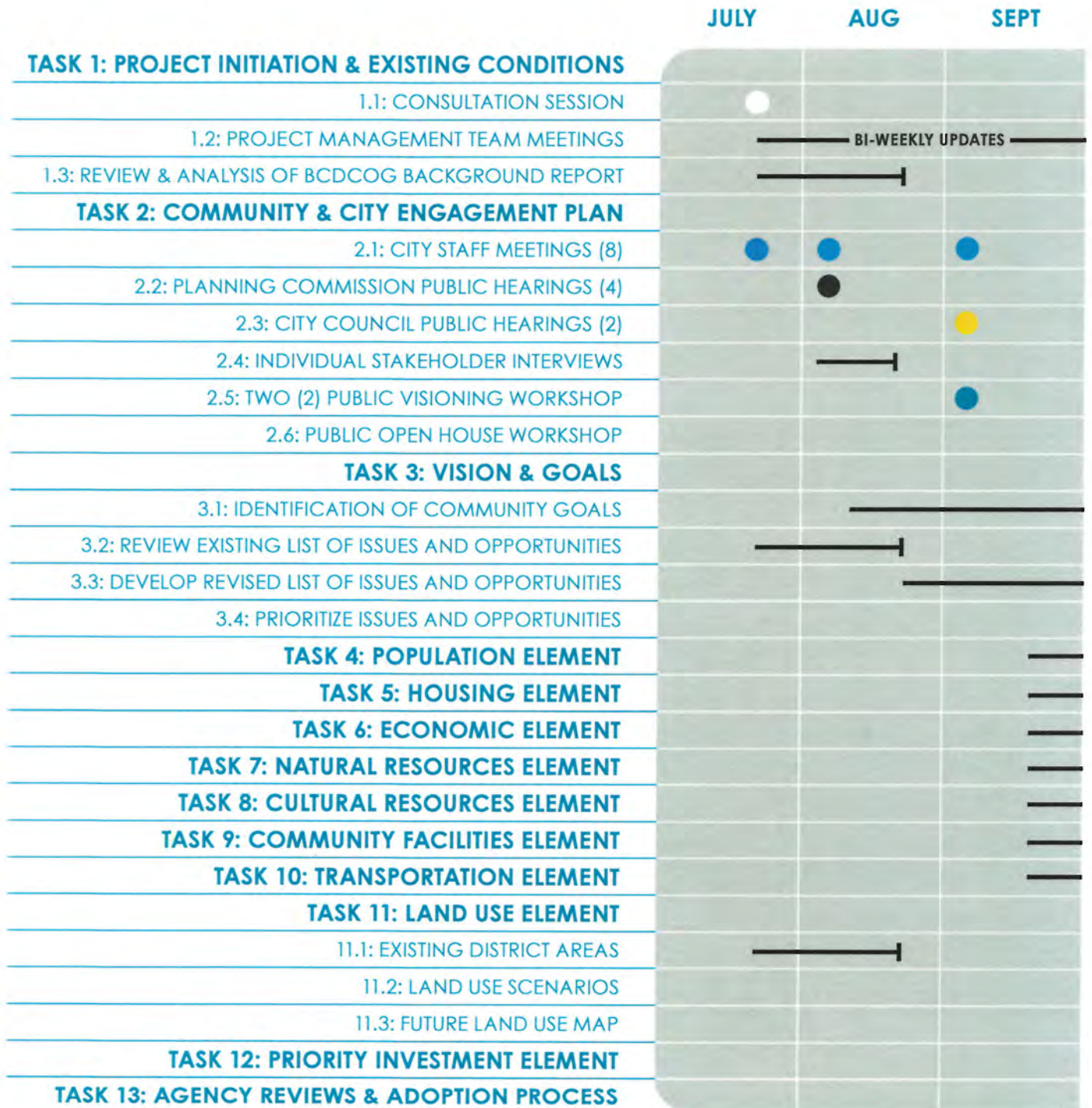
- Preliminary reports and project updates as needed throughout the process
- A complete Draft Plan will be submitted at least four (4) weeks prior to transmittal to City Council
- All documents will be submitted in native file and Acrobat Adobe PDF formats
- All maps will be created in the latest version of ESRI ArcGIS and GIS shapefiles shall be provided for all newly created or edited data. PDF and JPEG files must also be submitted for each map included in the Final Plan
- All graphics, renderings, etc. included in the Final Plan will be submitted in separate printable format (PDF or JPEG)
- All tables will be submitted in separate Microsoft Excel format.

### TASK 13: AGENCY REVIEWS & ADOPTION PROCESS

- Draft of Comprehensive Plan
- Public Hearing Presentation Materials
- City Council Presentation Materials
- Digital Copy (native file & Acrobat Adobe PDF) of the Complete Final Comprehensive Plan
- Fifty (50) printed and bounded copies of the Complete Final Comprehensive Plan



## ESTIMATED SCHEDULE









## VIRTUAL ENGAGEMENT TOOLS & SOCIAL DISTANCING

TSW is taking the necessary precautions to protect its staff, clients, and the communities we serve by acting on the CDC's recommendations to practice social distancing in light of the COVID-19 pandemic. In order to continue progress on existing and upcoming projects, and to reduce delays due to the pandemic, TSW plans to use virtual meetings as needed as a means to engage with our clients and stakeholders and to collect public input. **In a few short months, we've figured out how to accommodate nearly any type of meeting or input activity virtually.**

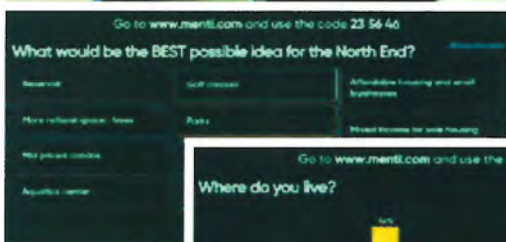
TSW can tailor a **virtual engagement plan** for the City of Goose Creek that takes into account client meetings, stakeholder interactions, and public engagement tools for the foreseeable future. We have listed some of the many tools that could be useful for this effort, should they be needed.

### LIVE & PRE-RECORDED PRESENTATIONS

Many of our clients use social media platforms like Facebook and Instagram to disseminate information to users. Livestreaming has been a tool used to communicate and interact with thousands of users at once. The audience can communicate with the presenter using the comments feature. Pre-recording presentations may be as simple as recording audio over a slide deck, and uploading it to a video sharing platform (like YouTube) for participants to view at their leisure.

### SOCIAL PINPOINT

Social PinPoint is the most comprehensive civic engagement tool we have found to-date. In addition to idea walls, this platform allows all things input to be in one place: landing pages to describe the project, interactive mapping, links to virtual meetings, documents and images, participatory budgeting, surveys, and forums for smaller topics of concern.



**Virtual Meeting Tools**  
(how we get them to the meeting)

**Digital Public Engagement Tools**  
(how we get them to participate)

### KONEVIO

Konveio is a civic engagement software tool that has supported public information efforts across the globe, from major metropolitan areas to local neighborhoods, special districts, and nonprofits. Konveio can create user-friendly Digital Workshop sites that can replace traditional in-person activities with feedback opportunities that can replicate sticky notes and dot voting.

### MENTIMETER

With Mentimeter, one can create interactive presentations that include polls and quizzes to capture audience feedback. Feedback is given (and visualized!) in real-time with smartphones.

### SOCIAL DISTANCING

For in-person meetings/workshops, we are recommending events be conducted outside when possible or large indoor spaces (gymnasiums) with designated activity spaces and signage to direct participants.



## PREVIOUS COMMUNITY PARTICIPATION EFFORTS





## VISIONING GRAPHICS

TSW strongly believes in the power of marketing and graphic techniques to convey concepts, achieve consensus, and get people excited about ideas as part of the public engagement effort. We employ a variety of these techniques as part of every project, including: design guidelines, executive summary documents, perspective renderings, AutoCAD street and building sections, SketchUp 3D modeling, ArcGIS mapping, Revit computer-generated renderings, Photoshop before and after renderings, PowerPoint presentations, and visual preference and community surveys.







**EXECUTIVE SUMMARY**  
**SIX BIG IDEAS**

- 1 DEVELOP A DISTRICT WIDE WALK USE TRAIL TO CONNECT AND CELEBRATE THE AREA HISTORY AND CULTURE
- 2 ACTIVATE AND ENLIVEN A CONTINUOUS NETWORK OF STREETS AND DESTINATIONS
- 3 ENHANCE MOBILITY TO AND FROM GARDS AND BEYOND
- 4 FOSTER A DISTINCTIVE BUSINESS IDENTITY ALONG LONG ROAD
- 5 DIVERSIFY HOUSING OPPORTUNITIES
- 6 BEYOND THE CIVIC HEART OF THE COMMUNITY THROUGH PARKS AND GREENSPACE



**BEFORE**



**AFTER**





## SECTION 4

## ESTIMATED BUDGET

The TSW Team's goal is to build a partnership with the City of Goose Creek and the community. We do not want fees to be a barrier preventing our selection as your planning consultant team. If our fee proposal differs significantly from the competition, we would be pleased to meet with you to reconcile in detail the differences so that fees are not a factor in your decision to proceed with this effort.

|   | ESTIMATED FEE    | ESTIMATED HOURS |
|---|------------------|-----------------|
| <b>TASK 1: PROJECT INITIATION &amp; EXISTING CONDITIONS</b> | \$14,735         | 113             |
| <b>TASK 2: COMMUNITY &amp; CITY ENGAGEMENT</b>              | \$34,200         | 276             |
| <b>TASKS 3-12: COMP PLAN DEVELOPMENT &amp; CONTENT</b>      | \$60,690         | 540             |
| <b>TASK 13: AGENCY REVIEWS &amp; ADOPTION PROCESS</b>       | \$2,895          | 23              |
| <b>REIMBURSABLE EXPENSES</b>                                | \$7,480          |                 |
| <b>TOTAL:</b>   | <b>\$120,000</b> | <b>952</b>      |

**HOURLY RATES FOR KEY PERSONNEL  
FOR ADDITIONAL COMMUNITY  
MEETINGS AS NEEDED**

|                        |       |
|------------------------|-------|
| <b>ADAM WILLIAMSON</b> | \$165 |
| <b>ALLISON BUSTIN</b>  | \$85  |
| <b>SARAH MCCOLLEY</b>  | \$95  |
| <b>WOODY GILES</b>     | \$115 |
| <b>AARON ARNETT</b>    | \$140 |
| <b>SAM SERIO</b>       | \$225 |
| <b>MATT CRAWFORD</b>   | \$210 |
| <b>CASEY GUYTON</b>    | \$145 |







# Request for City Council Agenda Item

**To:** City Administrator, Mayor and City Council

**From:** Interim Fire Chief Norm Cutshall

Please check one box

Regular Meeting

Special Meeting

Work Session

Proclamation

Please check one box, if applicable

Ordinance

Resolution

## Ordinance/Resolution Title

Berkeley County EMS Agreement

## Background Summary

The City of Goose Creek EMS serves as primary responder to all areas within the City limits. The City of Goose Creek EMS also serves as a secondary responder for Berkeley County EMS.

## Financial Impact

Agreement - \$209,230.00 ; Revenue generated from EMS invoicing - \$400,000.00

## Impact if denied

Significant financial loss and decline in emergency medical services to citizens.

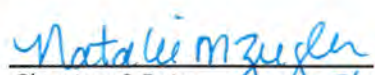
## Impact if approved

Significant financial gain and continue the quality of emergency services the citizens of The City of Goose Creek expect.

Department Head:

City Administrator:

  
Signature & Date

  
Signature & Date 7/1/2020





Agreement, the ambulances shall be transferred to the County in its present condition, reasonable wear and tear excepted.

3. The City shall, at its own expense, provide suitable and adequate garage space, and shall maintain the ambulances in good condition, limited to preventative maintenance, i.e. washing, polishing, gas, oil and other fluids necessary to maintain the ambulances in good working order. The County will provide all maintenance to include tires, tubes, front end alignment and any other necessary maintenance to ensure safe and efficient operation of the vehicle.
4. The County shall carry and maintain, at its own expense, insurance covering property damage and personal injury as well as liability to the extent deemed necessary by the County for the operation of the EMS ambulances. The City shall provide its employees and agents performing hereunder with Workers' compensation, malpractice and/or tort liability insurance in such amount as may be agreed upon by the parties hereto.
5. The County shall provide and maintain, at its own expense, all necessary South Carolina vehicle licenses and license tags for the ambulances.
6. The City agrees to staff the EMS ambulance at all times with a minimum of two (2) qualified personnel possessing current licenses issued by the South Carolina Department of Health and Environmental Control designating such personnel as Emergency Services Technicians or Paramedics, with at least one of the personnel being a Paramedic. The City shall permit only safe, careful, licensed, and authorized drivers to operate the ambulances.
7. The City agrees that it will furnish the ambulances with such medical equipment as required by Department of Health and Environmental Control regulations pertaining to Emergency Medical Services vehicles. Initial furnishing of the ambulances will be performed jointly by the City and County in such amounts and proportions as deemed proper by the Berkeley County Emergency Medical Services Director and the Goose Creek Director of such service.
8. The City agrees to notify the County should its Emergency Medical Service be unable to respond to any request for service. Upon such notification the County will provide or cause to be provided secondary response to the City of Goose Creek.
9. The City agrees to notify the County when the City is unable to provide ALS functions on their EMS ambulance.
10. The City agrees to notify the County when the EMS ambulance operated by the City is out of service, or otherwise unavailable to provide mutual aid.
11. The County agrees to allow all emergency services personnel employed by the City to attend training events at dates and times determined by the County; however, execution and approval of all licensing, relicensing, training certification, or any other training documentation shall be the responsibility of the City. Additionally, any training on protocols that are different from protocols utilized by the County, shall be the



- responsibility of the City. Further, the County agrees to provide a copy of the video recorded County training sessions to the City for their use in training City employees.
12. The City shall provide both the locations where the ambulance will operate out of and their service territory, including any expansions or reductions in that service territory.
  13. The City shall ensure medical compliance within the industry accepted standards of care. Any violation, reported or investigated by DHEC, must be reported to the County.
  14. The City agrees to provide a copy of any contract they have with a medical control physician and the County agrees to provide the City with a copy of any contract they have with a medical control physician.
  15. The City and County agree to exchange contact information for their EMS Director, EMS Assistant Director, Training Officer, Data Manager, and Infection Control Officer.
  16. The City agrees to provide all insurance policies related to coverage for their EMS service.
  17. The City agrees to provide a copy of the EMS Non-Dispensing Drug Permit from the S.C. Board of Pharmacy.
  18. The City agrees to provide a copy of the agency's current Drug Enforcement Agency license, both state and federal, when applicable.
  19. The City agrees to provide a copy of the agency's Clinical Laboratory Improvement Act (CLIA) waiver from the Centers for Medicare & Medicaid Services (CMS) if agency is providing field laboratory testing.
  20. Neither this Agreement nor any interest created hereby may be assigned by the City without the written consent of the County.
  21. This Agreement shall terminate June 30, 2021, or upon ninety (90) days written notice by either party hereto. Provided the City and County agree, this Agreement may be extended for two (2) additional one (1) year terms.
  22. The City accepts the EMS ambulance following inspection to ensure compliance with Paragraph 7 and determine to its own satisfaction the condition of the vehicle. No warranty, guaranty or representation is made by the County as to the condition of said vehicle.
  23. The City operating hereunder is hereby deemed to be an Independent Contractor and the County assumes no liability or responsibility for its acts and doings, or the acts and doings of its employees or agent during the rendering of emergency care, transportation, or any other phase of activities to be conducted under this contract.
  24. The County shall pay to the City the sum of Fifty-Two Thousand Three Hundred Seven (\$52,307.50) Dollars and Fifty Cents on each of the following dates:

July 1, 2020; October 1, 2020; January 1, 2021; and April 1, 2021.

Witness:

\_\_\_\_\_  
\_\_\_\_\_

City of Goose Creek

By: \_\_\_\_\_

Title: \_\_\_\_\_

Witness:

\_\_\_\_\_  
\_\_\_\_\_

County of Berkeley

By: \_\_\_\_\_

Title: \_\_\_\_\_





THE CITY OF  
**GOOSE CREEK**  
BERKELEY CO. EST. 1961 SO. CAROLINA

# Request for City Council Agenda Item

**To:** City Administrator, Mayor and City Council

**From:** Chuck Denson, Director of Public Works

Please check one box

Regular Meeting

Special Meeting

Work Session

Proclamation

Please check one box, if applicable

Ordinance

Resolution

## Ordinance/Resolution Title

## Background Summary

Request to purchase radio read equipment for the reading of water meters remotely from the vehicle and provide a backup in case of failure of the existing unit.

## Financial Impact

Purchase price is \$2,080 above the amount budgeted in the 2020 budget for this purchase. Without this unit, we cannot radio read meters if the unit we currently have becomes inoperable.

## Impact if denied

Severe impact to the water billing process

## Impact if approved

Provides an opportunity to increase efficiency reading meters and provides a backup in the case of failure of one of the units.


Department Head:

Chuck  
 Denson

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 Denson  
 Date: 2020.07.07  
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Signature & Date

City Administrator:

 7/7/2020  
 Signature & Date



# Request to Purchase

**Requesting Department:** 100-611 Legislative

**Item(s)/Service Requested:** VGB unit for RR meters

**Cost of Recommended Bid:** \$ 28,080.00

**Recommended Vendor:** Ferguson Waterworks

**Budgeted Item(s):** Yes

*Account Number:* \_\_\_\_\_

*Budgeted Amount:* \$ 26,000.00

No

*Funding Source:* Water Budget

*Account Number:* 800-8060

*Available Budget:* \$ 26,000.00

**Method Used to Solicit Bids:** \_\_\_\_\_

**Was this a formal (sealed) bid process?** Yes  No  Number of Bids: 1

## Listing of Bids

| <u>Vendor Name</u>                | <u>Base Bid</u> | <u>Bid Alternative</u> | <u>Total Bid</u> |
|-----------------------------------|-----------------|------------------------|------------------|
| Ferguson Waterworks (sole source) |                 |                        | \$ 0.00          |
|                                   |                 |                        | \$ 0.00          |
|                                   |                 |                        | \$ 0.00          |

## Summarize Scope of Work:

This purchase will allow two personnel to read meters for billing purposes and provide a backup for times that one unit is not operational.

## Recommendation / Suggested Action: (if lowest bid is not selected, please indicate why)

Respectfully request approval of purchase above the budgeted amount (tax was not included in the budget) as the water budget currently has a surplus of revenues over expenses.

## Attachments: (please list)

quote worksheet / information sheet

Department Head: Chuck  
Denson

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Denson  
Date: 2020.07.07  
09:14:56 -04'00'

City Administrator:

\_\_\_\_\_  
Signature & Date

\_\_\_\_\_  
Signature & Date





THE CITY OF  
**GOOSE CREEK**  
BERKELEY CO. EST. 1981 SO. CAROLINA

**Chuck Denson**  
DIRECTOR  
DEPARTMENT OF PUBLIC WORKS

200 BUTTON HALL AVENUE  
P.O. DRAWER 1768  
GOOSE CREEK, SC 29445-1768  
TEL (843) 824-2200  
FAX (843) 863-5218

## Memorandum

Date: 23 June 2020

To: Natalie Zeigler, City Administrator

From: Chuck Denson, Director of Public Works 

Re: Request to Purchase – Radio Read Vehicle Unit

The City of Goose Creek Department of Public Works has solicited and received a bid from the sole source vendor for the equipment necessary to radio read water meters from a vehicle.

Ferguson Waterworks has provided a quote in the amount of \$28,080.00. This is a budgeted item in the 2020 Water Division Budget.

Attached for your review is the quote and a brief description of the unit.

Favorable consideration of this request will be greatly appreciated. Please contact me at your convenience should you have questions or require additional information.

Attachments







FERGUSON WATERWORKS #1419  
 7387 PEPPERMILL LANE  
 N CHARLESTON, SC 29418-7401

Phone: 843-760-4540  
 Fax: 843-760-4546

|  |
|--|
| <b>Deliver To:</b><br><b>From:</b> Jimmy Bates<br><b>Comments:</b> |
|--|

17:13:57 JUN 22 2020

Page 1 of 1

FERGUSON WATERWORKS #1419  
 Price Quotation  
 Phone: 843-760-4540  
 Fax: 843-760-4546

**Bid No:** B323396  
**Bid Date:** 06/22/20  
**Quoted By:** JEB

**Cust Phone:** 843-797-6220  
**Terms:** NET 10TH PROX

**Customer:** CITY OF GOOSE CREEK  
 PUBLIC WORK  
 PO DRAWER 1768  
 GOOSE CREEK, SC 29445

**Ship To:** CITY OF GOOSE CREEK  
 PUBLIC WORK  
 PO DRAWER 1768  
 GOOSE CREEK, SC 29445

**Cust PO#:**

**Job Name:** VGB

| Item           | Description                   | Quantity | Net Price | UM | Total    |
|----------------|-------------------------------|----------|-----------|----|----------|
| S5396390000002 | VGB M4500 MAS W/CASE L/LAPTOP | 1        | 26000.000 | EA | 26000.00 |

**Net Total:** \$26000.00  
**Tax:** \$2080.00  
**Freight:** \$0.00  
**Total:** \$28080.00

Quoted prices are based upon receipt of the total quantity for immediate shipment (48 hours). SHIPMENTS BEYOND 48 HOURS SHALL BE AT THE PRICE IN EFFECT AT TIME OF SHIPMENT UNLESS NOTED OTHERWISE. QUOTES FOR PRODUCTS SHIPPED FOR RESALE ARE NOT FIRM UNLESS NOTED OTHERWISE.

CONTACT YOUR SALES REPRESENTATIVE IMMEDIATELY FOR ASSISTANCE WITH DBE/MBEWBE/SMALL BUSINESS REQUIREMENTS.

Seller not responsible for delays, lack of product or increase of pricing due to causes beyond our control, and/or based upon Local, State and Federal laws governing type of products that can be sold or put into commerce. This Quote is offered contingent upon the Buyer's acceptance of Seller's terms and conditions, which are incorporated by reference and found either following this document, or on the web at <https://www.ferguson.com/content/website-info/terms-of-sale>  
 Govt Buyers: All items are open market unless noted otherwise.

LEAD LAW WARNING: It is illegal to install products that are not "lead free" in accordance with US Federal or other applicable law in potable water systems anticipated for human consumption. Products with "NP" in the description are NOT lead free and can only be installed in non-potable applications. Buyer is solely responsible for product selection.



**HOW ARE WE DOING? WE WANT YOUR FEEDBACK!**

Scan the QR code or use the link below to complete a survey about your bids:

<https://survey.medallia.com/?bidsorder&fc=1419&on=4672>

## Vehicle Gateway Base Station (VGB)



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Regions:



[Home](#) » [Products](#) » Vehicle Gateway Base Station (VGB)



Find Product Documents



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### DESCRIPTION

Our Vehicle Gateway base station (VGB) acquires data from field-based instruments such as utility meters and other diagnostic instruments. The VGB is a compact and portable radio device, so it can be used in any vehicle equipped with a 12-volt DC power outlet.

The VGB can read any device equipped with FlexNet® communication network drive-by technology. It is controlled with AutoVu®, our software program specially designed for operating our drive-by meter reading equipment. Simply load the desired reading route into your laptop computer and drive along the prescribed route.

Data is collected as your vehicle travels in proximity of meters and other instruments on the route. You can also manually enter information such as route notes. And easily edit route configurations when necessary. A simple plug-and-play interface allows you to transfer the collected data directly into your billing system.

### Benefits to you

- Provides easy setup and data collection in the field
- Reads meters efficiently
- Provides easy migration path to fixed-base platform
- Uses plug-and-play interface



- Lets you quickly transfer data into your billing system
- Features FlexNet communication network point-to-multipoint reliability

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## FEATURES & DOCUMENTS

FIND PRODUCT DOCUMENTS

### Features

- AutoVu user-friendly software allows changes to route information and uploads to your billing system
- Portability via a metal case includes a laptop, cables and magnetic mounting antenna, turning your vehicle into a meter-reading machine
- Compatibility with FlexNet communication network drive-by technology, enabling migration path to the latest FlexNet and positions you for a fixed-base solution in the future
- System reliability in FCC-protected frequencies, tamper resistance, leak detection and battery alarms

### Specifications

- Length 18.5" x Width 11.25" x Height 4.5"
- Weight: 19 pounds
- Power: 12-volt DC adapter through VGB (with battery backup, computer only) 7 watts
- Frequency range of 900 - 950 MHz
- Receiver sensitivity, -119 dBm
- Non-volatile memory
- Licensed Operation US: FCC CFR 47, Part 24D, Part 101C, Part 15 and Canada: Industry Canada (IC) RSS-134, RSS-210
- Software: AutoVu (3.0 or higher)

For more information about this product, please download the data sheet.

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## RELATED SECTIONS



### Contact Us

Have questions? Our experienced staff can help you find the answers. Click below to contact us or find an office near you.

CONTACT US

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# ***MAYOR'S REPORT***



# ***EXECUTIVE SESSION***

# ***MONTHLY DEPARTMENT REPORT***



**City of Goose Creek Administration Department**  
**Monthly Report**  
**June 2020**

**Business Licenses Issued**

| License Type       | Issued     | Fee                 | Gross Sales Reported  | YTD Issued   | YTD Fees            | YTD Gross Sales Reported |
|--------------------|------------|---------------------|-----------------------|--------------|---------------------|--------------------------|
| Inside City        | 85         | \$ 55,013           | \$ 19,640,009         | 1,017        | \$ 1,753,161        | \$ 1,272,353,950         |
| Outside City       | 131        | 192,398             | 41,197,393            | 1,302        | 1,423,098           | 287,162,271              |
| NWS Contracts      | 1          | 860                 | 185,675               | 20           | 91,782              | 46,812,047               |
| MASC Ins & Telecom | 570        | 3,248,648           | 162,425,335           | 816          | 3,589,598           | 183,003,480              |
| Prior Yrs.         | 8          | 3,357               | 790,353               | 126          | 34,627              | 18,692,015               |
| <b>Totals</b>      | <b>795</b> | <b>\$ 3,500,276</b> | <b>\$ 224,238,765</b> | <b>3,281</b> | <b>\$ 6,892,266</b> | <b>\$ 1,808,023,763</b>  |

**Licenses Issued to New Commercial Businesses Inside the City**

| Name                    | Address                       | Type                           |
|-------------------------|-------------------------------|--------------------------------|
| Bodied by Lex           | 221 St. James Avenue Unit 17A | 5(body fitness consultant)     |
| Stak Art Studio         | 221 St. James Avenue Unit 14A | 3(art studio)                  |
| That's so Brisha Events | 142 St. James Avenue Unit L   | 5(event planner with facility) |

**Building Permits Issued**

|               | Issued     | Fees             | Construction Costs  | YTD Issued   | YTD Fees          | YTD Construction Costs |
|---------------|------------|------------------|---------------------|--------------|-------------------|------------------------|
| Express       | 26         | \$ 38,452        | \$ 4,994,303        | 190          | \$ 232,395        | \$ 33,065,545          |
| Building      | 64         | 24,916           | 1,021,294           | 388          | 97,283            | 12,025,419             |
| Misc Permits  | 35         | 2,245            | 413,180             | 259          | 19,344            | 4,905,001              |
| Plan Review   | 64         | 25,557           | -                   | 403          | 115,290           | -                      |
| <b>Totals</b> | <b>189</b> | <b>\$ 91,170</b> | <b>\$ 6,428,777</b> | <b>1,240</b> | <b>\$ 464,312</b> | <b>\$ 49,995,965</b>   |

**Commercial Construction in Progress**

| Contractor Name                       | Address                        | Project                   |
|---------------------------------------|--------------------------------|---------------------------|
| Linden Construction                   | 2006 N Main Street             | Shopping Plaza            |
| O'Brien & Gere Inc. of North America  | 1141 Thurgood Road             | Manufacturing Plant       |
| CF Evans Construction Company LLC     | 11000 Eagle Hall Lane          | Apartment Complex         |
| Carolina Contracting Services         | 117-129 Plantation North Blvd. | Shopping Complex          |
| Carolina Multifamily Construction Inc | 1000 Conway Circle             | Apartment Complex         |
| Paric Corporation                     | 2 Spring Hall Drive            | Business Office Addition  |
| Hawk Construction of Charleston       | 111 Spring Hall Drive          | Business Office Addition  |
| Schaffer Group Inc.                   | 105 Commerce Place             | Office Building w/Storage |
| Coward-Hund Construction              | 121 Carolina Avenue            | Commercial Building       |
| Trident Construction                  | 300 Callen Blvd                | Oncology Addition         |

**City of Goose Creek Administration Department  
Monthly Report  
June 2020**

**Single Family Housing Starts (By Sub-Division)**

|                                 | <u>Current</u> | <u>YTD</u> |
|---------------------------------|----------------|------------|
| Montague Point                  | 0              | 0          |
| Lakeview Commons                | 0              | 0          |
| Liberty Village (Brickhope)     | 5              | 56         |
| Mackey Farms                    | 4              | 19         |
| Marrington Villas (Cobblestone) | 0              | 0          |
| Medway Landing                  | 2              | 21         |
| Miscellaneous                   | 0              | 19         |
| Sophia Landing                  | 7              | 23         |
| Carnes Crossroads               | 8              | 52         |
| TOTALS                          | <u>26</u>      | <u>190</u> |

**Hospitality Fees Collected**

|                      | <u>Current Month</u> | <u>YTD</u> | <u>Fund Balance</u> |
|----------------------|----------------------|------------|---------------------|
| Total Fees Collected | \$ 182,447           | \$ 775,535 | \$ 526,255          |

**Berkeley County Water & Sanitation Payments Collected at City Hall**

|                              | <u>Current Month</u> | <u>YTD</u> |
|------------------------------|----------------------|------------|
| Number of Payments Collected | 1,680                | 10,299     |
| Total Receipts Collected     | \$ 96,592            | \$ 588,612 |



**MUNICIPAL COURT MONTHLY REPORT**  
**Report For June 1st, 2020 to June 30th, 2020**

**Cases Filed**

|                               |            |  |
|-------------------------------|------------|--|
| Criminal                      | 134        |  |
| Traffic                       | 639        |  |
| City Ordinance                | 16         |  |
| Parking                       | 10         |  |
| <b>Total Filed Violations</b> | <b>799</b> |  |

**Bench Trials Scheduled**

|                        |             |  |
|------------------------|-------------|--|
| Criminal               | 54          |  |
| Traffic                | 968         |  |
| City Ordinance         | 22          |  |
| Parking                | 13          |  |
| <b>Total Scheduled</b> | <b>1057</b> |  |

**Case Disposition**

|  |             |  |
|--|-------------|--|
| Guilty   | 484         |  |
| Not Guilty                                     | 4           |  |
| Continued                                      | 902         |  |
| Dismissed for Plea Agreement (Ticket Re-Write) | 47          |  |
| Dismissed by Judge                             | 2           |  |
| Dismissed for Deceased                         | 2           |  |
| Dismissed for Compliance                       | 472         |  |
| Dismissed by Officer                           | 40          |  |
| Dismissed - Lack of Prosecution                | 34          |  |
| Entered into the PTI Program                   | 29          |  |
| Voided   | 9           |  |
| Nolle Pros                                     | 0           |  |
| Transferred to Youth Court                     | 0           |  |
| Transferred to Magistrate                      | 0           |  |
| Transferred to General Sessions                | 63          |  |
| <b>Disposition Totals</b>                      | <b>2088</b> |  |

**Fines, Fees and Assessments Collected**

|  |                    |  |
|--|--------------------|--|
| Fines Retained by the City                     | \$28,232.94        |  |
| Fees and Assessments Forwarded to the State    | \$43,893.48        |  |
| Victim's Assistance Fund                       | \$4,421.40         |  |
| <b>Total Fines, Fees, and Assessments Paid</b> | <b>\$76,547.82</b> |  |

**Bench Warrants**

|                                 |           |  |
|---------------------------------|-----------|--|
| Issued                          | 1         |  |
| Cleared                         | 7         |  |
| <b>Change in Total Warrants</b> | <b>-6</b> |  |

**Jury Trials**

| <u>June</u>   |    | <u>(Previous Month)</u> |    |
|---------------|----|-------------------------|----|
| Requested     | 5  | Requested               | 0  |
| Scheduled     | 0  | Scheduled               | 0  |
| Continued     | 0  | Continued               | 0  |
| Disposed      | 2  | Disposed                | 2  |
| Pending Total | 32 | Previous Pending Total  | 29 |

**City of Goose Creek**  
**Maintenance Division Monthly Report**  
**June 2020**

| DESCRIPTION  | JUNE  | Y.T.D  |
|--|-------|--------|
| <b>Vehicle Usage</b>                                     |       |        |
| Vehicle Mileage.....                                     | 3,658 | 16,105 |
| Fuel Consumption (Diesel).....                           | 0     | 0      |
| Fuel Consumption (Unleaded).....                         | 494   | 1,356  |
| <b>Ground Maintenance</b>                                |       |        |
| Drainage/Maintenance Activities (Approximate Hours)..... | 688   | 3,760  |
| Solid Waste Collection (Hours).....                      | 16    | 128    |
| Drainage Maintenance (Hours).....                        | 0     | 240    |
| Building, Grounds, Special Projects (Hours).....         | 672   | 3,392  |
| Road and Bike Trail Maintenance (Hours).....             | 0     | 0      |
| <b>Road Maintenance</b>                                  |       |        |
| Road Maintenance Request (Total).....                    | 8     | 64     |
| SCDOT (new request).....                                 | 8     | 29     |
| County (new request).....                                | 0     | 35     |
| Road Maintenance Requests Corrected.....                 | 7     | 76     |
| Street Signs Replaced/Erected/Repaired.....              | 8     | 34     |
| <b>Ditch Maintenance</b>                                 |       |        |
| Ditch Maintenance Request.....                           | 0     | 19     |
| SCDOT.....   | 0     | 8      |
| County.....  | 0     | 11     |
| Ditch Maintenance Corrected.....                         | 1     | 22     |



**City of Goose Creek**  
**Sanitation and Code Enforcement Divisions Monthly Report**  
**June 2020**

| DESCRIPTION                                 | JUNE  | Y.T.D  |
|---|-------|--------|
| <b>Sanitation:</b>                          |       |        |
| <b>Vehicle Usage:</b>                       |       |        |
| Vehicle Mileage.....                        | 9,789 | 49,970 |
| Fuel Consumption (Diesel).....              | 3,630 | 14,268 |
| <b>Garbage Removal:</b>                     |       |        |
| Household Garbage (Tons).....               | 1,231 | 6,967  |
| Yard Debris (Tons).....                     | 357   | 2,134  |
| Construction Debris (Tons).....             | 172   | 882    |
| Side Door Collections.....                  | 2     | 38     |
| Dead Animal Removed From Streets.....       | 12    | 49     |
| <b>Code Enforcement:</b>                    |       |        |
| <b>Vehicle Usage:</b>                       |       |        |
| Vehicle Mileage.....                        | 1,852 | 6,245  |
| Fuel Consumption (Unleaded).....            | 216   | 469    |
| <b>Inspection/Violations:</b>               |       |        |
| Code Inspections (Complaints) .....         | 10    | 20     |
| Code Inspections.....                       | 663   | 2,837  |
| Code Violations Corrected .....             | 222   | 849    |
| Code Violations Pending.....                | 82    | N/A    |
| Inoperable/Unlicensed Vehicles Cited.....   | 32    | 198    |
| Inoperable/Unlicensed Vehicles Cleared..... | 75    | 149    |
| Summons Issued.....                         | 12    | 29     |

**City of Goose Creek**  
**Water Division Monthly Report**  
**June 2020**

| DESCRIPTION   | JUNE  | Y.T.D  |
|---|-------|--------|
| <b>Water Usage:</b>                                     |       |        |
| Total Consumption (M.G.).....                           | 84.76 | 469.22 |
| Max Daily Flow (M.G.D.).....                            | 3.84  | 3.85   |
| Min Daily Flow (M.G.D.).....                            | 2.45  | 1.69   |
| Daily Average (M.G.D.).....                             | 2.83  | 2.59   |
| <b>Account Services:</b>                                |       |        |
| New Customers.....                                      | 63    | 423    |
| Close Outs.....   | 51    | 413    |
| Adjustments:.....                                       | 11    | 40     |
| Account Arrangements.....                               | 28    | 146    |
| Clerical Errors.....                                    | 6     | 46     |
| Temporary Services.....                                 | 7     | 70     |
| Turn-Offs...(Sewer).....                                | 0     | 325    |
| Turn-Offs... (Non-Payment, Bad Checks, No Deposit)..... | 344   | 945    |
| <b>Maintenance Services:</b>                            |       |        |
| Repair Broken Water Mains.....                          | 1     | 5      |
| Investigate Service Leaks.....                          | 31    | 211    |
| Repair Service Leaks.....                               | 15    | 43     |
| Locate Lines .....                                      | 146   | 1365   |
| Change Meters.....                                      | 25    | 284    |
| Service Line Replacement .....                          | 1     | 1      |
| Meter Box Maintenance and Repair.....                   | 11    | 36     |
| Valve Replacement .....                                 | 0     | 0      |
| Fire Hydrant Replacement/Installs/Repairs.....          | 3     | 10     |
| Install Taps.....                                       | 29    | 162    |
| Site Restorations .....                                 | 5     | 8      |
| <b>Vehicle Usage:</b>                                   |       |        |
| Vehicle Mileage.....                                    | 8,300 | 36,214 |
| Fuel Consumption (Gallons).....                         | 952   | 2,614  |



**City of Goose Creek Fire Department  
Monthly Report  
June  
2020**

|   | <b>TOTAL</b> | <b>YTD</b>  |
|---|--------------|-------------|
| <b>Fire</b>                                     |              |             |
| FIRST RESPONDER                                 | 218          | 842         |
| HAZMAT  | 2            | 18          |
| CANCELLED ENROUTE                               | 37           | 155         |
| FALSE ALARM                                     | 26           | 91          |
| SERVICE CALL                                    | 17           | 107         |
| FIRE  | 9            | 52          |
| SPECIAL INCIDENT                                | 1            | 6           |
| NATURAL DISASTER                                | 0            | 3           |
| <b>Total Fire Calls</b>                         | <b>310</b>   | <b>1274</b> |
| <b>EMS</b>                                      |              |             |
| Patients Seen                                   | 215          | 1033        |
| Patients Transported                            | 182          | 888         |
| No Transports                                   | 33           | 145         |
| Cancel/False                                    | 31           | 143         |
| <b>TOTAL EMS CALLS</b>                          | <b>248</b>   | <b>1208</b> |
| <b>Average Response Time</b>                    | <b>6:56</b>  |             |
| <b>Man Hours</b>                                | <b>498</b>   |             |
|   |              |             |
| <b>TRAINING HOURS - Daily and Specialized</b>   | <b>164</b>   | <b>1592</b> |
|   |              |             |
| <b>PUBLIC EDUCATION</b>                         | <b>2</b>     | <b>8</b>    |
| <b>SMOKE DETECTOR DISTRIBUTION/INSTALLATION</b> | <b>0</b>     | <b>4</b>    |
|   |              |             |
| <b>BUILDING INSPECTIONS</b>                     |              |             |
| Slab Plumbing                                   | 49           | 149         |
| Slab/Mono Slab/Footings                         | 56           | 173         |
| Sheathing                                       | 42           | 165         |
| Mech/Elect/Plumb/Gas Roughs/Finals              | 230          | 842         |
| Framing   | 55           | 267         |
| Insulation                                      | 34           | 145         |
| Electrical Final/Release                        | 57           | 217         |
| Gas Final/Release                               | 26           | 141         |
| Building Final/CO                               | 66           | 224         |
| Courtesy/Misc (Sunroom, Windows, Roofs)         | 28           | 135         |
| Building Safety                                 | 1            | 14          |
| <b>TOTAL</b>                                    | <b>644</b>   | <b>2472</b> |

Goose Creek Police Department  
 Monthly Dashboard  
 June 2020

**Offenses / Incidents Investigated**

| <b>Crimes Against Persons</b>     | <b>Inc. Month</b> | <b>Inc. YTD</b> | <b>Vs. Last Y.T.D.</b> | <b>Change %</b> |
|-----------------------------------|-------------------|-----------------|------------------------|-----------------|
| Homicide / Manslaughter           | 1                 | 3               | 0                      | 0.0%            |
| Aggravated Assault                | 5                 | 23              | 25                     | 8.0%            |
| Simple Assault                    | 23                | 151             | 150                    | -0.7%           |
| Intimidation                      | 4                 | 30              | 61                     | 50.8%           |
| Criminal Domestic Violence        | 22                | 149             | 110                    | -35.5%          |
| Criminal Sexual Conduct           | 3                 | 24              | 35                     | 31.4%           |
| Armed Robbery                     | 2                 | 7               | 4                      | -75.0%          |
| Strong Arm Robbery                | 1                 | 3               | 1                      | -200.0%         |
| Fraud / Forgery-Financial         | 22                | 136             | 132                    | -3.0%           |
| Kidnapping / Abduction            | 0                 | 1               | 5                      | 80.0%           |
| Drug Related Violations           | 36                | 280             | 191                    | -46.6%          |
| Disorderly / Disturbing School    | 0                 | 3               | 10                     | 70.0%           |
| Unlawful Use of Telephone         | 5                 | 16              | 17                     | 5.9%            |
| Resisting Arrest                  | 1                 | 14              | 7                      | -100.0%         |
| Indecent Exposure                 | 0                 | 1               | 1                      | 0.0%            |
| <b>Crimes Against Property</b>    | <b>Inc. Month</b> | <b>Inc. YTD</b> | <b>Vs. Last Y.T.D.</b> | <b>Change %</b> |
| Burglary / B & E                  | 6                 | 49              | 68                     | 27.9%           |
| Grand Larceny (Vehicles)          | 7                 | 44              | 37                     | -18.9%          |
| Petit / Grand Larceny             | 33                | 191             | 293                    | 34.8%           |
| Theft from Motor Vehicles         | 14                | 147             |                        | 0.0%            |
| Shoplifting                       | 21                | 200             | 119                    | -68.1%          |
| Vandalism                         | 23                | 113             | 143                    | 21.0%           |
| Trespassing                       | 5                 | 32              | 35                     | 8.6%            |
| Receiving Stolen Goods            | 3                 | 8               | 18                     | 55.6%           |
| Possession of Stolen Auto         | 2                 | 4               | 5                      | 20.0%           |
| Arson                             | 0                 | 3               | 0                      | 0.0%            |
| <b>Traffic</b>                    | <b>Inc. Month</b> | <b>Inc. YTD</b> | <b>Vs. Last Y.T.D.</b> | <b>Change %</b> |
| Driving Under the Influence (DUI) | 12                | 66              | 53                     | -24.5%          |
| Failure to Stop for Blue Lights   | 1                 | 7               | 2                      | -250.0%         |
| <b>Other</b>                      | <b>Inc. Month</b> | <b>Inc. YTD</b> | <b>Vs. Last Y.T.D.</b> | <b>Change %</b> |
| Bench Warrant Cases               | 0                 | 6               | 0                      | 0.0%            |
| Alcohol Violations                | 5                 | 36              | 34                     | -5.9%           |
| Weapons Violations                | 4                 | 37              | 23                     | -60.9%          |
| <b>Totals</b>                     | <b>261</b>        | <b>1,784</b>    | <b>1,579</b>           | <b>-13.0%</b>   |



Goose Creek Police Department  
 Monthly Dashboard  
 June 2020

**General Service Delivery**

|                                | Month  | Y.T.D.  | Vs. Last<br>Y.T.D. | Change % |
|--------------------------------|--------|---------|--------------------|----------|
| Total Calls for Police Service | 4,240  | 26,577  | 31,492             | -15.6%   |
| Miles Patrolled                | 65,001 | 408,575 | 371,297            | 10.0%    |
| Total Requests for House Watch |        |         | 427                | -100.0%  |
| Total Checks Conducted         |        |         | 2,899              | -100.0%  |
| Service Response Time Average  |        |         |                    |          |
| Emergency                      | 2:20   | 1:39    | 2:51               | -42.1%   |
| Non-emergency                  | 5:52   | 7:17    | 6:28               | 12.6%    |

**Traffic Collisions**

|                    | Month | Y.T.D. | Vs. Last<br>Y.T.D. | Change % |
|--------------------|-------|--------|--------------------|----------|
| Traffic Collisions | 119   | 719    | 883                | -18.6%   |
| Injured            | 41    | 216    | 230                | -6.1%    |
| Killed             | 1     | 1      | 3                  | -66.7%   |

**Traffic Enforcement**

|                         | Month | Y.T.D. | Vs. Last<br>Y.T.D. | Change % |
|-------------------------|-------|--------|--------------------|----------|
| Number of Traffic Stops | 630   | 4,937  | 3,981              | 24.0%    |
| Citations               | 686   | 4,985  | 3,804              | 31.0%    |
| Warnings                | 233   | 2,047  | 1,850              | 10.6%    |

**Parking Enforcement**

|                  | Month | Y.T.D. | Vs. Last<br>Y.T.D. | Change % |
|------------------|-------|--------|--------------------|----------|
| Violations Cited | 7     | 65     | 17                 | 282.4%   |

**Animal Services**

|                         | Month | Y.T.D. | Vs. Last<br>Y.T.D. | Change % |
|-------------------------|-------|--------|--------------------|----------|
| Total Calls for Service | 166   | 712    | 599                | 18.9%    |
| Total Animals Handled   | 54    | 203    | 242                | -16.1%   |

Goose Creek Police Department  
 Monthly Dashboard  
 June 2020

|                         |
|-------------------------|
| <b>Records Services</b> |
|-------------------------|

|                         | Month | Y.T.D. | Vs. Last<br>Y.T.D. | Change % |
|-------------------------|-------|--------|--------------------|----------|
| Walk-ins                | 387   | 1,737  | 2,521              | -31.1%   |
| External Calls          | 420   | 2,159  | 2,707              | -20.2%   |
| Internal Calls          | 231   | 1,309  | 1,301              | 0.6%     |
| FOIA Requests           | 194   | 1,118  | 1,317              | -15.1%   |
| Brady Motions           | 17    | 79     | 136                | -41.9%   |
| Vehicle Title Searches  | 0     | 0      | 14                 | -100.0%  |
| General Sessions Cases  | 28    | 216    | 206                | 4.9%     |
| Family Court Cases      | 7     | 65     | 44                 | 47.7%    |
| Records Checks          | 72    | 220    | 258                | -14.7%   |
| Reports Disseminated    | 42    | 254    | 195                | 30.3%    |
| Fingerprinting Services | 98    | 294    | 221                | 33.0%    |

|                                |
|--------------------------------|
| <b>Criminal Investigations</b> |
|--------------------------------|

|                               | Month | Y.T.D. | Vs. Last<br>Y.T.D. | Change % |
|-------------------------------|-------|--------|--------------------|----------|
| Cases Assigned                | 32    | 220    | 199                | 10.6%    |
| Cases Cleared by Arrest       | 3     | 43     | 78                 | -44.9%   |
| Cases Exceptionally Cleared   | 5     | 42     | 40                 | 5.0%     |
| Cases Administratively Closed | 9     | 63     | 54                 | 16.7%    |
| Cases Unfounded               | 7     | 34     | 29                 | 17.2%    |
| Evidence Items Received       | 287   | 1836   | 1921               | -4.4%    |

|                        |
|------------------------|
| <b>Victim Services</b> |
|------------------------|

|                                  | Month | Y.T.D. | Vs. Last<br>Y.T.D. | Change % |
|----------------------------------|-------|--------|--------------------|----------|
| Crime Victims / Witnesses Served | 40    | 461    | 499                | -7.6%    |

|                            |
|----------------------------|
| <b>Training Activities</b> |
|----------------------------|

|                                       | Month | Y.T.D. | Vs. Last<br>Y.T.D. | Change % |
|---------------------------------------|-------|--------|--------------------|----------|
| Formal Training Hours                 | 329   | 5,335  | 4,312              | 23.7%    |
| In Service / Roll Call Training Hours | 1,113 | 8,757  | 13,149             | -33.4%   |
| Total Monthly Training Hours          | 1,442 | 13,448 | 17,461             | -23.0%   |



Goose Creek Police Department  
 Monthly Dashboard  
 June 2020

**Crime Prevention Services**

|                                   | Month | Y.T.D. | Vs. Last Y.T.D. | Change % |
|-----------------------------------|-------|--------|-----------------|----------|
| Neighborhood Crime Watch Meetings | 0     | 1      | 1               | 0.0%     |
| Business Contacts                 | 4     | 24     | 47              | -48.9%   |
| Tours /Seminars                   | 1     | 5      | 13              | -61.5%   |
| Telephone Contacts / Emails       | 39    | 195    | 421             | -53.7%   |
| E-mail Advisements                | 3     | 14     | 16              | -12.5%   |
| Car Seat Checks / Installations   | 3     | 13     | 28              | -53.6%   |
| Reading w/ BBE School Children    | 0     | 9      | 20              | -55.0%   |

There are four citywide crime prevention meetings scheduled for 2020 calendar year as well as four women's self-defense classes

|                                 | Month | Y.T.D. | Vs. Last Y.T.D. | Change % |
|---------------------------------|-------|--------|-----------------|----------|
| Alarm Activation Notices Issued | 135   | 588    | 1,123           | -47.6%   |
| Bicycle Patrol Hours            | 6     | 17     | 57              | -70.2%   |

**Communications**

|  | Month | Y.T.D. | Vs. Last Y.T.D. | Change % |
|--|-------|--------|-----------------|----------|
| 911 Calls Received                                   | 1,403 | 8,093  | 7,587           | 6.7%     |
| Walk-in Customers Served                             | 668   | 4,444  | 3,563           | 24.7%    |
| Total Number of Calls Held                           | 140   | 918    | 575             | 59.7%    |
| Administrative Calls Received<br>Internal & External | 4,173 | 25,649 | 27,750          | -7.6%    |

**School Resource Officers**

During the Summer months, the SRO's cover Summer School, activities at the recreation center and bicycle patrol.

|                  | Month | Y.T.D. | Vs. Last Y.T.D. | Change % |
|------------------|-------|--------|-----------------|----------|
| Incident Reports | 0     | 14     | 39              | -64.1%   |
| Arrests          | 0     | 8      | 28              | -71.4%   |
| Juvenile         | 0     | 8      | 27              | -70.4%   |
| Adults           | 0     | 0      | 1               | -100.0%  |

Goose Creek Police Department  
 Monthly Dashboard  
 June 2020

|                               |
|-------------------------------|
| <b>Professional Standards</b> |
|-------------------------------|

|  | Month  | Y.T.D. | Vs. Last<br>Y.T.D. | Change % |
|--|--------|--------|--------------------|----------|
| <b>Use of Force Incidents</b>  | 3      | 7      | 32                 | -78.1%   |
| <b>Vehicle Pursuits</b>  | 1      | 4      | 1                  | 300.0%   |
| <b>IA Cases Initiated</b>  | 1      | 3      | 1                  | 200.0%   |
| <b>SIs Cases Initiated</b>   | 2      | 5      | 7                  | -28.6%   |
| <b>Polygraphs</b>  | 24     | 74     | 29                 | 155.2%   |
| This report does not include all of May's UOFs or Vehicle Pursuits due to pending review and process of paperwork through the chain-of-command |        |        |                    |          |
| <b>CALEA Compliance</b><br>(Proofs collected for year)   | 58.70% | 51.40% | 91.00%             | -43.5%   |
| <b>Case File Workups</b>   | 14     | 95     | 193                | -50.8%   |
|  | Month  | Y.T.D. | Vs. Last<br>Y.T.D. | Change % |
| <b>10-50 (Collisions)</b>  | 2      | 11     | 16                 | -31.3%   |
| <b>10-54A (Disabled Vehicle)</b>   | 14     | 68     | 125                | -45.6%   |
| <b>CAD Entries</b>   | 0      | 0      | 10                 | -100.0%  |
| <b>Council Packets Delivered</b>   | 0      | 2      | 16                 | -87.5%   |
| <b>Fingerprints</b>  | 65     | 212    | 226                | -6.2%    |
| <b>Reports</b>   | 3      | 41     | 76                 | -46.1%   |
| <b>Sig20 Letters Delivered</b>   | 0      | 0      | 434                | -100.0%  |
| <b>Sig20 Letters Completed</b>   | 138    | 599    | 979                | -38.8%   |
| <b>Supplemental Reports</b>  | 1      | 6      | 12                 | -50.0%   |
| <b>Telephone Calls</b>   | 0      | 11     | 59                 | -81.4%   |
| <b>Walk-ins/ No Report</b>   | 7      | 30     | 51                 | -41.2%   |
| <b>Hours Worked</b>  | 179    | 1017   | 1990               | -48.9%   |
| <b>Training Hours</b>  | 0      | 0      | 11                 | -100.0%  |
| <b>Field Duty Days</b>   | 22     | 124    | 249                | -50.2%   |
| <b>Station Days</b>  | 0      | 0      | 0                  | 0.0%     |



**Golf Department  
Report**

**Monthly  
June 2020**

| MEMBERSHIP TOTALS | JAN       | FEB       | MAR       | APR      | MAY       | JUN       | JUL   | AUG   | SEP   | OCT   | NOV   | DEC   | YTD        |
|-------------------|-----------|-----------|-----------|----------|-----------|-----------|-------|-------|-------|-------|-------|-------|------------|
| GOLF Members      | 129       | 131       | 139       | 136      | 138       | 145       |       |       |       |       |       |       | N/A        |
| ROUNDS 2019       | 2,169     | 2,802     | 3,825     | 3,724    | 4,020     | 3,529     | 3,758 | 3,398 | 3,090 | 3,386 | 2,705 | 2,135 | 38,541     |
| ROUNDS 2020       | 2,401     | 2,482     | 4,037     | 1,778    | 3,730     | 4,485     |       |       |       |       |       |       | 18,913     |
| GOLF REVENUE      | 72,037    | 73,380    | 111,397   | 37,947   | 87,225    | 140,809   |       |       |       |       |       |       | 522,793.79 |
| PRO SHOP REVENUE  | 4,457     | 5,892     | 7,936     | 3,965    | 8,013     | 8,830     |       |       |       |       |       |       | 39,093.52  |
| SNACK BAR REVENUE | 24,620    | 24,739    | 25,802    | 11,136   | 30,337    | 37,618    |       |       |       |       |       |       | 154,251.64 |
| TOTAL REVENUE     | \$101,114 | \$104,010 | \$145,135 | \$53,048 | \$125,575 | \$187,257 | \$-   | \$-   | \$-   | \$-   | \$-   | \$0   | 716,138.95 |

**Crowfield Golf Club  
News and Events**

**Golf Recap:** Crowfield had a good steady month of golf with almost 4500 rounds. We are receiving very positive feedback from our customers on course condition, quality of food, new golf carts with GPS and customer service.

**Upcoming Events:** All large shotgun type events have been cancelled for the month of July due to the current Covid-19 restrictions. Smaller league tee time type groups no larger than 50 have resumed. The Club management is following the proper re-opening procedures carefully and ensuring social distancing and current restrictions are being followed.

**Golf Course Condition:** The golf course is in great condition, the maintenance staff is now concentrating on keeping up with the mowing and weedeating as they do every Summer.

**Crowfield Golf Club is open to the general public, regardless of where you live, for membership or daily play. For more information please go to:** <http://www.crowfieldgolf.com> or you may call 843-764-4618.

## Crowfield Metric Chart

|      | <b>Revenue</b> | <b>Expense</b> | <b>Rounds</b> | <b>E.P.G.</b> | <b>R.P.G.</b> |
|------|----------------|----------------|---------------|---------------|---------------|
| 2016 | \$ 1,174,759   | \$ 1,226,173   | 34,505        | \$ 35.54      | \$ 34.05      |
| 2017 | \$ 1,197,591   | \$ 1,238,459   | 33,751        | \$ 36.69      | \$ 35.48      |
| 2018 | \$ 1,316,535   | \$ 1,376,041   | 35,352        | \$ 38.92      | \$ 37.24      |
| 2019 | \$ 1,507,839   | \$ 1,527,663   | 38,541        | \$ 39.64      | \$ 39.12      |
| 2020 | \$ 716,139     | \$ 745,562     | 18,913        | \$ 39.42      | \$ 37.86      |

E.P.G. = Expense per golfer

R.P.G. = Revenue per golfer

## 2020

|              | <b>Revenue</b>      | <b>Expense</b>    | <b>Rounds</b> | <b>E.P.G.</b> | <b>R.P.G.</b> |
|--------------|---------------------|-------------------|---------------|---------------|---------------|
| January      | \$101,114.40        | \$ 140,663        | 2,401         | \$ 58.59      | \$ 42.11      |
| February     | \$104,010.19        | \$ 117,273        | 2,482         | \$ 47.25      | \$ 41.91      |
| March        | \$145,134.81        | \$ 126,012        | 4,037         | \$ 31.21      | \$ 35.95      |
| April        | \$53,048.23         | \$ 117,279        | 1,778         | \$ 65.96      | \$ 29.84      |
| May          | \$125,574.52        | \$ 118,732        | 3,730         | \$ 31.83      | \$ 33.67      |
| June         | \$187,256.80        | \$ 125,603        | 4,485         | \$ 28.01      | \$ 41.75      |
| July         |                     |                   |               | #DIV/0!       | #DIV/0!       |
| August       |                     |                   |               | #DIV/0!       | #DIV/0!       |
| September    |                     |                   |               | #DIV/0!       | #DIV/0!       |
| October      |                     |                   |               | #DIV/0!       | #DIV/0!       |
| November     |                     |                   |               | #DIV/0!       | #DIV/0!       |
| December     |                     |                   |               | #DIV/0!       | #DIV/0!       |
| <b>Total</b> | <b>\$716,138.95</b> | <b>\$ 745,562</b> | <b>18,913</b> |               |               |

\* 2020 is un-audited



City of Goose Creek  
Recreation Department  
Monthly Report  
June 2020

**ACTIVITY CENTER PROGRAMS**

- **Aerobics:** 12 classes offered per week, 7 Easy Does it classes offered per week, Zumba classes offered 3 times a week, Ball Fit is offered 2 times a week and Werq is also a good workout. Spin classes have been added to offer a variety to participants. A monthly schedule is out with specific dates and times.
- **Art Classes:** Art classes are offered for adults and kids. Each class has a different theme. Days and times of classes can be found on our website.
- **Dance:** Ages 3 & up learn tap, ballet and jazz and put on a recital in May. Hip Hop classes are also offered on Monday afternoons from 4:30 PM to 5:30 PM.
- **Gymnastics/Tumbling/Cheernastics:** Playnastics is a fun time for ages 6 months to 7 year olds. Classes are held Monday, Tuesday and /wednesdays from 10:00am to 12:00pm. The cost is \$5 per child for residents and \$7 per child for nonresidents. There are several classes for all ages. See our website for all class times and dates.
- **Music:** Piano and Voice lessons are offered for all ages. We have all dates and times on our website.
- **Martial Arts:** Classes are held on Tuesdays, Thursdays and Saturdays for all levels starting at age 4. First class is a free trial class.
- **Preschool:** Preschool includes the Half Pints class and the Bright Beginnings class. The school program runs from September to May and follows the Berkeley County School District holiday schedule.
- **Yoga:** Classes are offered on Monday through Thursday for all different levels. The website will show all the levels and times offered.

|                          | <b>May</b>      | <b>June</b>  | <b>Totals</b>  |
|--------------------------|-----------------|--------------|----------------|
| Total Participants       | 0               | 25           | Average 428    |
| Resident Participants    | 0               | 19           | Average 297    |
| Nonresident Participants | 0               | 6            | Average 132    |
| Resident Revenue         | \$ 45.50        | \$ 13,777.50 | \$ 111,254.90  |
| Nonresident Revenue      | \$ (\$1,705.00) | \$ 6,374.50  | \$ 54,647.55   |
| Instructors Pay          | \$ (0.00)       | \$ (81.90)   | \$ (16,255.41) |
| Profit/Loss              | \$ (\$1,659.50) | \$ 20,070.10 | \$ 149,647.04  |

## COMMUNITY CENTER PROGRAMS

- **Fitness Memberships:** Adult and Youth Memberships are available. Residents are \$60 for an adult and \$25 for youth for a year. Nonresidents pay \$325 adult and \$175 for a youth membership per year.
- **Personal Training:** Orientation, Personal Training from 3 certified instructors, and Strength training for teens. We have added a holistic nutritionist for extra help.
- **Senior Walking Club:** This club is for seniors 60 and older. They receive a colored membership card that does not need to be scanned in. This membership runs a calendar year. Residents pay \$25 for a year and nonresidents pay \$100 for a year. The days and hours that they can walk is Monday – Friday 12:30 PM to 2:30 PM.
- **Special Events:** These include any events or festivals that are scheduled during the month through the Community Center. For example, our spring concert series and our Social Squad activities each month.

|                          | <b>May</b>  | <b>June</b>  | <b>Totals</b> |
|--------------------------|-------------|--------------|---------------|
| Total Participants       | 2,960       | 3,265        | Average 3,291 |
| Resident Participants    | 2,895       | 3,174        | Average 3,160 |
| Nonresident Participants | 65          | 91           | Average 131   |
| Resident Revenue         | \$ (55.00)  | \$ 18,377.00 | \$ 81,808.00  |
| Nonresident Revenue      | \$ (201.00) | \$ 1,776.25  | \$ 12,662.63  |
| Instructors Pay          | \$ (0.00)   | \$ 1,645.70  | \$ (717.60)   |
| Profit/Loss              | \$ (256.00) | \$ 18,507.55 | \$ 90,461.63  |



**SPORTS**

| <b><u>Baseball/Softball:</u></b> Spring baseball and softball season was cancelled due COVID. |            |                   |
|---|------------|-------------------|
| AGE GROUPS  | # of TEAMS | # of PARTICIPANTS |
| T-Ball Ages 4-5   | 10         | 111               |
| Coach Pitch Ages 6-7  | 8          | 88                |
| Modified Coach Pitch Ages 7-8   | 4          | 53                |
| Dixie Minors Ages 9-10  | 6          | 66                |
| Dixie Youth Ages 11-12  | 4          | 48                |
| Dixie Boys Ages 13-14   | 3          | 37                |
| Dixie Majors Ages 15-19   | 1          | 14                |
| Softball Coach Pitch Ages 6-8   | 2          | 30                |
| Dixie Angels Ages 9-10  | 3          | 37                |
| Dixie Ponytails Ages 11-12  | 2          | 24                |
| Dixie Belles Ages 13-15   | 1          | 13                |

| <b><u>Soccer:</u></b> Spring Soccer was cancelled due to COVID |            |                   |
|--|------------|-------------------|
| AGE GROUPS   | # of TEAMS | # of PARTICIPANTS |
| Tiny Tot Ages 4-5  | 8          | 80                |
| Pee Wee Ages 6-7   | 10         | 120               |
| Small Fry Ages 8-9   | 8          | 113               |
| Mite Ages 10-12  | 8          | 113               |

**Cheerleading:** Registration will begin in May.

| <b><u>Football:</u></b> Registration will begin in June. |            |                   |
|--|------------|-------------------|
| AGE GROUPS   | # of TEAMS | # of PARTICIPANTS |
| Midget Ages 6-8  |            |                   |
| Pee Wee Ages 9-10  |            |                   |
| Small Fry Ages 11-12                                     |            |                   |
| Middle School: 13-14                                     |            |                   |

| <b><u>Basketball:</u></b> Summer basketball was cancelled due to COVID. |            |                   |
|---|------------|-------------------|
| AGE GROUPS  | # of TEAMS | # of PARTICIPANTS |
| Tiny Tot Ages 5-6   |            |                   |
| Pee Wee Ages 7-8  |            |                   |
| Small Fry Ages 9-10   |            |                   |
| Small Fry Girls Ages 9-10   |            |                   |
| Mite Ages 11-12   |            |                   |
| Mite Girls Ages 11-12   |            |                   |
| Midget Ages 13-14   |            |                   |

## SPORTS

- **Pickleball:** This sport is a mixture of ping pong, badminton and tennis. There is open play five days a week from 9:00am to 1:00pm. We also offer some select Sunday afternoon from 3pm-5pm for open pickleball play. Members can play for free and nonmembers only pay \$2 to play.
- **Volleyball:** We offer open play on Friday nights from 4:30 PM to 8:00 PM. Members can come in for free and nonresidents pay a \$5 fee.

|                          | <b>May</b>     | <b>June</b>  | <b>Totals</b> |
|--------------------------|----------------|--------------|---------------|
| Total Participants       | 0              | 293          | 1,421         |
| Resident Participants    | 0              | 210          | 1,128         |
| Nonresident Participants | 0              | 83           | 293           |
| Resident Revenue         | \$ (29,695.00) | \$ 10,225.00 | \$ 12,210.00  |
| Nonresident Revenue      | \$ (6,485.00)  | \$ 2,065.00  | \$ 6,080.00   |
| Instructors Pay          | \$ (0.00)      | \$ (0.00)    | \$ (0.00)     |
| Profit/Loss              | \$ (36,180.00) | \$ 12,290.00 | \$ 18,290.00  |

**SUMMARY**

| <b>Athletics</b>               | <b>May</b>    | <b>June</b> | <b>Totals</b>      |
|--------------------------------|---------------|-------------|--------------------|
| Total Resident Participants    | 0             | 210         | <b>1,128</b>       |
| Total Resident Revenue         | (\$29,695.00) | \$10,225.00 | <b>\$12,210.00</b> |
| Total Nonresident Participants | 0             | 83          | <b>293</b>         |
| Total Nonresident Revenue      | (\$6,485.00)  | \$2,065.00  | <b>\$6,080.00</b>  |

| <b>Activity Center</b>         | <b>May</b>   | <b>June</b> | <b>Totals</b>       |
|--------------------------------|--------------|-------------|---------------------|
| Total Resident Participants    | 0            | 19          | <b>1,779</b>        |
| Total Resident Revenue         | \$45.50      | \$13,777.50 | <b>\$111,254.90</b> |
| Total Nonresident Participants | 0            | 6           | <b>789</b>          |
| Total Nonresident Revenue      | (\$1,705.00) | \$6,374.50  | <b>\$54,647.55</b>  |

| <b>Community Center</b>        | <b>May</b> | <b>June</b> | <b>Totals</b>      |
|--------------------------------|------------|-------------|--------------------|
| Total Resident Participants    | 2,895      | 3,174       | <b>15,961</b>      |
| Total Resident Revenue         | (\$55.00)  | \$18,377.00 | <b>\$81,808.00</b> |
| Total Nonresident Participants | 65         | 91          | <b>783</b>         |
| Total Nonresident Revenue      | (\$201.00) | \$1,776.25  | <b>\$15,961.00</b> |



## UPCOMING EVENTS

### JULY

Fabulous Fourth in the Creek cancelled due to COVID.

### AUGUST

**1<sup>st</sup> – Kids Fest** – This event will take place at the lake behind the Municipal Center from 11am-2pm. This should be a fun time before the kids start back to school.

**29<sup>th</sup> – Outdoor Movie** – This event will take place at the Carnes Crossroads Village Green. The special event will start at 7pm and the movie will start at 8pm. This is an event for the whole family.

### SEPTEMBER

**26<sup>th</sup> – Outdoor Movie** – This event will take place at the Carnes Crossroads Village Green. The special event will start at 6:30pm and the movie will start at 7:30pm. This is an event for the whole family.

### Goose Creek Recreation Parks and Addresses

- Dennis Park – 300 Anita Dr. – baseball/softball diamond, picnic tables, playground
- Dogwood Park – 460 Liberty Hall Rd. – soccer field, football field, covered picnic area, grill, playground
- Etling Park – 100 Ellen Dr. - basketball court, covered picnic area, playground
- Eubanks Park – Old Moncks Corner Rd. – basketball courts, sand volleyball court, tennis courts, covered picnic area, grill, playground – available for rentals
- Fairfax Park – 100 Fairfax Blvd. – grill, picnic area, playground
- Felkel Field Complex – 100 Lucy Dr. – baseball/softball fields, concession stand, restrooms, playground
- Forest Lawn Park – 100 Giles Dr. – grill, picnic tables, playground
- Foster Creek Park – 100 Foster Creek Rd. – soccer fields, concession stand, restrooms, Playground
- Lake Greenview Park – 1 Pandora Dr. – trails, covered picnic area, picnic tables, grill, Playground
- Oak Creek Park – 100 Persimmon Circle – covered picnic area, grill, playground
- Ryan Creek Park – 229 Janice St. – benches, playground
- Shannon Park – Old Moncks Corner Road - picnic tables, playground
- St. James III Park – 1007 Willowood Ave. – covered picnic area, grill, playground
- St. James Park – 107 Westminster Blvd. – covered picnic area, playground, tennis court